

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
1 SEPTEMBER 2008 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

Present: Mr Wiley (Chairman), Mr Guyler, Mr Melvin, Rev Farrell, Mrs Cook, Mrs Parker, Mr George, Mr Lomax and 1 member of the public.

Public Comment: Mrs Cracknell advised that the trees along White Elm Road need cutting back. The Clerk will contact SCC. *Action: The Clerk*

The Clerk read the reports from the Police and County Cllr Storey.

There have been 7 crimes reported between 4 August and 1 September; 3 criminal damage to a motor vehicle; 2 burglary of dwellings; 1 fraud by false representation and 1 alcohol licensing offence. To date none of the crimes have been detected. The Clerk asked for more details regarding the fraud as we may need to notify residents however P.C. Catton advised that it was a business fraud and residents were unlikely to become victims. The Clerk was asked to get further information regarding the licensing offence. *Action The Clerk*

There have been a large amount of graffiti around villages and two offenders have been detected and 8 crimes detected, four of which were committed in Woolpit. The Police are waiting for an installation date for a mobile CCTV camera at the car park. SCC is leading 4 out of 5 business cases for the proposed unitary councils under consideration by the Boundary Committee. These will be presented to full council on 11 September. A final proposal will be put to a special Council meeting on 25 September.

Mr Guyler asked if there was any progress with the meeting to discuss G39 issues on street lighting. The Clerk will contact County Cllr Storey. *Action: The Clerk*

Cllr Melvin advised that the recent MSDC planning committee meeting had 14 items on the agenda and officers are being asked to look into reducing presentations and number on agenda to make the length of meetings acceptable.

1. **Apologies for absence** were received from Mr Howard, P.C. Catton, PCSO Pendergast and County Cllr Storey.

2. **To receive declarations of interest.** There were none.

3 **To approve minutes of the meeting 4 August 2008.** The minutes were approved and signed.

4. Clerk's Report

Dog litter bin, Steeles Road – there has been issues because the bin has not been emptied and the resident is asking for the bin to be moved from beside her property. Cllrs feel the bin is in the correct place and the Clerk was asked to write to Nick Gowrley, MSDC to get written confirmation that they are aware where all the bins are sited and that they will be regularly emptied as Gillian Brown, Environmental Quality Officer has left MSDC and is not being replaced. *Action: The Clerk*

Use of security firm – Chedburgh PC has advised they have not used a security firm in the past. Mrs Parker will find out which other parish may have used one.

Footpath warden – Mr George has advised that he does not have time to continue in the role. Woods for Woolpit will be approached to see if they would take on as a group. *Action: The Clerk*

Mason Lane – Mr Guyler has looked at the issues of the replacement wires in Masons Lane and they are in the same position as before but are covered in insulation which makes them more noticeable. The old poles have yet to be removed which will improve the visual impact. A resident has asked if WPC will consider under grounding as this is in the conservation area. Cllrs agreed that there is no policy for further under grounding and WPC would need to look at the parish as a whole.

The Clerk was asked to write to EDF to see if they have a budget for under grounding cables in conservation areas.

Action:

The Clerk

Additional dog litter bins – Mr Wiley will look at erecting the bins in Warren Lane, outside the Village Hall and moving the bin from Borley Green triangle to the footpath along Heath Road.

Action: Mr Wiley

Insurance – the renewal documents were received today. Legal expenses cover has been added by Suffolk ACRE at a cost of £23.50. The Clerk was asked to find out what this covers and if it is mandatory. It was agreed that the Clerk should check and increase insured values of property provided the premium did not increase by more than £100 as this needs to be paid before the next meeting.

Action: The Clerk

Asbestos report for Smith of Derby – Rev Farrell confirmed that there is no asbestos anywhere within St Mary's Church and the form would be signed and returned to Smith of Derby (clock maintenance contractor) by St Mary's PCC.

5. To receive correspondence/communications and deal with any matters.

SCC LTAP 2003 update meeting summary report. Details of progress should be received by 12 September. **MSDC** Parish Liaison meeting 2 September Mr Melvin to attend. **MSDC** South & Heart of Suffolk Walking Festival 9-25 May 2009. Mr Wiley agreed to organise a walk. **Mr Bates** issues of two delivery vehicles out side the Co-op at the same time. Cllrs asked the Clerk to respond that his comments have been noted and he has copied his letter to the appropriate organisations and we await their responses. *Action: The Clerk.* **SALC** marquee grant information. **CCLA** event in Cambridge information. **The following items were passed to Cllrs for circulation:** SALC nominations for executive committee form; SALC AGM information; Suffolk ACRE AGM information; Suffolk Constabulary Review of SNTs; Suffolk Together response to the Boundary Committee re Local Government Review; SCC/MSDC South Mid Suffolk Locality Pilot Project, SCC Waste Core Strategy Issues and Options document and Call for Sites and Sustainability Appraisal; SALC training news August; SALC letter from new DCEO; The Local Councillor issue 3 2008; Suffolk View summer 2008; Stowmarket Town Council The Town Crier September; Clerks & Councils Direct September. **Brochures:** Glasdon UK ;Whitehouse Enterprises.

6. Planning – to consider current applications, any others received prior to this meeting and receive MSDC decisions.

2775/08 Single storey and two storey rear extension. The Cottage, Sharpes Row – support.

2811/08: Erection of garage. Mill View, Mill Lane – object. The siting of the garage is detrimental to the amenity and privacy of adjacent properties in Cornmill Green.

1077/08 Extension to factory, Two Sisters Food Group, Haughley Park. MSDC decision - permission granted.

2247/08 + 2255/08 Removal of existing and installation of 2 louvre wall grilles in external wall in association with new extraction system. The Swan Inn, the Street. MSDC decision – permission granted.

2249/08 Erection of white PVCU conservatory. 6 Mil Close. MSDC decision – permission granted.

2203/08 Proposed granny annex. The White Elm, White Elm Road. There is a pre planning meeting on 12 September. Mrs Cook and the Clerk will attend.

0779/08 Erection of 2 semi-detached dwellings. Land to rear of Broomhill House, Broomhill Lane. An appeal has been made to the Planning Inspectorate. The Clerk was asked to contact the planning officer to ensure that all those who objected to the application have been notified of the appeal.

Action: The Clerk

The Clerk has contacted MSDC Enforcement Officer for an update on issues at 14 Stonalls and Leggetts.

7. To approve accounts for payment.

Mr K Harknett £54.83 litter picking August; Onehouse Parish Council £250.00 use of computer and printer 2008/9. Both payments were unanimously approved and cheques issued.

8. To receive an update on the village website www.woolpit.org and take any necessary action.

Mr Sharp has now declined to take on the website. Mr Clover has been asked to produce 3 home pages which can be circulated to Cllrs prior to the next meeting. There will be no cost to the WPC. Suggested tariff costs for adverts and links will also be put forward for discussion at the next meeting. The Clerk was asked to talk to Ian Rickard, MSDC regarding dispensation for Cllrs to discuss this issue as most have businesses which might like to advertise or are members of groups who may have information on the site.

Action: The Clerk

9. To receive a recommendation from the working group for WPC's response to the Review of Local Government in Suffolk.

The group has been unable to meet. It was proposed, seconded and carried that WPC does not respond.

One issue that is part of the LGR is the introduction of Community boards. Nominations for Parish Council representatives are requested by 29 September. Mr Melvin agreed to be nominated. Cllrs have concerns that this is an extremely heavy workload for the representative and the Clerk was asked to write to SCC asking for consideration to be given to making a financial allowance for those on the Community Board.

Action: The Clerk

10. To receive an update of progress regarding the new allotments.

There has been no progress. A letter will be sent to Mr G Seeley and Mr R Baker asking if they will help as they were involved in the preparation of the current plots. Mr Wiley and Mr Melvin will also be involved. The plots need to be marked out and ready for use by mid October.

Action: The Clerk

11. To receive a report from the Litter Picker.

1 day was missed due to illness. The burnt post and table top have been replaced. Mrs Parker advised that she would arrange a village litter pick for the end of October and devise a calendar of dates for publication for litter picks throughout 2009.

Action: Mrs Parker

12. Rookery Farm, Drinkstone

a) To consider a response to the email from David Ruffley to Drinkstone Parish Council regarding the way forward.

Cllrs feel that this has been superseded by the setting up of the Steering Group for Rookery Farm. In general WPC is satisfied with MSDC Planning Department.

b) To appoint a representative to the Joint Steering Group

Mr Guyler was proposed, seconded and unanimously appointed.

13. Date of the next Parish Council Meeting – Monday 6 October 2008 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 9 54 p.m.

Signed.....

Dated.....

