

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
15 JUNE 2009 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

Present: Mr Wiley (Chairman), Mr Melvin, Mrs Cook, Mr Guyler, Mrs Parker, Mr Lomax and Mr George. Rev Farrell joined the meeting at 7.55 p.m. having been held up in a traffic jam.

Public comment: The Clerk read the report from PCSO Pendergast. There have been 3 reported crimes between 13 May and 9 June; theft of a trailer from a commercial premise, assault within a domestic property and theft of a rear number plat. Police attention has been drawn to youths throwing stones at premises within the sheltered housing complex of Green Road and PCSO Pendergast will give this attention. P.C. Luke Swain has been allocated to cover Woolpit from a provisional date of 20 August.

Cllr Storey has advised that there is nothing to report from SCC.

1. **Apologies for absence** were received from Mr Howard, County Cllr Storey and PCSO Pendergast.

2. **To receive declarations of interest.** Mr Wiley declared a prejudicial interest in a payment to himself under agenda item 7.

3. **To approve minutes of the meeting 18 May 2009.** The minutes were approved and signed.

4. Clerk's Report

Combined Footpath and Tree Warden – Mr Eburne is happy take on the combined role.

SNT Quiz – team members were reminded of the venue, date and time.

Thursday Car Boot Sales – Nothing further heard from MSDC Planning Enforcement.

Joint Funding of PCSO – the Clerk had omitted this from the agenda and this will now be discussed at the July meeting.

CiLCA Qualification – the Clerk advised she has completed her portfolio of evidence and this has now been sent off for adjudication.

5. To receive correspondence/communications and deal with any matters.

CCLA Money Laundering Regulations mandate. **MSDC** will inspect the flint wall surrounding Meadowlands and arrange for remedial repairs. **MSDC** monitoring the provision of facilities in Mid Suffolk. **MSDC** Stretch Limousines and Prom Nights safety campaign. **Mrs Utteridge** requesting an extension of zig-zag lines on Heath Road. The Clerk will contact SCC. **Stowmarket Town Council** survey of villages with a bus service. **Smith of Derby** St Marys Clock has had routine annual service and there are no issues. **Bank of Ireland** moving to Croydon. **Age Concern** extension of promoting independence. **The following items were passed to Cllrs for circulation:** Mid Suffolk South & Stowmarket Neighbourhood Watch newsletters 22 May & 5 June; SALC Area Meeting 11 June information and CEO report; Gateway to Homechoice – a Parish Council briefing; Stowmarket Town Council The Town Crier June – September. **Information:** Glasdon; SP Landscaping & Tree Contractors: Sutcliffe Play.

6. Planning

Installation of canopy to provide access to all weather fresh air learning environment. Woolpit Primary School, Heath Road – support. This application will be determined by SCC.

0874/09 Creation of new vehicular access and erection of East, West and South elevations. Conversion of loft with insertion of three dormer windows and five velux windows. Clear View, Bury Road. MSDC – permission granted.

1235/09 Erection of two storey extension to include integral garage. Linden House, Old Stowmarket Road. MSDC decision – permission granted.

0210/09 Change of use of storage room within Woolpit Institute to sorting of mail room for Royal Mail. Creation of footpath. Woolpit Institute, The Street. MSDC decision – permission granted.

1273/09 Remove one beech tree. Monks Close, Masons Lane – MSDC does not wish to object.

Elmswell PC has sent a copy of it's response to the scoping opinion for the lorry park at Lawn Farm.

MSDC has produced a Planning Enforcement Policy Update. All issues should be investigated within 10 days of a complaint.

7. To approve accounts for payment.

Mr K Harknett £52.88 litter picking May; Suffolk County Council £125.55 pension payment May; Mrs S Eburne £25.00 internal audit of accounts to 31 March 2009; Mr J Wiley £96.00 wooden structure for tap at new allotments; Onehouse Parish Council £250.00 hire of computer/printer 2009/10; SPL Print £180.00 June/July Diary. Payments were unanimously agreed and cheques issued. It was agreed to increase the standing orders per calendar month to Mrs O Johnson to £176.97 for road sweeping and Mrs P Fuller to £493.94 Clerk's salary.

8. To complete and sign the Statement of Assurance and Annual Return for year ended 31 March 2009.

Both parts of the form were completed and signed.

9. To review Fidelity Guarantee Insurance cover and take any necessary action.

The Clerk was asked to contact SALC to obtain their recommendation.

Action: The Clerk

10. To discuss the need and sites for further dog litter bins and Fouling Of Land Act signs and take any necessary action.

It was agreed to purchase 3 more bins for Masons Lane, Green Road and Lower Broom Road. 2 large aluminium signs will be purchased through MSDC.

Action: The Clerk

11. To agree on the type of litter bin for the bottle bank site and approve the cost of the same.

If MSDC agree to empty on a weekly basis, a metal guppy bin will be purchased from Glasdon UK for £237.28. The Clerk will contact Sarah Carter, MSDC before placing the order.

Action: The Clerk

12. To receive any response from Royal Mail regarding moving sorting of mail from Woolpit and take any necessary action.

Mr Howard has not yet drafted the letter to be sent to various bodies. The Clerk will contact him and if he has been unable to do so due to work commitments, she will take on the task.

Action: The Clerk

13. To receive a report from the Litter Picker.

MSDC are now emptying the bins in the children's play area and Millennium garden.

14. To receive an update on Steeles Road redevelopment

Mr Guyler attended the recent Steering Group meeting. Issues with the footpath closure have been resolved. The contractors are getting services disconnected before demolition starts. Work is unlikely to commence until mid July but the contractor expects to finish the first phase on time.

15. Rookery Farm, Drinkstone – update on current issues.

There were 146 complaints in May. The only court case to pursue is the breach of an undertaking not to cause a nuisance. The Clerk will write to MSDC Environmental Health asking what action they are taking following 146 complaints in May and asking when the next meeting of the Rookery Farm Steering Group will be.

Action: The Clerk

16. Date of the next Parish Council Meeting – Monday 20 July 2009 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 8.45 p.m.

Signed.....

Dated.....