

MINUTES OF THE ANNUAL MEETING OF WOOLPIT PARISH COUNCIL HELD ON MONDAY 18 MAY 2009 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

**Present:** Mr Melvin, Mr Howard, Mrs Cook, Mr Guyler, Rev Farrell, Mr George, Mrs Parker and County Cllr Storey.

Public comment: 2 cars from Vindis Garage are parked on the grass visibility splay. The Clerk will investigate.

Cllr Melvin advised that MSDC has its annual meeting on 21 May. It is proposed to change the planning regime. Cllr Melvin will be Vice-Chairman of one of the Planning Committees and Chairman of the Licensing Committee. MSDC is to review allowances paid to members.

Cllr Storey was asked who was writing the notes from the G39 meeting held at SALC on 6 April. She believes it is Shona Bendix, SALC CEO who is also producing a FAQ sheet and arranging a follow up meeting.

The Clerk advised Cllr Storey of the lack of budget for minor highways work as advised by Susan Room, SCC for the closure to through traffic in Masons Lane and kerb build out and bollard to protect Weaver House. Copies of all correspondence will be sent to Cllr Storey for consideration of a grant from her Locality budget.

*Action: the Clerk*

1. **Apologies for absence** were received from Mr Wiley & PCSO Pendergast.

2. **Election of Chairman.** Mr Howard was proposed, seconded and duly elected. Declaration of Acceptance of Office form as duly completed.

3. **Election of Vice-Chairman.** Mr Wiley has advised his willingness to stand as Vice-Chairman. He was proposed, seconded and unanimously elected. The Clerk will contact Mr Wiley and arrange for a Declaration of Acceptance of Office form to be signed.

4. **To appoint Parish Council Representatives to other bodies.**

The following were agreed.

Institute Committee – Mr Wiley

Woolpit Village Hall and Playing Field Committee. Mrs Cook.

SALC – Mr Guyler and Mr Lomax.

Youth Initiative – Mr Howard and Mr Wiley.

Tree Warden – Mr R Eburne.

Footpath Warden – Mr R Eburne

Pump Gardens – Mrs Dean

Public Transport Liaison Officer – Mr Wiley

School Governor \_ Mrs Parker

Woolpit Charity Lands – Dr E Cockayne, Mrs C Moss and Mr T Parker

St Mary's Building Trust – Mr R Eburne

Millennium Garden – Mr Howard.

It was agreed to combine the posts of Tree & Footpath Warden subject to Mr Eburne's agreement to take on the dual role.

5. **To receive declarations of interest.** There were none.

6 **To approve minutes of the meetings 2 & 30 March & 20 April 2009.**

All minutes were approved and signed.

7. **Clerk's Report**

**SNT Quiz 24 June 2009** – The team will be Mr George, Mrs Parker, Rev Farrell and the Clerk, Mrs Fuller.

**Property Deeds** - the deeds of Ladyswell and the Old Jail were passed to Mr George for safe keeping in his fireproof cabinet.

**Fidelity Guarantee insurance cover** – needs to be reviewed at the June meeting when the Annual Statement of Accounts for 2008/9 is signed.

**Joint Funding of a PCSO** – following the presentation at the APM, the next step will be discussed at the June meeting.

It was unanimously agreed to bring forward item 15.

**15. To confirm ownership of the playing field following an enquiry by the Playing Field Committee.**

The Clerk has a copy of the original lease and the letter of alteration in 1990. This states that the Parish Council owns the freehold and the Playing Field Committee has a 60 year lease to maintain the field until 2050. A letter will be sent to the Playing Field Committee confirming this information. *Action: the Clerk*

Mr George left the meeting at 8.20 p.m.

**8. To receive correspondence/communications and deal with any matters.**

**SCC** Local Government Pension Scheme Employers Liaison meeting 4 June 2009.

**SCC** changes to 384 bus service from late August. **Mr Bates** Car Boot Sale operating on Thursdays. **SCC** no further money on Minor Works for 2008/9 or 2009/10 regarding closure to through traffic Masons Lane and kerb build out and bollard outside the Co-op. **MSDC** the developer has suggested naming the road for plots 33-40 of the redevelopment of Steeles Road as Steeles Close. Cllrs are happy with this name. **Mid Suffolk CAB** thanks for donation. **New Woods for Woolpit**

thanks for grant. **SALC** newsletter of the year 2008 results. **SALC** annual service survey 2008/9. The Clerk will complete. **SALC** annual training programme 2009/10.

**MSDC** Community Achievement Awards. Nominations required by 17 July. **Mrs Ure** offering 2 trees for green area Saffron Close. The Clerk will forward to SCC who we believe is the land owner. **SCC** temporary road closure of Rags Lane 3 June 2009.

**Suffolk Agricultural Association** information on the Suffolk Show. **SCC** Street Lighting Team contact details. **Came & Company** information on SALC and Came & Company Parish Council insurance. **MSDC** updating lists of all sporting clubs and organisation in Mid Suffolk. A copy of the form will be sent to groups for completion.

**NHS** Suffolk information regarding preliminary consent for inclusion in the Pharmaceutical List at Station Road, Elmswell. **MSDC** Countryside Activities and Thornham Walks June. **Woolpit Cricket Club** thanks for the loan which enabled them to keep going following arson attack. A letter will be sent expressing sadness at the sudden loss of the Chairman and delight that the club has been so successful.

**SCC** from 1 April plasterboard can only be disposed of at Bury St Edmunds, Lowestoft & Foxhall HWRCs. **NALC** final salary award for Clerks 2008/9. **NHS**

**Suffolk** formal consultation on improving out of hours care. **MSDC** response to our question of Sect 106 dividend from Steeles Road redevelopment. Further information will follow in due course. **The following items were circulated to Cllrs:** Town & Parish Standard February 2009; Stowmarket & Mid Suffolk South Neighbourhood

Watch newsletters 6 & 20 March, 3 & 27 April + 8 May; Various organisations re Local Government Review; Suffolk Police Community Safety Unit re bogus callers and rogue traders; Suffolk ACRE update March 2009; SALC S.76 Local Government Public Involvement in Health Act 2007 controversial provision delayed; SALC Power of Well-being course information; Wingfields Barns newsletter April 2009; The Mid Suffolk & Babergh International Film Festival; COIF Charity Investment Fund annual report & accounts to 31 December 2008; Equality & Human Rights Commission Public Sector Duties; SALC advice & internal audit service; The Local Councillor issue 2 2009; Clerks & Councils Direct May 2009; Mid Suffolk Art Events 2009; Suffolk View spring 2009. **Product & services information:** L E Humphreys Ltd; Plant Scape; Whitehouse Enterprises; Queensbury Shelters Ltd; onlineplaygrounds; Record RSS Ltd.

## 9. Planning

**1285/09** Extension over part of existing single storey building to create master bedroom with en-suite & internal alterations. Soundings, Green Road – support.

**1226/09** Scoping Opinion for proposed strategic lorry park and associated road services. Land at Lawn Farm, Warren Lane - object. After much discussion it was agreed that Mr Melvin and Mr Guyler would formulate objections for circulation before the Clerk sends the form to MSDC. It was unanimously agreed that this proposal is totally in the wrong place and needs to be close to a town rather than located in open countryside. Issues such as road safety with the number of ingress and egress points within  $\frac{3}{4}$  of a mile on a main trunk road, protecting the countryside for its own sake, noise, light and water pollution will be some of the points cited in the response. A copy of our response will be sent to Elmswell, Wetherden & Haughley PCs.

**1273/09** Remove one beech tree. Monks Close, Masons Lane – support.

**1235/09** Erection of two storey extension to include integral garage. Linden House, Old Stowmarket Road – support.

**1338/09** Erection of single storey self-contained granny annexe extension for dependant relatives (ancillary to main dwelling) (revised scheme of that refused under 4119/08). The White Elm, white Elm Road – support.

**0566/09** Change of use of a residential dwelling (ground floor) to tea rooms (A3 use). Woolpit Institute Cottage. MSDC decision – permission granted.

**0322/09** Erection of single storey side extension and detached double garage and erection of access gates. Jubilee Place, Heath Road. MSDC decision – permission granted.

**1250/08** Erection of two commercial buildings (one as alternative to building previously approved as part of planning permission 936/04) for storage use in association with and ancillary to existing seed, corn and agricultural merchant use. O C Jewers and Sons Ltd, Elmswell Road. MSDC decision – permission granted.

**0487/09** Erection of two storey front, rear and single storey first floor extensions. Swan Lake, Old Stowmarket Road. MSDC decision – permission granted.

**4119/08** Erection of single storey detached self-contained granny annex (ancillary to main dwelling). The White Elm, White Elm Road. MSDC – permission refused. The proposed annex is considered to represent inappropriate development by reason of its physical separation and distance from host dwelling. Also considered to harm the residential amenity of adjacent property in terms of both outlook and sunlight due to its siting and layout in relation to shared boundary.

**0914/08** Erection of one dwelling, and formation of vehicular access, car parking and turning areas, screen walls and ancillary works. Land to rear of Waverley, Heath Road. Permission has been allowed on appeal.

## 10. To approve accounts for payment.

Mr K Harknett £52.88 litter picking April; J M Forestry £1581.25 work carried out at Ladyswell, Gadd Brothers £160.00 Millennium Gardens maintenance March & April; Clarkes of Walsham £73.72 pipe, taps and joiner for the extension of water to new allotments; Suffolk County Council £125.55 April pension payment. All accounts were approved and cheques issued.

**11. To discuss the need and sites for further dog litter bins and Fouling of Land Act signs and take any necessary action.** Carried forward to June meeting.

**12. To discuss parking along Heath Road and Steeles Road particularly during drop off and collection times from Woolpit Primary School and take any necessary action.**

Mrs Parker has spoken with the Headteacher who confirms that she constantly reminds parents in her regular newsletter regarding considerate parking. The Parish Council will send a letter to the Headteacher for publication in the next newsletter

and include information regarding construction vehicles along Steeles Road during the redevelopment period.

*Action: the Clerk*

**13. To receive any response from Royal Mail regarding moving sorting of mail from Woolpit and take any necessary action.**

Mr Howard has had no response from two phone calls to Mr Tovey, Royal Mail. He has names and addresses that the Parish Council can write to and will draft a letter for the Clerk to send. The Clerk will contact Maulton PC as they have had a similar situation occur.

*Action: Mr Howard/the Clerk*

**14. To discuss notification that Woolpit Car Boot, Bury road is operating on Thursdays and take any necessary action.**

MSDC Enforcement Officer are aware and are investigating as it is believed this is in breach of the planning permission granted. The Clerk will advise MSDC of the advertising posters stating Thursday Boot Sales commencing 14 May 2-5 p.m.

*Action: the Clerk*

**16. To receive a report from the Litter Picker.** There was none.

**17. To receive an update on Steeles Road redevelopment**

The stopping order has been received and the first phase of the work will commence in June. SCC has advised that the bus service will be unable to operate along this part of the route for the duration of the redevelopment.

**18. Rookery Farm, Drinkstone – update on current issues.**

Planning -The Planning Inspectorate has allowed Mr Clarke's appeal against MSDC refusal to grant a certificate of Lawful Existing Use or Development.

IPPC Permit - MSDC has been refused permission to pursue a judicial review of the Inspector's decision to allow Mr Clarke's appeal against the refusal to issue a permit. Public Nuisance - the injunction preventing Mr Clarke from causing a public nuisance remains in place.

Complaints in 2009 are January 6, February 21, March 35 & April 55.

**19. Date of the next Parish Council Meeting – Monday 15 June 2009 at 7.30 p.m. in Woolpit Institute.** Noted

Mr Melvin advised Cllrs of issues of noise from Bryanston, Borley Green affecting residents in The Oaks. MSDC Environmental Health team are investigating.

The meeting closed at 10.00 p.m.

Signed.....

Dated.....

