

MINUTES OF THE ANNUAL MEETING OF WOOLPIT PARISH COUNCIL HELD ON MONDAY 21 MAY 2012 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

Present: Mr Wiley, Mr Guyler, Mr Jones, Mr Hardiman, Mr Smith, Mr Melvin, Mrs Parker, Mr Lomax and 5 members of the public.

**Public comment:** Mr Williams and Harry, Dan & Owen James spoke of the need for a skate park in the village. They have to go to Bury St Edmunds or Walsham Le Willows at present and feel there is a need for teen facilities in Woolpit. This will be made an agenda item for the June meeting. The boys and Mr Williams will come back with ideas of what is required, costings, surfaces and ideas where grant funding is available.

Mr Jenkins suggested that the pumps garden could be improved with additional trees for height and was willing to purchase some for the village. Cllrs will look at siting as concerns regarding the electricity supply in the area were raised. Mr Jenkins was thanked for his generous offer.

Mr Wiley advised that Mr & Mrs Burt and Mrs Cook are setting up a Youth Club in Woolpit Room. Cllrs welcomes the initiative and wish them every success.

P C Brown gave the Police report. There were 5 crimes reported between 16 April and 21 May including a burglary of a dwelling and theft from motor vehicle.

Information was received on counterfeit £20 notes and securing your personal details.

40 999 calls have been made from the kiosk at the junction of Rectory Lane. They tend to be between 8-10.30 pm. Items have again been thrown from bridges over A14. Speeding checks have been carried out in Heath Road and 6 motorists prosecuted. Vehicle usage of Masons Lane is being monitored. Volunteer's information for Community Speedwatch is being vetted but this may take some time.

1. **Election of Chairman.** Mr Wiley was proposed, seconded and unanimously carried.

2. **Election of Vice-Chairman.** Mr Guyler was proposed, seconded and elected.

3. **Apologies for absence** were received from Mrs Cook.

**4. To appoint Parish Council Representatives to other bodies.**

Institute Committee – Mr Wiley

Woolpit Village Hall and Playing Field Committee – Mr Smith

SALC – Mr Guyler

Youth Initiative – Mr Wiley

Tree/Footpath Warden – Mr Eburne

Pump Garden – Mrs Fuller and Mrs Grant

Public Transport Liaison Officer – Mr Wiley

School Governor – Rachel Gooch to liaise with WPC

Woolpit Charity Lands – Dr West, Mrs Moss, Mr Parker and Rev Farrell

St Mary's Building Trust – Mr Eburne

Millennium Garden – Mrs Cook

**5. To receive declarations of interest**

Mr Smith declared a prejudicial interest in planning application 1242/12 and signed the interest book.

**6 To approve minutes of the meeting 16 April 2012.**

The minutes were approved and signed.

**7. Clerk's Report**

**Old allotments, Rags Lane** – MSDC has written to the land owner regarding the condition of the area.

**Parish Council Quiz** – run by SNT team will be on 12 July at Thurston Grange. Mrs Parker, Mr Melvin, Mr Smith and Mr Lomax will participate.

**Football issues on the sports field** – a goal post and netting has been provided by the Cricket Club but the area has been used during very wet weather and churned up. The posts have been taken down and the area repaired and reseeded. It is noted that this area is not public property.

**Distribution of Woolpit Diary** – June Wheatley has agreed to take over as distribution manager from June/July issue.

**Health Centre car park** – a meeting has been held and a report of options has been put together for relevant bodies to consider.

#### **8. To receive correspondence/communications and deal with any matters.**

**Robert Gardiner Almshouse Trust** advising that MSDC has told them that PCs cannot submit the planning application for the almshouses as this is not a PC area of responsibility. **Mr Twitchett** complaint of parking on grass area in Meadowlands. The situation will be monitored. **Mr Wild** concerns regarding safety at junction at The Green. Mr Wiley will contact John Simpson with the possibility of making it a T junction and remove grass. *Action: Mr Wiley*

**SCC** has looked at our request for a layby in Mitre Close. Their engineer feels there is adequate room for vehicles to pass parked cars without issue and does not see a problem for emergency vehicles. Construction of a lay-by would mean reconstructing the footway, constructing a new section of road, kerbing and moving street lighting which would be prohibitively expensive. SCC would not support the request. **Mr Rice** advising he would object to a lay-by in Mitre Close. **SCC** John Simpson has noted our concerns regarding the quarry development at Lawn Farm and the fear HGV's will use Wood Road/Warren Lane to access A14 westbound. He would only consider imposing a weight restriction as a last resort as it is only as good as the enforcement it would receive. SCC does think there should be improvement of signing to the A14 Tothill Interchange at Warren Lane to ensure drivers are aware of the approved route. **SCC** response to various highways issues. Concerns regarding vehicles passing through the narrow section of Rags Lane – SCC has clearly identified the most appropriate route between the buildings with edge lining on both sides of the road. A "High Vehs" sign could be installed but is not recommended in the Conservation Area nor is kerbing. It may be time to consider looking at making Rags Lane one way and Mr Wiley will discuss with John Simpson SCC. Heath Road 30mph repeater signs. Many technical measurements have been received from SCC and the Clerk will ask John Simpson SCC to carry out work he considers necessary to conform and ask him to look into roundels painted on the road from Borley Green towards Heath Road. *Action: Mr Wiley/ the Clerk*

**Mr Walker** suggesting that the cost to change to intelligent street lighting and time to recover the expenditure through saving of energy costs be made known to residents. This will be included in August/September Dairy. *Action: the Clerk*

**Harry Williams** request for a skate park. **SALC** course and internal audit service information. **MSDC** Core Strategy Focus Review DPD submitted to the Secretary of State for consideration on 21 March 2012. **Bank of Ireland** changes to deposit protection arrangements. **MSDC** Countryside Activities and Thornham Walks June. **The following items were circulated to Councillors:** The Local Councillor issue 1 & 2 2012; 2012 Suffolk Walking festival; Suffolk Police SNT priority meeting 19 March; SALC Better Broadband for Suffolk campaign; Suffolk Foundation Transforming Suffolk Community Fund; Suffolk Sport Fit Village project; NALC events May-September; Suffolk ACRE Local Food Suffolk update; Rural Services Network rural opportunities bulletin April; Suffolk ACRE funding newsletter April 12; Highways Agency A14 roadworks near Haughley; MSDC Queen Elizabeth II field

challenge; Anglian Water Drought Matters issues 1 & 2; MSDC Under One Roof issue 4 April and issue 5 May; MSDC Big Lottery Fund – village SOS programme;

455

Safer Neighbourhood Team MSS priorities April 12; Suffolk Trading Standards Scampaign; SCC Temporary Traffic regulation closure of The Street 28-31 May and Masons Lane 13-24 August; SALC LAISup2D and Local Council Precept; SALC Master composter volunteer scheme.

#### **9. Planning – to consider current applications and receive MSDC decisions.**

**0971/12** 1. Repair of damaged plaster panels on front elevation with lime plaster. 2. Renovation of front door. 3. Replacement of ground-floor (front elevation) metal window with new hand-made wooden casement window, first floor side window, second floor side windows and rear first floor window. 4. Removal of modern brick inserted fireplace and chimney breast and restoration of the fireplace (front room, ground floor). 5. Replacement of two cementitious plaster panels (corner room, ground floor) and replacement with lime plaster panels. 6. Removal of modern brick (ground floor, rear room) fireplace and associated chimney; restore pantiled lean-to roof; replace former partition wall and install WC and hand basin in cloakroom created. 7. Install new boiler, with new vent. Removal of existing metal vent on roof. 8. Replacement of rotting felt roof on small rear single-storey extension. Weaver House, The Street – support.

Mr Smith left the meeting at 8.52 p.m.

**1242/12** Erection of extension to existing factory. 14 Windmill Avenue – support.

Mr Smith rejoined the meeting at 8.55 p.m.

**1510/12** Erection of single storey side extension (following demolition of existing conservatory). The Haven, Borley Green – support.

**0905/12** Erection of single storey porch to front of existing property and erection of a detached garage. 2 Kiln Row, Old Stowmarket Road. MSDC has advised that the porch is permitted development which has been challenged by Collins and Coward Ltd. Garage permission granted.

**1201/12** Eucalyptus – removal too tall for small garden. Crosse Cottage, The Street. MSDC do not object.

**0352/12** Conversion of garage and store into guest accommodation and home office. The White House, the Street. MSDC decision - permission granted.

**0627/12** Reduce canopy of walnut tree by 30%. Burnbank, Heath Road, The Heath – MSDC decision – permission granted.

#### **10. To approve accounts for payment.**

Mr K Harknett £51.38 litter picking April; Suffolk County Council £186.65 pension payment April; Mrs S Eburne £25.00 internal audit of accounts to 31/3/12; SPL Print £24.00 Health Centre parking packs; Mrs C Moss £56.44 Jubilee expenses; Mrs L Grant £14.36 Jubilee expenses; Running IMP International Sports Ltd £28.76 race medals and crowns Jubilee. All payments were proposed, seconded and carried. It was unanimously agreed to draw £725.00 cash to pay entertainers etc on the day for Jubilee celebrations and the Jubilee Committee will ensure that receipts are signed and returned to the Clerk.

#### **11. To receive a report on the Queen's Diamond Jubilee celebrations from the Steering Group and take any necessary action.**

Afternoon tea party in the street commencing 4pm, early evening races on the playing field for children and a dance in the village centre until 9.45 p.m. People will then move to Ladyswell for the lighting of the Beacon at 10.15 p.m. Fireworks will be set off on land owned by Mr Curran between Elmswell Road and Rectory Lane. A letter confirming the PC Public Liability insurance covers this event will be sent to Mr Curran. Confirmation from the display team confirming they will follow BERR regulations and have personal insurance cover will be required. R & P Baker have

generously donated £1000 to cover the cost of fireworks. Road closure signs are being supplied by Industrial Waterjets. A sign pre-warning of the closure will go up this week. Marshalls have been arranged to hand out diversion route leaflets. 35

456

mugs have been sold. £725 is required in cash to pay entertainers on the day, receipts will be required. Ice cream vendor offered to come at a charge of £100, Councillors were not prepared to sanction this. Over 200 people have booked to attend.

Councillors are pleased with the arrangements and think this will be a good event.

**12. To further discuss an additional bench for the Pump Garden to mark Her Majesty the Queen's Diamond Jubilee in 2012 and take any necessary action.**

Mr G Baker still to liaise with Mrs Parker.

**13. To receive an update on a Community Speedwatch scheme in the parish and take any necessary action.**

Debbie Brown will assume the role of Co-ordinator with David Rooney as Deputy. Volunteer information being collated for the Police to carry out vetting. There is now a possibility of 11 volunteers.

**14. To receive an update on the Steeles Road redevelopment and take any necessary action.**

Flagship is close to giving the land back to MSDC so that Orbit can take over the project. Flagship is to come back at the end of the scheme to surface the road area. MSDC is to take on the maintenance of the grass in the central area. Flagship has installed several street lights which are currently not connected/working.

**15. To receive an update on unity housing and take any necessary action.**

Mrs Parker declared a prejudicial interest, signed the interest book and left the meeting at 9.25 p.m.

MSDC has been approached to use the green area in Steeles Road for housing and replace the green area to the rear of the new properties. Cllrs object to this as the green area is a designated VIOS within the MSDC Local Plan. Plans for the replacement properties have been drawn up and were perused. This includes the purchase of a piece of additional land. It has been implied that 28-40 Steeles Road, although brick built are also not repairable. Mr Melvin has asked to see the report from the surveyor detailing defects.

Mrs Parker rejoined the meeting at 9.34 p.m.

**16. To discuss signage at Borley Green and take any necessary action.**

There is a sign opposite Wood Road and Cllrs feel this is sufficient.

**17. To consider revising the Parish Plan and take any necessary action.**

It was agreed to invite Annette Gray, Suffolk Acre to the June meeting to advise what would be involved.

*Action: the Clerk*

**18. To consider the consultation of the review of the Conservation Area and take any necessary action.**

As the area has not changed, there is no need to comment.

**19. To consider carrying out a village litter pick and take any necessary action.**

This will be arranged in the autumn. Mrs Parker has litter picks which people can borrow to use. This will be advertised in next issue of Woolpit Diary.

**20. To receive a report from the Litter Picker**

The car park has been better the last two weeks.

**21. Date of the next Parish Council Meeting – Monday 18 June 2012 at 7.30 p.m. in Woolpit Institute. Noted.**

The meeting closed at 9.50 p.m.

Signed.....Dated.....