

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY 6 FEBRUARY 2012 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

**Present:** Mr Wiley (Chairman), Mr Melvin, Mr Guylar, Mr Smith, Mrs Parker, Mr Hardiman, Mr Jones, Mr Lomax and 2 members of the public.

**Public comment:** P C Brown gave the Police report. There were 4 crimes recorded between 9 January and 5 February, the 1 of note was burglary other building where electric cables were stolen from inside a building being renovated. The latest Three-Year Plan has been published and the priorities are reduce crime and ASB, improve satisfaction of those who use the services of the Police, improve the confidence of the public in policing and sustain the financial stability of Suffolk Police. Bridges along the A14 and A12 have now been numbered; there have not been any recent reports of items thrown from bridges.

Issues of driving on grassed areas down Rectory Lane and unregistered quad bikes were discussed with PC Brown.

County Cllr Storey gave her report. The Cabinet voted to recommend a freeze in council tax as part of the budget proposals for 2012/13. This proposal now goes to Full Council on 9 February. The three founding interim board members of the Industrial and Provident Society set up to run Suffolk libraries have been appointed. The interim board will be responsible for establishing and launching the IPS, and will oversee the transfer of library staff and the negotiation of the contract with SCC. The interim board will be replaced by a board elected by IPS members within 18 months. £265,000 has been secured to support vulnerable people in the county through the remaining winter months. People in Suffolk are being urged to support the "Better Broadband for Suffolk" campaign. SCC has launched a new website to make it quicker and easier for people to do more of their routine business with the council online. The next Cabinet meeting 21 February will include items on Budget Monitoring for Quarter 3, Developers Guide to Infrastructure Contributions in Suffolk (Sect 106) and a paper on Adult and Community Services New Operating Model. District Council Melvin advised that MSDC are looking at a 3.5% increase in its proportion of Council Tax. Council house rents are to increase by 7.9%. This is a central government instruction to bring council rents in line with private rents. Planning Department are seeing many wind turbine applications coming through. Services merging with Babergh continue with some areas moving faster than others. At a Planning Committee site meeting with Goldstar it emerged that the company is looking to produce a masterplan for the site and they would be pleased to have a meeting with the Parish Council to look at the draft.

1. **Apologies for absence** were received from Mrs Cook.

2. **To receive declarations of interest.** There were none.

3. **To approve minutes of the meeting 9 January 2012.**

It was noted that Mr Melvin did not attend the Unity Housing meeting under item 5 folio 441. With this amendment the minutes were approved and signed.

#### 4. **Clerk's Report**

**Flint Wall, The Street** – Mr Wiley, Mrs Cook and the Clerk met with William Wall, MSDC Conservation Officer. He will liaise with Terry Willington regarding removal of the ivy and repairs.

**Noise Mitigation A14** – David Sparkes MSDC has confirmed he will forward a copy of the Highways agency report once received.

**Allotments** – Mrs Mulley has confirmed that she wishes to take over the tenancy from her late husband for 2011/12.

**Woolpit Diary** – Mr Wiley and the Clerk have met with the editor and discussed recent late issue. Mr Wiley will contact Mr Handshaw to see how much time it takes to edit each issue and discuss possible payment for the work. *Action: Mr Wiley*

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**Green Road litter bin** – has disappeared and the Clerk will arrange a replacement.

**Trees Old Allotment site, Rags Lane** – The Clerk has spoken to the landowner regarding damaged trees and asked him to take remedial action.

**Agendas and Minutes** – Cllrs agreed to trial agendas and minutes being sent electronically. Hard copies of agendas will be available at meetings.

**Lawn Farm Quarry** – Work is likely to commence in 2013 and the concerns of lorries using roads through the parish to reach the A14 were again discussed. The Clerk will again write to SCC asking for a weight restriction along Warren Lane and Wood Road. *Action: the Clerk*

#### **5. To receive correspondence/communications and deal with any matters.**

**SCC** Warm Homes Health People fund information. **MSDC** Mid Suffolk Core Strategy Focused Review publication of the Proposed Submission Document under Reg 27. **Bradstone Assured** information on work carried out by Gadd Brothers to establish their membership of Bradstone Assured installer Scheme. **MSDC** update regarding the current situation regarding Flagship pulling out of Phases 4 & 5 of the Steeles Road redevelopment. Some planning conditions have not been met on the first 3 phases and Planning Enforcement would serve a Planning Contravention notice on Flagship to resolve these matters. It is noted that three of the new street lights are not working and roads have not been tarmacked although the contractor, Persimmon has left the site. The Clerk will try to establish who is responsible to get these things sorted. **The following items have been circulated to Cllrs:** SALC Suffolk Flood Risk Management Strategy; Rural Services Network newsletter 6 February; SALC Appeal for Planning Champions; Local Foods Suffolk Update newsletter January 2012; Mid Suffolk South Policing Priorities set 23 January; MSDC dog and litter bin purchase and replacement; SALC information on Traffic Orders, Predetermination and Flags; SALC Suffolk Better Broadband conference 9 March; SALC NALC Chairman Michael Chater receives OBE; County Cllr Storey Locality Funding available for Queen's Jubilee; SCC A14 Haughley closure to complete works 16-20 April; Jubilee Steering Group minutes of meetings; SCC Capacity Building for Voluntary and Community Sector.

#### **6. Planning – to consider current applications and receive MSDC decisions.**

**3838/11 and 3839/11** Conversion of existing substandard garage to provide wet shower room and utility area by partial removal of side wall of garage and rebuilding wall to enable off road parking. Mullions, The Street – support.

**2496/11** Retention and alterations to rear roof extension approved 0127/06. Pitched roof carried over existing flat roof. Winchelm, Rags Lane. MSDC decision – permission granted.

**3145/11** Rebuild one bay window to front elevation, install boiler flue to side elevation, create internal partitions and internal alterations in accordance with schedule. Addisons, The Street. MSDC decision – permission granted.

**1768/11** Non material Minor Amendment sought following grant of planning permission 1156/11. Proposed front window altered. Utility roof deepened. New kitchen side window resized and moved. Pitchens End, The Heath. MSDC passed as satisfactory.

**4065/11** Works to convert existing garage to form annex to Lawn Cottage. Lawn Cottage, Warren Lane. MSDC decision – permission granted.

**0930/11** Change of use of land at Elmswell Road, Woolpit for parking of HGV vehicles and trailers only, for a temporary period of three years. Land between Leggetts and O C Jewers, Elmswell Road reported to Planning Committee 18 January 2012.

**7. To approve accounts for payment.**

Mr K Harknett £44.62 litter picking January, Suffolk County Council £181.10 January pension payment and Equity pc £52.13 printer cartridges. All accounts were approved and cheques issued.

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**8. To receive a report from the meeting with SCC regarding a safe area for horses along Heath Road, consider the options put forward and take any necessary action.**

Mr Wiley and the Clerk met with John Simpson and Glyn French SCC. The problems for horse riders were outlined. It is a possible that an informal local agreement can be worked out to allow horse riders to use the grass areas beside the tarmacked paths if the hedge was cut back. Mr Wiley will negotiate conditions before calling a meeting for horse riders to consider the terms of the landowners. *Action: Mr Wiley.*

**9. To receive a report on the Queen's Diamond Jubilee celebrations from the Steering Group and take any necessary action.**

Letters have been sent to local businesses for donations or loan of equipment. All entertainers have been arranged. Glyn Baker is looking at the beacon to ensure it is in good order. The Clerk has completed the form for the road closure and sent to MSDC. The TENS application will be completed in April.

**10. To further discuss an additional bench for the Pump Garden to mark Her Majesty the Queen's Diamond Jubilee in 2012 and take any necessary action.**

The steering group have met. Mrs Cook is coming up with a design for consideration at the March meeting. Glyn Baker will be asked to make the a 6 foot bench.

**11. To discuss setting up a Community Speedwatch scheme in the parish and take any necessary action.**

Debbie Brown has come forward to be the Co-ordinator and thinks she will be able to get a further 2 volunteers. Letters have been sent to the other four possible volunteers to ensure they are still interested. It was agreed to accept Mrs Brown's offer to take on the Scheme and information will be passed over to her.

*Action: the Clerk*

**12. To receive a report from the Litter Picker.**

The car park has been particularly bad on occasions this month. The litter picker will be away for part of March.

**13. Date of the next Parish Council Meeting – Monday 5 March 2012. Noted.**

The meeting closed to the public at 9.40 p.m.

**In Camera**

A further meeting has been held with the Health Centre to discuss problems with parking along Heath Road.

The meeting closed at 9.44 p.m.

Signed.....

Dated.....