

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY 16 JULY 2012 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

**Present:** Mr Wiley (Chairman), Mr Melvin, Mr Smith, Mrs Cook, Mr Guyler, Mrs Parker, Mr Hardiman, Mr Jones, Mr Lomax and 2 members of the public.

**Public comment:** Mr White asked if any thought had been given to a 20 mph speed limit through the centre of the village. He also advised that residents between Rectory Lane and Heath Road were looking to have the name of the road changed to The Street as deliveries using sat navs end up down the industrial site in Old Stowmarket Road. It also could prevent emergency vehicles getting to residents. Residents have contacted Mr Lawrence, owner of the garage site who has no personal objection but thought the name change could prove costly. It was unanimously agreed to bring forward item 15 so that the matter can be discussed and agreed whilst Mr White was at the meeting.

**15. To discuss the renaming of part of Old Stowmarket Road and take any necessary action.** District Cllr Melvin advised that the only people who do not get notified of the changes would be the tenants of the old Garage. After discussions Cllrs were happy that the matter is taken forward. Cllr Melvin will see the relevant officers at MSDC. It may be that Mr Lawrence may need some indemnity against any costs he might incur.

District Cllr Melvin advised that staff matters at MSDC are now under control. There is a Neighbourhood Planning workshop 31 July. Parish Liaison meetings are to be held three times a year. The charging to empty village hall litter bins has been deferred until April 2013. A ward profile of Woolpit has been published. The dossier on parking at the Health Centre has been passed to MSDC Strategic Planning Officer. Breaches of planning at Lawn Farm have been reported and are being investigated by MSDC Planning and Environmental Officers. Localisation of support for council tax benefits are to be claimed from local councils rather than the government. This will have an impact on parish councils; further information will follow in due course.

Mr Hardiman advised that a large slab of concrete has been placed outside garages in Abbots Meadow which are owned by MSDC. Cllr Melvin will look into removal. Mr Wiley advised that he has been contacted by a resident as youths are causing a disturbance in the car park in the early hours of the morning by doing wheelies and circuits of the village centre. The police will be advised but it was emphasised that the resident must contact the police whilst the disturbance is taking place.

Mrs Cook reported that visibility when exiting Old Stowmarket Road is poor. The Clerk will contact Dr West to ask him to cut back his hedge. The ditch opposite Woolpit Room is overgrown and not draining. The Clerk will contact Mr Prior to ask him to take remedial action.

The Clerk read the police report. There have been 7 crimes reported between 16 June and 14 July; theft from motor vehicle, garage doors damaged in Abbots Meadow, primary school gates damaged, a catalytic converter stolen and 2 assaults. It is now the statutory duty of the County Council and event organisers to manage traffic for pre-planned events. Authorisation for signs and cones must be given by SCC who has a supply of cones. Information on online fraud, increase in calls to Crime Stoppers and metal theft clampdown was received.

County Cllr Storey advised that Home to School transport is to be discussed at cabinet with the proposal of free schools and academies. The Budget Report for the year to 31 March 2012 shows an underspend of £13m in addition to the £42.5m savings that were budgeted for. It still means £53m has to be saved over the next two years. The contract with CSD ends in May 2014. Various options are being

looked into but it is to hoped look into shared services with other districts and boroughs or go to the marketplace. Other papers going to Cabinet include the

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Annual Report on the Children's Safeguarding Board for Suffolk, options for the national concessionary travel scheme. A meeting to discuss parking outside Woolpit Primary School will take place on 19<sup>th</sup> July.

1. **Apologies for absence.** There were none.

2. **To receive declarations of interest.** There were none.

3. **To approve minutes of the meeting 18 June 2012.** The minutes were approved and signed.

#### 4. **Clerk's Report**

**Ditches** – a lot of information has been received regarding local flooding. It was noted that several ditches around the parish have been used to dump household and garden waste and it was agreed to publish an item in Woolpit Diary asking people to refrain from doing this as it may cause flooding.

**Footpath sign** – SCC has confirmed that it will replace the damaged sign at The Plough end of footpath 4.

**Quiz** – Woolpit PC team finished in the top half at the quiz organised by SNT.

**Dog fouling** – the PC has been asked to provide a sign for a private property as someone is letting their dog foul in the garden. The Clerk advised that this is not something the PC would do.

#### 5. **To receive correspondence/communications and deal with any matters.**

**SCC** A Guide to the Local Government Pension Scheme new version. **SCC** Diamond Jubilee Celebrations in Suffolk – be part of history. The Steering Group are arranging to send photos and programme to the Suffolk Records Office in Bury St Edmunds. **SCC** Pension Fund LGPS 2014 Consultation Exercise. **The following items were circulated to Cllrs:** Rural Services Network news digest 25 June, 2, 9 and 16 July. SALC NALC e-bulletin 22~June and 6 July, steps to protect your home from flash flooding, LAIS1338 Sustainable Communities Act, Policing Events information, Localisation of Council Tax Support, Code of Conduct briefings. MSDC Integrated Management Team, Don't be a critter – take home your litter campaign, Emergency Planning for flooding, Town and Parish Council newsletter July, Under One Roof issue 7 July, Affordable Housing newsletter June/July. Suffolk ACRE AGM 18 July information and Directors Report/Financial Statement 2011/12. Suffolk Constabulary Mid Suffolk South SNT Priority setting Meeting 16 July. Suffolk Local Flood Risk Management Strategy – public summary. Clerks & Councils Direct July.

#### 6. **Planning – to consider current applications and receive MSDC decisions.**

**1820/12** Removal of condition 21 (opening of community room) and 22 (use of community room) of Planning Permission 2515/07 demolition of 34 existing dwellings, erection of 46 affordable residential units and 5 free market residential units and on site provision of open space. Associated car parking, external works and extinguishing public footpath 4. Land adj Steeles Road – support.

**2009/12** Erection of single-storey infill extension (following demolition of existing conservatory). Pera, Masons Lane – support.

**1802/12** Erection of single storey side extension. The Magnolia, Borley Green. MSDC Decision – permission granted.

**1782/12** Work on trees – Laburnum to be trimmed and remove two conifers. Jumbana, Masons Lane. MSDC does not wish to object.

**1510/12** Erection of single storey side extension (following demolition of existing conservatory). The Haven, Borley Green. MSDC decision – permission granted.

**1314/12** Change of use from agricultural to garden land associated with Grassy Lane Farm. Erection of cartlodge/garage ancillary to use of the dwelling. Grassy Lane Farm, Warren Lane. MSDC decision – permission granted.

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**0971/12** 1. Repair of damaged plaster panels on front elevation with lime plaster. 2. Renovation of front door. 3. Replacement of ground-floor (front elevation) metal window with new hand-made wooden casement window, first floor side window, second floor side windows and rear first floor window. 4. Removal of modern brick inserted fireplace and chimney breast and restoration of the fireplace (front room, ground floor). 5. Replacement of two cementitious plaster panels (corner room, ground floor) and replacement with lime plaster panels. 6. Removal of modern brick (ground floor, rear room) fireplace and associated chimney; restore pantiled lean-to roof; replace former partition wall and install WC and hand basin in cloakroom created. 7. Install new boiler, with new vent. Removal of existing metal vent on roof. 8. Replacement of rotting felt roof on small rear single-storey extension. Weaver House, The Street. MSDC decision – permission granted.

**1648/12** Non-material amendment. Change of approved conservatory to a sun room by replacing glazed roof with tiles to match main dwelling following granting of Planning Permission 1840/11 Erection of detached single storey dwelling and garage and creation of new vehicular access. Rear of Barrendale, Heath Road. MSDC decision – approved.

**EN/12/00091** Erection of shed in the front garden. 6 White Elm Road. MSDC has advised that following corresponding with the owner regarding a breach of planning, the shed will be removed by the end of August 2012.

#### **7. To approve accounts for payment.**

Mr K Harknett £37.86 litter picking June; Suffolk County Council £186.65 June pension payment; Mrs P Fuller £72.71 expenses April-June; HM Revenue & Customs £96.29 Tax and N/I April-June; Mr J Moore £511.08 Jubilee expenses; British Red Cross £163.20 Jubilee First Aid cover; Equity pc £69.37 printer cartridges and Woolpit Institute £260.00 PC room rent August-October. All accounts were unanimously approved and cheques issued.

#### **8. To receive an update on the additional bench for the Pump Garden to mark Her Majesty the Queen's Diamond Jubilee in 2012 and take any necessary action.**

Mrs Parker will contact Mr G Baker for proper drawings. *Action: Mrs Parker*

#### **9. To receive an update into the provision of a skate park and take any necessary action.**

Mr Hardiman and Mr Jones are meeting with youths on Wednesday to see what they would like. The Clerk will contact PCSO Utterley to see if we can arrange to have the mobile skate park to see how well it is used. Mr Cass, Walsham Playground Committee is contacting the Clerk to discuss how they run their area and the difficulties they have faced. It is noted that Bury St Edmunds are looking to revamp their skate park and going to parishes for support. *Action: the Clerk*

#### **10. To discuss the Millennium Garden and take any necessary action.**

Having started to prune shrubs, it has become clear that many are past salvaging. It was agreed to take out a lot of the shrubs, keep the trees except the diseased cherry and replace with lower growing plants to open up the area. Once this has taken place in the autumn/spring the garden will be more easily maintained. A date will be decided at the September meeting for a working party to get help to achieve this aim. A quote of £35.00 + VAT was accepted from Eastern Facilities Management

Solutions Ltd for a one off strim and weed killer spray for the area under the trees.

*Action: the Clerk*

**11. To adopt the Suffolk Local Code of Conduct and take any necessary action.**

It was unanimously agreed to adopt the Suffolk Code of Conduct and Cllrs will complete the Register of Members Interests form and return to the Clerk to send on to MSDC Monitoring Officer.

*Action: All Councillors*

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**12. To discuss the management of the car park opposite the church and take any necessary action.**

MSDC has contacted WPC to see if there is any interest in discussions to terminate the lease early and handing this facility to WPC. The Clerk was asked to ascertain under what terms this suggestion is made and look up the terms of the current lease before the matter is discussed again.

*Action: the Clerk*

**13. To discuss the south corner of the Pump Garden and take any necessary action.**

Mr & Mrs Jenkins have offered 2 trees for garden. However, having looked at the area Cllrs don't think there is anywhere suitable to put them as this is where the electricity supply is. Mr & Mrs Jenkins will be thanked for their offer and advised of the plans for the Millennium Garden or that Woods for Woolpit may like the trees.

*Action: the Clerk*

**14. To debate updating the Parish Plan or producing a Neighbourhood Plan and take any necessary action.**

MSDC is holding a Neighbourhood Planning workshop and Mr Wiley and Mr Melvin will attend on 31 July. This item is deferred until after this workshop.

**16. To receive an update on Phases 4 and 5 of the Steeles Road redevelopment.**

Mr Melvin and Mr Wiley have met with Paul Bonnett from Orbit Housing. The demarcation line between Flagship and Orbit's responsibility is the left side of the footpath as you enter Steeles Road from Green Road; Orbit is responsible for land to the left and Flagship to the right. Orbit Housing take over the land from September and likely to use Persimmon as the builder. All services to the old people's housing is still on and whilst still in Flagship's ownership Orbit cannot do anything. MSDC has agreed to take on and maintain the circular area of grass.

Mrs Parker left the meeting at 9.11 p.m.

**17. To discuss the streetlights in Steeles Road Flagship Development (Phases 1-3) and take any necessary action.**

There are various issues with streetlights erected by Flagship. Mr Hardiman will provide the Clerk with details so that she can write to Julie Abbey-Taylor, MSDC to ensure that Flagship take action. After Orbit finish phases 4 & 5, Flagship will return and finish the road.

**18. To receive an update on Unity Housing, Steeles Road.**

The recreational area will remain in its current location. There is an expectation that an additional piece of land will be purchased for additional housing. The redevelopment of this area will be close to the completion of phases 4 & 5 of Steeles Road redevelopment so that the affected residents can be moved into new properties in Steeles Road whilst the Unity Housing redevelopment takes place. There are some brick built properties to be demolished within this scheme. The developer will have an obligation to contribute under Sect 106 for the additional properties.

Mrs Parker rejoined the meeting at 9.22 p.m.

**19. To receive a report from the Litter Picker.**

The metal bar that closes the gate to the playing field has been wrenched off. As the weather has improved there has been more litter under the trees, mainly fast food bags and wrappings. There are weeds in the raised beds in the children's play area. The Clerk will advise the Playing Field Committee.

*Action: the Clerk*

**20. Date of the next Parish Council Meeting – Monday 3 September 2012 at 7.30 p.m. in Woolpit Institute.** Noted.

The meeting closed at 9.25 p.m.

Signed.....

Dated.....