

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
7 DECEMBER 2015 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

Present: Mr Guyler (Chairman), Mrs Cook, Mrs Parker, Mr Wheatley, Mr Hardiman, Mr Howard, Mr Lomax and 6 members of the public.

Public comment: It is believed that Costcutter no longer has a litter picker. Mr Bainbridge, Evolution Town Planning advised that the planning application for land adjacent to Clear View, Bury Road has responded to the points raised in the previous refusal decision, garden amenity space increased, footprint smaller than the previous application.

Mr Butler-Finbow, Pigeon Investment Management outlined a concept for development of a 15 acre site off Old Stowmarket Road for up to 150 dwellings. There will be an exhibition 15 & 16 January for discussions with residents and to take their comments on board before submitting a planning application. There have been discussions with the Health Centre, school and MSDC and it is possible for a car park for the surgery to be incorporated within the plan. There would be affordable homes, bungalows and some self-build included in the plan.

Mrs Parker advised that Mr Seeley was looking for groups to run the draw at the 2016 Steam Rally.

Mr Guyler thanked all those who have helped recently in the Millennium Garden. An additional street light outside the Co-op was suggested. This will be discussed at the January meeting.

It was noted that G39 street light units have been photographed in recent weeks.

1 **Apologies for absence** were received from Mr Jones and Mr Melvin.

2. **To receive declarations of interest.**

Mrs Parker declared a prejudicial interest in item 9 and duly signed the interest book.

3. **To approve minutes of the meeting 2 & 17 November 2015.**

Both sets of minutes were approved and signed.

4. **Clerk's Report**

Eon – 3 year fixed price agreed for the pump light.

Tree work Ladyswell – work to the boundary with Goldstar and the pollarding of the veteran beech tree will commence 15 December.

Message to La Bonneville – a message of sympathy and support has been sent to the residents following the Parish shootings.

Elmswell Library – Mr Guyler and Mrs Fuller have been invited to the opening 9 January following refurbishment.

Millennium Garden – weeding and bark spreading has now been completed. There are a few shrubs that will need to be replaced in spring and a dead tree will need to be removed.

PC Computer – the new computer is in use. Disposing of the old computer will be discussed at the January meeting.

Litter bin emptying charges – MSDC has advised that these will increase to £30 per litter bin and £35 per dog litter bin from 1 April 2016.

Queen's 90th birthday celebrations – Tea Cups is arranging an event. This will be discussed further at the next meeting.

5. **To receive correspondence/communications and deal with any matters.**

Woolpit Twinning Association thanks for grant. **MSDC** licensing hearing for premises licence Costcutter 18 December. **East of England Co-op** response to our letter regarding Warburtons deliveries corrective action will be taken. **SCC** part night lighting requirements Christmas and New Year's Eves, keep all PC owned lights on all night. Neighbourhood Plan flyer produced that can be distributed advertising the

meeting 13 January. **The following items have been circulated to Cllrs: Clerks and Councils Direct** November. **SCC** emergency closure Steeles Road temporary repairs to footway, Suffolk and Norfolk leaders to meet senior government for devolution challenge session, communities grants and funding newsletter November, temporary closure Rags Lane 16-19 November gas connection, give your view to shape the future of Suffolk Fire & Rescue Service, Health Scrutiny- stay well this winter, weather warning 17 & 20 November, Woolpit to Haughley New Street concrete carriageway Highways England response, emergency temporary traffic order closure of Rattlesden Road 3-7 December burst water main, rest centre practical training course 20 January. **Community Action Suffolk** appointment of interim CEO, newsletter 4 & 18 November 2 December. **Suffolk Police** Suffolk Local Policing Review. **SALC** final call to find locations for short stay traveller stopping sites in Suffolk, Mid Suffolk South area meeting 3 December + CEO report, Suffolk Family Carers article, LAIS1384 Housing CPRE & spending review. **Suffolk Society** Suffolk View winter. **Planning Direct** news on Housing Bill amendment. **Rural Services Network** Rural Opportunities bulletin, Rural Vulnerability Service – road transport and rural broadband November, rural health conference 2016, weekly news 9, 16, 23 & 30 November 7 December. **Public Sector Executive** news 12, 16, 19, 23, 26, 30 November 3 December. **Orwell Housing** Church Close, Wilby shared ownership property. **MSDC** Parish & Town Council Liaison meeting 5 November presentations, Suffolk Walking Festival 2016, Town & Parish newsletter December. **Auto Enrol** time to choose a pension scheme.

6. Planning – to consider current applications and receive MSDC decisions.

3954/15 Erection of new dwelling. Clear View, Bury Road – object. No significant changes from application 0769/15 Overdevelopment of the plot, dwellings will be too close to each other, detrimental to character and appearance of the streetscene, loss of amenity and privacy to adjacent properties, car parking and manoeuvring will be very difficult.

3716/15 Prune apple tree and sycamore tree in rear garden. The Cottage, The Street – MSDC no objection.

2394/15 Erection of extension to existing garage to include small workshop. Summer Cottage, Drinkstone Road. MSDC decision – permission granted.

3852/15 Notification of a proposed larger home extension to extend 3.5m beyond rear wall of original bungalow. The highest point will be 3.75m above DPC and eaves height 2.4m above DPC. 3 Roman Fields – MSDC permission granted.

4033/15 Erection of close boarded timber fence to existing brick wall on highway boundary. Eastview, Mill Lane – to MSDC committee 16 December for a decision.

7. To approve accounts for payment.

Mr K Harknett £51.84 litter picking November, Equity pc £108.00 editing December/January Diary, SLCC £149.00 annual subscription 2016, Suffolk County Council December pension payment, Gipping Press £246.12 December/January Diary, Equity pc £608.80 balance of new computer, Mr M Hardiman £34.77 reimbursement for post for standard roses Steeles Road garden. All accounts were approved and cheques issued.

8. To discuss pension enrolment and take any action.

Awaiting a reply from SALC whether two schemes can be run.

9. To consider the results of the Housing Need Survey and possible development sites in the parish and take any necessary action.

26% of the Housing Needs Survey forms were returned and 95% of those were in favour of an affordable housing scheme and a need was identified. Due to several developments on the horizon we are not looking into possible sites at the moment. An abbreviated of the Executive Summary will be published in February/March Diary as the document is confidential and the copyright is owned by CAS Ltd.

Mrs Parker left the meeting at 8.38 p.m.

We have drawings for 2 areas of possible development, Old Stowmarket Road (rear of the Health Centre) and Green Road (south of Steeles Road) and a rumour of a further site elsewhere. WPC formulated an opinion on the 2 sites: there are advantages with the Old Stowmarket Road site in that residents would not need to drive through the centre of the village and drainage runoff is towards Elmswell; the site could incorporate infrastructure to benefit the Health Centre and School; improvements to the junction of Old Stowmarket Road and Heath Road would be needed. The Green Road development would create increased traffic flows in the village centre and is unlikely to provide infrastructure benefits. Both these developments highlight the need to have a Neighbourhood Plan.

Mrs Parker rejoined the meeting at 8.53 p.m.

10. To consider a sector led body for the new audit regime and take any necessary action.

From the start of 2017/18 financial year small authorities can choose to have an auditor appointed to them by a new sector led body or procure themselves. Cllrs agreed to be in the Sector Led body.

11. To consider a request from Woolpit Village Hall Committee to support its application for a Section 106 grant to install a stair lift and take any necessary action.

It was agreed to support the application.

12. To consider quotes for tree work on the Playing Field and take any necessary action.

This was carried forward to the next meeting.

13. To receive an update on Community Emergency Planning and take any necessary action.

The plan is being sent to Sue Herne SCC for modification before coming to WPC for approval. Once this has happened MSDC will take responsibility of the plan.

14. To receive a report on the allotments and take any necessary action including to consider quotes for clearance of the surrounding area.

4 quotes have been received and after discussion it was agreed to accept the quote from Gadd Brothers of £680 + VAT. An offer of help to keep the area mowed once cleared has been received.

There is now a half plot vacant with a full plot to become available during the year.

15. To receive an update of the garden area included in the original redevelopment of Steeles Road.

The gates still have no catches and the benches are not in situ however the area is being maintained.

16. To receive an update on the redevelopment of unity housing in Steeles Road. Work is continuing and the area looking good.

17. To receive a report from the Litter Picker. Nothing to report.

18. To receive a report from the Village Hall and Playing Field Committee.

The next meeting is 14 December.

19. Date and time of the next Parish Council meeting – Monday 4 January 2016 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 9.22 p.m.

Signed..... Dated.....