

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
30 MARCH 2015 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

Present: Mr Guyler (Chairman), Mr Melvin, Mrs Cook, Mrs Parker, Mr Smith, Mr Jones, Mr Hardiman and 2 members of the public. Mr Lomax joined the meeting at 7.45 p.m.

Public comment: Mr Hardiman advised that the old green streetlight has finally been removed in Steeles Road.

Mrs Parker advised that due to the recent high winds building materials and detritus have been lost from the Orbit site in Steeles Road onto neighbouring fields and has been reported to one of the builders. The Clerk will contact Orbit Housing.

Action: the Clerk.

PCSO Pendergast advised that there were 5 crimes recorded between 2 and 27 March: 2 common assault (no injury), 1 message/email etc. indecent/threatening, and 1 burglary other building and 1 theft from motor vehicle. There were 26 calls during the same period, 17 relating to road incidents. House burglaries across the county remain an issue and information on 'Close it, Lock it, Check it' was received. A PC is being lost at the Needham Market Police Station due to cuts and 1 PCSO is transferring to Essex shortly and will not be replaced. This will leave 3 PCs, 3 PCSOs and 2 further part funded PCSOs for the Mid Suffolk SNT. The role of PCSOs is being looked at over the next 18 months. A catalytic converter marking day will take place 25 April at Taylor Commercials.

Cllr Melvin advised that IWJS has been disposing of waste in the manhole at the Tennis Club car park in Rectory Lane as they had been told to do so by Anglian Water.

The overhanging hedge in Mill Lane needs cutting back. The Clerk will contact the owner.

Action: the Clerk

Mr Guyler advised that a vehicle has hit 1 The Street again and the owner has asked if it is possible for a bollard to be erected in Rags Lane against the house. The Clerk will contact SCC.

Action: the Clerk

Mr Guyler has been asked for an update on the yellow lines requested in Heath Road. The Clerk will contact SCC as no update has been received.

Action: the Clerk

Mr Guyler asked regarding the position of estate agents boards being attached to road name signs. The Clerk advised that the estate agent should be contacted and asked to remove them.

Action: Mr Guyler

1. **Apologies for absence** were received from Mr Howard.

2. **To receive declarations of interest.**

Mrs Parker declared a prejudicial interest in the payment to Woolpit Cricket Club under item 7.

3. **To approve minutes of the meeting 2 March 2015.**

The minutes were approved and signed.

4. **Clerk's Report**

Housing Needs Survey- documentation has been received and Cllrs agreed to help prepare the envelopes for distribution.

Footpath 3 – the wire fencing has been reinstated.

Speaker for the APM 20 April – has been confirmed as Carol Eagle, Mid Suffolk CAB.

Tree work at Lady's Well – two sections of the work has been completed. Planning Permission is awaited for the outstanding work.

Woolpit Garage van – has been parked on grass amenity area outside Costcutter. A letter has been sent asking them to remove it.

Allotment tap – the tap near the new allotments is not working. The plumber has been contacted by email but the Clerk will telephone to remind him that the job is outstanding.

No Entry road markings – SCC has confirmed the markings in The Street along with the advisory parking lines will be repainted in the next financial year.

BT charges – BT is still charging the incorrect monthly amount for both broadband and phone services. The Clerk has been in discussions with BT and it should be sorted shortly.

Audit of accounts to 31 March 2015 – has been set as 6 July.

5. To receive correspondence/communications and deal with any matters.

Elmswell Library Friends thanks for agreeing to purchase noticeboard. **Suffolk Housing** revised Section 106 Local Connections poster. **BT payphones** adopt a kiosk scheme. **Mr C Moore** regarding safety issues and misuse of Masons Lane. The letter will be sent to SCC and the Police. *Action: the Clerk.* **The following items have been circulated to Cllrs:** Rural Services Network rural opportunities bulletin, weekly digest 9, 16, 23 & 30 March, rural economy spotlight, rural vulnerability service, rural transport March. MSDC Village of the Year competition, election nomination forms date for receipt at MSDC, VE Day 70th anniversary Cllrs decided that not enough notification has been given to arrange events, Health & Safety workshops, Social Media workshops, Town and Parish Councils newsletter March. SCC Smarter Choices newsletter March, temporary traffic regulation order closure of Steeles Road between 19-21 for carriageway repairs. Suffolk Police Community Safety Unit newsletter 5 March, Stowmarket and Mid Suffolk South Neighbourhood Watch newsletters 12-25 March. SALC planning question raised at MS North area meeting, annual training programme, elections FAQs updated, LAIS1376 Guide and Transparency Code. Local Council Public Advisory Service course information Manorial Law and Councils. Community Action Suffolk newsletter 25 March. Tarby Davenport Weird and Wonderful Wood 2015.

6. Planning – to consider current applications and receive MSDC decisions.

0769/15 Erection of new dwelling. Land adjacent to Clear View, Bury Road – object. Over development of the plot, dwellings will be too close to each other, detrimental to character and appearance of the streetscene, loss of amenity and privacy to adjacent properties, car parking and manoeuvring will be very difficult.

0973/15 Erection of single front extension (following demolition of existing 2 front porches). Erection of close boarded fence above existing front wall. Eastview, Mill Lane – support.

0874/15 Variation of conditions 7 & 12 of planning permission 2981/11 to permit conversion of church to dwelling in accordance with revised drawings and details. Woolpit Methodist Chapel, Heath Road – support.

1150/14 Landmark Scaffolding Ltd, Lawn Farm appeal dismissed for change of use of and alterations to agricultural buildings to be used for scaffolding company storage, office and staff room without complying with condition 9 (permitted working hours) attached to planning permission 2396/09 12 November 2009.

2178/14 Demolition of 30-40 evens and 46-64 evens Steeles Road and erection of 31 dwellings with associated external works and alterations to the highway. Land at Steeles Road. MSDC decision – permission granted.

0260/15 Erection of single storey and two storey extensions and alterations. Erection of double garage. Bracken Lodge, Wood Road. MSDC decision – permission granted.

EN/15/00033 Advertising sign, Sampson House, The Street being investigated.

7. To approve accounts for payment.

Urban Forestry £1,188.00 Lady's Well eastern boundary hedge and coppice NW corner, Woolpit Cricket Club £888.50 general works on sportsfield 1.10.12-30.9.14, Community Action Suffolk £30.00 annual membership 2015/16 and Mrs P Fuller

£210.18 expenses January-March. All accounts were approved and cheques issued. Payments by standing order British Telecom £161.42.

8. To adopt revised Standing Orders to reflect the right to film meetings and receive electronic summons to meetings. These were adopted.

9. To discuss the removal of street lights on poles 16 Steeles Road and 24 Green Road and take any necessary action.

It was decided to keep these lights as the new lighting following the redevelopment of Steeles Road does not cover these areas. The Clerk was asked to contact SCC and request that sensors are added to the lights for part night lighting, replace lamps with LED and drop down pole to alleviate G39 issues. *Action: the Clerk*

10. To discuss repairs to the fence at Lady's Well and take any necessary action.

The damage has been caused by trees in the verge owned by SCC falling across the fence. Now that the trees have been removed, it was agreed to get quotes for repairs and quotes for removal of the fence. These can then be checked with SCC insurers before taking the matter further. *Action: the Clerk*

11. To receive a report on the allotments and take any necessary action.

All plots are being worked except 22 & 23 which will be reviewed after Easter. Mr Harvey will meet with Mrs Parker to discuss options for plot 24. A letter has been sent to the tenant who has moved from the village to advise that we will be unable to renew tenancy in November. This gives sufficient time to cultivate what they have already planted. The Clerk will contact Mr Roper regarding the outstanding repairs to the fence. *Action: the Clerk*

12. To receive an update on the redevelopment of unity housing in Steeles Road. Work on Tranche 2 has commenced.

13. To receive a report from the Litter Picker.

Mr Harknett continues to keep the roads into the village clear of litter. He will be asked to clear along Tostock Road from the junction Bury Road to the A14 bridge as particularly bad at the moment. The SCC Highways land next to Woolpit Room needs to be cleared of brambles and rubbish. The Clerk will contact SCC and copy in MSDC Environmental Health as there is an issue with rats here. *Action: the Clerk*

14. To receive a report from the Village Hall and Playing Field Committee.

The Race Night was very successful and raised over £1,000.00. A quiz night will be arranged for November and the AGM is 18 May. Financial matters have improved and the committee are receiving lots of bookings. Quotes are being sought for a stair lift for better access and use of the upstairs room.

15. Date and time of the next Parish Council meeting – Monday 18 May 2015 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 9.30 p.m.

Signed.....

Dated.....