

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY 5 SEPTEMBER 2016 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

Present: Mr Guyler (Chairman), Mrs Cook, Mr Lomax, Mr Howard, Mr Hardiman, Mrs Parker, Mr Melvin and 2 members of the public.

Public comment: Cllrs were asked regarding a proposed development behind Haybarn Meadow. Mr Guyler advised that Hopkins Homes has an option on the site and has asked for a meeting with the Parish Council. A public consultation would likely follow.

Mr Hardiman advised that replacement LED lamps for light 16 Steeles Road and 24 Green Road still have not been connected nor the G39 units removed. The Clerk will contact SCC again *Action: the Clerk*

Mr Hardiman advised that some pavements in Abbots Meadow have sunk further and are starting to sink at the junction with Steeles Road. The Clerk will contact SCC Highways for a further inspection. *Action: the Clerk*

District Cllr Storey advised that she added a very useful meeting regarding development along the A14 corridor. A full report will be given under item 9.

County Cllr Storey advised SCC has been asked to look at work to mitigate some of the issues of the narrow footway along between Mill Lane and The Plough. SCC is drawing up a proposal to make the area between the Mill Lane/Green Road junction and the Village Hall one way. The latest consultation on proposal for yellow lines in Heath Road received 2 objections. SCC will see if the objections can be withdrawn or this matter will go to committee in October.

Cllr Storey continues to contact Grant Cheetham Royal Mail regarding the replacement post box at The Green.

1 Apologies for absence were received from Mr Wheatley.

2. To receive declarations of interest. There were none.

3. To approve minutes of the meetings 18 July and 3 August 2016.

Both sets of minutes were approved and signed.

4. Clerk's Report

Crime reported in Steeles Road – an incident has been advised to the PC which has also been reported to the Police. It is hoped this is a one-off incident.

Highways issues – SCC has advised that Heath Road is C category and will only get cut once a year. The Clerk has asked if there is a procedure to upgrade the road to B Classification, no response has been received. SCC does not consider the bushes/trees growing over the carriageway along Elmswell Road to be a safety issue and is therefore low priority. SCC will inspect the standing water issues at the junction of Steeles Road with Heath Road. The standing water issues at the end of the cycle path next to Willowbrook is on SCC drainage programme but no timescale for work can be given.

Weekly planning lists – MSDC will no longer send these as of 1 September. The information can be viewed for individual villages via the MSDC planning website.

Sect 106 offer – MSDC has offered Woolpit Cricket Club £8230.24 for the pavilion extension from Section 106 funds.

Bottle bank fence – no quotes have been received to date. Mr Parker has agreed to deal with the vegetation around the fence.

Green Road litter bin – has been destroyed by fire. The Clerk will order a replacement.

5. To receive correspondence/communications and deal with any matters.

Resident regarding out of date planning information in Woolpit Diary. It is felt that this is of interest to residents and will continue. For current applications residents will need to look at the lists published prior to WPC meetings or look on MSDC website.

A very complimentary email from a visitor to the village has been received. This will be published in the next Woolpit Diary. **The following items have been circulated to Cllrs: MSDC** Norfolk and Suffolk Devolution meeting 4 August, Town & Parish Councils newsletter August, funding event Lavenham 19 October. **SCC** nominations for Cllr Achievement Awards 2016, Rest Centre practical training, Proposed Traffic Regulation Order – Heath Road, Joint Emergency Planning Units review summary report, Suffolk Year Of Walking update summer, C436/50 Heath Road Prohibition Waiting Order 201 notification, Woolpit C435 various roadworks /closures August/September, temporary traffic regulation notice work on Bury Road/The Street, Rest Centre forms and picture cards, suffolkonboard newsletter September 2016. **Rural Services Network** news digest 19 & 26 July, 1, 8, 16, 23 & 30 August, Rural Housing spotlight, spotlight on young people, Rural Conference 2016, Rural Opportunities bulletin, Rural Vulnerability Service – fuel poverty and rural transport August, spotlight on the heart of the village. **SALC** devolution presentations August, Babergh/MSDC Joint Local Plan - call for sites 2016, SCC Highways Matters editions 7 & 8, Parish Councils and Policing public meetings 2016, Local Council Expo 9 September, forthcoming courses. **Groundwork** changes to Tesco Bags of help grants. **Community Action Suffolk** nominations for CAS award, news 27/7, 10 & 24 August, Volunteering Training course, training courses September & October. **UK Power Networks** national phone number 105 to report power cuts. **Public Sector Executive** news 29 July & 11 August. **East Suffolk Gov** fit villages and Suffolk Sport Community Fund. **Clare TC and Redlington PC** responses to devolution consultation. **Cllr Storey** “Access for All Path” at RSPB Minsmere, Trading Standards bulletin 22 July & 26 August. 4 responses to Drinkstone development consultation. Resident next parish council election date.

6. Planning – to consider current applications and receive MSDC decisions.

3490/16 Prior approval of proposed change of use of agricultural building to a dwelling house (Use Class C3). Barn at Grassy Lane Farm, Warren Lane – support.

2644/16 Erection of single storey front extension, 17 Steeles Road. MSDC decision – permission granted.

2912/16 Change of use from granny annexe to holiday let, Spooners, The Heath. MSDC decision – temporary permission granted.

0595/16 Replacement of windows (to second floor dormer windows) and insertion of rooflight to rear elevation; Internal works including removal of an internal wall and conversion of bedroom into a bathroom at second floor level; Insertion of door at ground floor level, Granmore, The Street. MSDC decision – Listed Building consent granted.

2088/16 Change of use of industrial unit to MOT Centre (Class IV and Class VII). Corern, Rattlesden Road. MSDC decision – permission granted.

2517/16 Retrospective application for the erection of a single storey front extension, Borley Lodge, Borley Green. MSDC decision – permission granted.

2260/16 Use of land to site a portakabin for use as offices, Pioneer House, Rattlesden Road. MSDC decision – permission granted.

2016/16 Erection of replacement two storey detached dwelling and detached garage following demolition of existing two storey dwelling, utilising existing access, Guiting House, Wood Road, Borley Green MSDC decision – permission granted.

2492/16 Prior approval Class Q (a) of proposed changes of agricultural building to dwelling house, Grassy Lane Farm, Warren Lane. MSDC decision – permission refused.

3077/16 T1 Cupressus Macrocarpa fell, T6 Willow fell, H1 hedge reduce height and side growth from path. MSDC no objection.

Considerable building work is taking place at Mistral, White Elm Road and the Clerk was asked to contact MSDC to see if planning permission is required for this work.

Action: the Clerk

7. To approve accounts for payment.

The following items were ratified: Mr K Harknett £60.60 litter picking July, Equity pc £108.00 edit August/September Diary, Gipping Press £246.12 August/September Diary, Anglian Water £49.31 allotments 11/5/15-18/8/16. The following items were approved and cheques issues Mr K Harknett £57.60 litter picking August, Laura Bayly £120.00 Millennium Garden June, July & August, St Marys Church PCC £27.00 use of church for meeting 3 August, Viking £103.98 stationery & stamps, BDO LLP £240.00 audit of accounts to 31/3/16, Mr M Hardiman £33.25 reimbursement for new strimmer blade, Suffolk County Council £232.02 pension payment August. The following items were paid by standing order Mrs O Johnson £192.00 August salary, Mrs P Fuller £683.94 August salary.

8. To receive the Audit Opinion for accounts to 31 March 2016 and approve the Annual return following the conclusion of the audit.

On the basis of its review, BDO LLP has advised the information in the Annual Return is in accordance with proper practices and no matters have come to its attention giving cause for concern that legislation and regulatory requirements have not been met. An Issues Arising Report advising that the accounts were approved after the commencement of the inspection period of the exercise of electors rights has been received. It was agreed to ensure that this did not occur with the accounts to 31 March 2017.

With the above information, Cllrs unanimously approved and accepted the Annual Return.

9. To receive a report from the meeting with MSDC, Elmswell and Thurston PCs regarding development along the A14 corridor.

Mr Guyler and the Clerk attended on behalf of Woolpit PC. This was a very useful meeting. The Joint Babergh/MSDC Local Plan is being worked on and it is hoped to have to draft available for consultation in February 2017. Development sites will be judged on an individual basis. MSDC would like to provide councils and clerks with planning training to aid them in responding to planning applications, this is likely to take place in November. There will be further meetings and it is hoped that SCC and the NHS will attend to discuss infrastructure consequences from their point of view on highways, education and health.

MSDC current Local Plan requires 430 houses to be built per year to cover a 5 year land supply but there is currently a shortfall on this, hence the number of developments currently being put forward.

10. To receive a report on the meeting with Persimmon Homes regarding development of the old allotment site in Drinkstone Road/Rags Lane.

A meeting was held on 25 August to receive outline plans prior to the public consultation. The information was the same as that shown at the public consultation. No views were expressed by the Parish Council.

11. To consider a response to Suffolk County Council's proposal of one way system in Mill Lane and take any necessary action.

Having ascertained that WPC own the freehold on the land for the Village Hall car park it was agreed to advise SCC that as freeholder WPC would not approve of any arrangement to use the car park for turning. *Action: the Clerk*

12. To receive an update on the Neighbourhood Plan.

A copy of the draft minutes of the WNPSG 1 August were circulated to Cllrs. The next meeting is scheduled for 26 September.

13. To receive a report on the allotments and take any necessary action.

All allotments were checked 30 August and letters have been sent out to tenants of untidy plots. There is currently no waiting list for plots. Plot 24 has been strimmed and sprayed.

14. To receive a report from the Litter Picker.

The green area in Steeles Road has been cleared; there was considerable broken glass there. The litter bin in the Millennium Garden is not being emptied. The Clerk will contact MSDC.

Action: the Clerk

15. To receive a report from the Village Hall and Playing Field Committee.

Mr Hardiman has been unable to attend the last few meetings as they have clashed with Parish Council meetings.

Mr Guyler and Mr Hardiman have had a meeting with the new Chairman Ian Belham and Treasurer Mark Harries who are very enthusiastic and trying to apply for grants. They were keen to find out what the Parish Council could help with. They are looking to make better use of the upstairs room and looking at quotes for the floor.

16. Date and time of the next Parish Council meeting – Monday 3 October 2016 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 9.07 p.m.

Signed.....

Dated.....