

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY  
18 JULY 2016 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

**Present:** Mr Guyler (Chairman), Mr Jones, Mr Melvin, Mr Hardiman, Mrs Cook, Mr Wheatley, Mr Lomax and 1 member of the public.

**Public comment:** County Cllr Storey advised she attended the Local Government Association conference for which most conversations were about devolution and the documents are currently out for consultation. SCC Cabinet met 12 July and discussed the joining of the Mineral Plan with the Waste Plan. There was a paper on the final outturn of the Council for the year to 31 March 2016 showing that it is £2.6m lower than the approved budget; this is 0.5% of the approved budget.

Full council met 14 July and debated a motion on apprenticeships in Suffolk, something all councillors could agree to which was passed unanimously. The Safety, Health and Wellbeing Annual Report and Annual Equalities and Inclusion Reports were presented. Cllr Storey has a new role as Cabinet Member for Broadband, Rural Issues and Localities.

District Cllr Storey advised that MSDC is looking at a combined headquarters for Babergh & MS DCs. They are looking at Endeavour House in Ipswich and having several "landing points" in various locations.

Mrs Cook advised that a fantastic job of clearing the lane to the room graveyard from Norton Road has been carried out. A letter of thanks will be sent to Mr R Baker for organising this work.

*Action: the Clerk*

Mr Hardiman advised that the new surface in Steeles Road is getting damaged into ruts due to weight of lorries using the section of road to the redevelopment site. This will be reported to SCC.

*Action: the Clerk*

Mr Hardiman and Mr King have cleared Footpath 3 & 5, our thanks to them both.

Mr Melvin reported that despite Cllr Storey, Mrs Parker and himself meeting with the Post Office representative in January, the post box at The Green has not been reinstated at the new site. Cllr Storey will chase.

**1 Apologies for absence** were received from Mrs Parker and Mr Howard.

**2. To receive declarations of interest.** There were none.

**3. To approve minutes of the meetings 20 June 2016.**

The minutes were approved and signed.

**4. Clerk's Report**

**Street light junction of Heath Road and Church Street** – SCC has advised that the delay in moving this is due to the builder being unable to identify the ownership of a small strip of land. The builder is talking to solicitors to try and resolve the matter.

**Heath Road traffic order** – no further correspondence from SCC following the consultation.

**Standing water junction of Steeles Road/Heath Road** – no response to date from SCC.

**Bushes over the highway Elmswell Road** – no response from SCC.

**Costcutter litter picker** – has been off ill but has resumed litter picking.

**Green Road development** – some residents believed that this was going to Planning Committee 20 July, this is not the case as confirmed by MSDC. WPC will be informed of when the Planning Committee will discuss the application.

**New street light outside the Co-op** – The East of England Co-op is making a £500.00 contribution to the cost of the light.

**Rubble by bottle bank** – the Clerk has asked MSDC to clear this. There will be a nominal cost.

**5. To receive correspondence/communications and deal with any matters.**

**SCC** Devolution consultation after a vote of 3 for, 3 against and 1 abstention to hold a special meeting to discuss, the Chairman used his casting vote not to hold a special meeting. Cllrs were encouraged to complete as individuals.

**Mr T Parker** has sent the specification, concept and solution for work required for verges of the road from A14 into the village from Jewers to Costcutter crossroads, including meeting with relevant authorities and landowners in an ongoing scheme to cut back and clear the area. Cllrs agreed to ask him to progress his proposal, contact the appropriate people and to keep the Parish Council informed. *Action: the Clerk.*

**The following items have been circulated to Cllrs: Clerks & Councils Direct**

July, **SALC** The Local councillor 2<sup>nd</sup> edition 2016, SCC Road Investment Strategy-Road period 2, BBC Shop Well for Less looking for families to take part, UK Armed Forces Day events in your community, The Upper Orwell Crossings consultation.

**SCC** Suffolk Year of Walking update June, weather warning 22-24 June, Temporary Closure Notice Mill Lane 11-14 July new gas connection, Community Emergency Planning newsletter June. **MSDC** Town & Parish Councils newsletter June, Babergh & Mid Suffolk Joint Local Plan-call for sites 2016. **Public Sector Network** news 23 June. **LCPAS** legal updates on UK leaving the EU, Clerk and Councils networking event July, Devolution Consultation, Norfolk, Suffolk, Cambridgeshire & Peterborough. **Wetherden PC** A14 resurfacing news. **Rural Services Network** news digest 21, 27 June, 4, 11 July, Rural Vulnerability Service – Rural Transport June Broadband July, Spotlight on older people, Rural Opportunities bulletin. **Public Sector Executive** news 23, 26, 27, 30 June, 4, 7, 14 July. **Community Action Suffolk** news 29 June, 13 July, free networking event for community groups 21 July. **PRS for music** consultation on new tariff for licensing. **Suffolk Preservation Society** copy letter to MSDC re Green Road development.

**6. Planning – to consider current applications and receive MSDC decisions.**

**2524/16** Erection of a 1.8m fence. Emu Cottage Mill Lane – object does not maintain or enhance the Conservation Area.

**2644/16** Erection of single storey front extension. 17 Steeles Road – support.

**2908/16** Erection of a detached two storey dwelling with single storey integral garage. The Drey, Borley Green – support.

**2912/16** Change of use from granny annexe to holiday let. Spooners, The Heath – support.

**2442/16** Erection of a one and a half storey extension to the side and rear of the existing bungalow, new attached garage following demolition of existing garage; erection of new conservatory to the rear of the property; internal alterations including loft conversion with new staircase. Longfield, the Green. MSDC decision – permission granted.

**7. To approve accounts for payment.**

The following items were ratified: HM Revenue & Customs £236.69 Tax and N/I April-June, Gipping Press £246.12 June/July Diary. The following items were approved and cheques issued: Mr K Harknett £46.20 litter picking June, Tea Cups Tea Rooms £47.49 expenses for Queen's Birthday celebration, Vertas £544.40 grass cutting playing field and sports field April-June, Equity pc £266.14 ink cartridges and editing June/July Diary, Mr T Howard £165.00 toast for Queen's Birthday celebrations, Mrs P Fuller £403.68 expenses April-June & salary Neighbourhood Plan Steering Group work, Suffolk County Council £238.90 pension payment, Woolpit institute £416.00 office rent August-October, £130.00 hire fee for pc meeting and WNPSG meetings January-June. The following items were paid by standing order Mrs O Johnson £192.00 salary June and Mrs P Fuller £673.72 salary June.

**8. To discuss SCC proposed traffic regulation order in Mill Lane and take any necessary action.**

SCC asked for WPC's opinion of lorries having to turn round in the Village Hall car park if a one-way system is introduced. The Clerk has advised SCC that the Village Hall car park belong to the Village Hall Trustees. Mr Hardiman will talk to the Village Hall Committee to check that they have been contacted by SCC.

*Action: Mr Hardiman*

**9. To consider quotes received for repairs to the bottle bank fence and take any necessary action.**

Quotes have not yet been received. Carry forward to September meeting. It is noted that there is scrub growing in the area and needs to be dealt with. The Clerk will contact Mr Parker for advice.

*Action: the Clerk*

**10. To discuss procedures for employing a replacement Street Sweeper from 1 October and take any necessary action.**

Mrs Johnson is retiring on 30 September after 30 years as Street Sweeper. An advert has been included in the August/September Diary for a replacement. It was agreed that area covered remains the same. Mr Guyler and Mr Lomax will view applications. Kit required will be investigated. A letter of thanks will be sent to Mrs Johnson at the appropriate time.

*Action: the Clerk*

**11. To consider a response to Suffolk Pension Fund Employer questionnaire and take any necessary action.**

Mr Guyler proposed that we seek a meeting with SCC or receive information from SCC on the consequences of the answers given. This was unanimously carried.

*Action: Mr Guyler/the Clerk*

**12. To consider a request from Woolpit Cricket Club to support their application to MSDC for S106 funding towards the proposed extension of the pavilion and take any necessary action.**

It was agreed to support the application for MSDC to grant Section 106 money for the pavilion extension subject to payment being made after the work taking place.

*Action: the Clerk*

**13. To discuss the Neighbourhood Watch Scheme and take any necessary action.**

Mr Hardiman advised that funding from Suffolk Constabulary is no longer available and it is up to individuals to organise and run. It was agreed to take no action at this time.

**14. Neighbourhood Plan update.**

Chris Bowden our "Critical Friend" from MSDC attended the last WNPSG meeting and gave guidance on producing a vision for Woolpit and objectives. Further pop-up events have taken place to engage with the public.

**15. To receive a report on the allotments and take any necessary action including a request for a plot for disabled users.**

A request has been received from a carer for a plot whose main client is from Woolpit but she would like 2 other clients to be able to use the facility. Cllrs agree in principle while she has a client from Woolpit. Mrs Cook will make contact with the applicant to discuss further

*Action: Mrs Cook.*

One plot holder is moving to a nearby village and has asked if he can keep a plot until someone from Woolpit requires it. This was agreed in principle.

*Action: the Clerk*

**16. To receive a report from the Litter Picker.** Nothing to report.

**17. To receive a report from the Village Hall and Playing Field Committee.**

There is a meeting tonight, no report available.

**18. Date and time of the next Parish Council meeting – Monday 5 September 2016 at 7.30 p.m. in Woolpit Institute.** Noted.

The meeting closed at 9.25 p.m.

Signed..... Dated.....