

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
20 JUNE 2016 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

Present: Mr Guyler (Chairman), Mr Wheatley, Mr Lomax, Mr Jones, Mr Melvin, Mr Hardiman, Mrs Parker and 9 members of the public.

Public comment: 4 residents spoke of their concerns regarding the proposed traffic order for some double yellow lines, some single yellow lines with time restrictions and some areas with no lines along Heath Road. They all feel that the only solution to the problems of parking along there is double yellow lines from Old Stowmarket Road to past the school.

Mr Mawhood asked if anything further has been heard from the developer regarding the Parish Council's objection to the outline planning application due to the lack of a roundabout and cycle facilities. Mr Guyler advised he would report on this under planning.

A resident asked when the footway near the new properties on the Heath Road near the junction with Church Street would be properly surfaced. Mr Guyler advised that the delay was due to a lack of agreement between SCC and the developer on the new position of the street light. SCC has been asked for an update.

Mr Hardiman advised that the replacement street light units in Green Road and Steeles Road still have not been connected.

Mr Hardiman reiterated his concerns regarding standing water at the junction of Heath Road with Steeles Road. There is also a problem of standing water at the end of the cycle path towards The Heath. The Clerk was asked to contact SCC again.

Action: the Clerk

District Cllr Storey advised the Chief Executive Charlie Adan is leaving on 28 July and it could take several months to appoint a replacement. In the meantime Lindsay Barker has been appointed Deputy Chief Executive and will cover in the interim. Building a Sustainable Future has been launch emphasising the positive benefits that new homes create. She has attended a useful session on Neighbourhood Planning which was held in Woolpit Village Hall. A Council meeting on 29 June will debate the latest Devolution document. This is for Suffolk and Norfolk to have a joint elected mayor but to work closely with Cambridgeshire and Peterborough who would have their own elected mayor. This latest document has to be agreed by all councils in Suffolk and Norfolk before it can be taken forward. The Parish Profile for Woolpit is interesting and can be viewed on MSDC website under Democracy, Town and Parish Councils.

County Cllr Storey said the SCC AGM was postponed from 26 May will be held on 30 June. The debate on Devolution will also take place on 30 June. The Cabinet met on 14 June to discuss Dedham Vale AONB and Ipswich Park and Ride. The Copdock site will be run by First Buses and although the journey will take a little longer, buses will be more frequent.

1 Apologies for absence were received from Mrs Cook and Mr Howard.

2. To receive declarations of interest

Mrs Parker and Mr Melvin declared a prejudicial interest in planning application 2442/16 Longfield, The Green as near neighbours. They duly signed the interest book.

3. To approve minutes of the meetings 16 May and 7 June 2016.

Both sets of minutes were approved and signed.

4. Clerk's Report

Clerk's salary – the NJC pay scales for 2016/7 and 2017/8 have been received and will be applied from April 2016.

Lady's Well Fence – the cheque for 50% of our claim for repairs has been received from Suffolk Legal.

Workplace Pension – our NEST account has been set up and letters sent to employees.

HGV Signs Mill Lane – SCC has advised that the order for additional signs has already been raised. They are standard signs and have worked well in other areas and their Officer sees no reason to change the current signs in Mill Lane.

Litter A14 slip road – the landowner of the car boot site has agreed to carry out occasional litter picking.

5. To receive correspondence/communications and deal with any matters.

Mrs Fenton letter of thanks for information leading to contact with a distant family member along with a donation of £50 to be used for the community. The Clerk will advise that this will be used for the event to mark the 90th birthday of the Queen.

Centenary Fields Protecting valuable green space across the country. **Suffolk Preservation Society** confirmation of membership. **Mrs Grant** has planted bedding plants around the area where the plaque is but the shrub bed needs some work and weeds need killing in between the stones. Mr Hardiman and Mr Guyler will see what needs to be done.

The following items have been circulated to Cllrs: SCC

Temporary Traffic Orders Mill Lane 11 July new gas connection, Steeles Road 27

May – 2 June carriageway repairs, Rags Lane 20-23 June new gas connection.

Suffolk Year of Walking update, suffolkonboard newsletter May, Suffolk Flood and Coast news, Adoption of the Revised Suffolk Flood Risk Management Strategy –

protecting vulnerable communities, Countryside Access survey. **MSDC** Tourism

Action Group meetings, Open for Business survey, Revised CIL Regulation 123 Lists

(May 2016) and Draft Developer Contributions Guidance Notes, Fly the Flag for the

Armed Forces, Community Engagement Campaign – Building a Sustainable Future,

Town & Parish Councils Liaison meeting 9 June documentation, CIL guidance for

Town & Parish Councils. **SALC** SCC beginners composting workshops, First Aid in

the Workplace course, NJC salary payscales 2016-18, St Edmundsbury Cathedral

Choral Evensong to celebrate HM The Queen's 90th birthday 11 June, SCC fostering

teens programme, SCC grass cutting/weed spraying, Mid Suffolk South Area

meeting 16 June, Network Rail's level crossing reduction strategy – June public

consultation events, MSDC Community Resilience Transformation officer post, joint

summer employment seminar, forthcoming course. **Rural Services Network**

Seminar – Mind the (Rural) Gap – access to services and rural proofing, spotlight on

rural health, news digest 23, 31 May, 6, 13 June, Rural Vulnerability Service – Rural

Broadband May Fuel Poverty June, Rural Opportunities Bulletin, Rural Conference

2016, Rural Economic Spotlight. **Community Action Suffolk** news 18 May 1 & 15

June, Let us show you what makes a good funding application, training courses July.

Public Sector Executive 23, 26 May, 2, 9, 16, 20 June. **Jane Storey** photos of tea

and cake celebrations for the Queen's 90th birthday. **Hopkins Homes** Annual

Review 2015. **LCPAS** Highway course slide. **Planning Direct** news and

developments May. **Suffolk Chamber** free business EU Referendum debates.

Suffolk Police letter from Insp Chris Galley, website location of SNT monthly

newsletters. **Paul Lai** petition to help reduce suicides. 22 copy letters from residents

to MSDC regarding Green Road development. 4 copy letters from residents to SCC

regarding Proposed Traffic Regulation Order Heath Road.

6. Planning – to consider current applications and receive MSDC decisions.

Mrs Parker and Mr Melvin left the meeting at 8.04 p.m.

2442/16 Erection of a one and a half storey extension to the side and rear of the existing bungalow, new attached garage following demolition of existing garage; erection of new conservatory to the rear of the property; internal alterations including loft conversion with new staircase. Longfield, the Green – support.

Mrs Parker and Mr Melvin rejoined the meeting at 8.08 p.m.

2088/16 Change of use of industrial unit to MOT Centre (Class IV and Class VII). Corern, Rattlesden Road – object additional HGV traffic impact on Green Road, Heath Road & Rattlesden Road. Lack of information on future vehicle movement on site.

2517/16 Retrospective application for the erection of a single storey front extension. Borley Lodge, Borley Green – support.

2492/16 Prior approval Class Q (a) of proposed changes of agricultural building to dwelling house. Grassy Lane Farm, Warren Lane – support

2260/16 Use of land to site a portakabin for use as offices, Pioneer House, Rattlesden Road – object Lack of information on appearance of the building and intensification and additional traffic through Woolpit.

Mr Guyler reported that the Parish Council was asked by Pigeon for an informal meeting with councillors regarding the proposed development in Old Stowmarket Road and this took place 10 June. Pigeon has put forward 2 proposals, the first for a pair of mini-roundabouts at the Costcutter crossroads and the second to address the lack of cycle facilities by including an additional footway/cyclepath along Old Stowmarket Road to the junction and then a cycle track from Costcutter along Church Street to the entrance to the car park, also an additional footway here. Pigeon has not discussed these proposals with SCC Highways yet but hope to get the application before MSDC Planning Committee in August and intend to submit a revised application before then.

7. To approve accounts for payment.

The following item was ratified: Limelight Designs £215.70 Neighbourhood Plan printing. The following accounts were approved and cheques issued: Mr K Harknett £60.60 litter picking May, Local Council Public Advisory Service £25.00 Highways course 27 May Mr Wheatley, Mid Suffolk District Council £984.00 litter and dog bin emptying 2016/7, Mrs S Eburne £25.00 audit of accounts to 31/3/16, Mr J Guyler £18.48 Florrie Moulton 100th birthday, St Mary's Church PCC £27.00 use of church for meeting 7 June, Laura Bayly £40.00 Millennium Garden maintenance May, Suffolk County Council £229.72 pension payment June. The following items were paid by standing order Mrs O Johnson £192.00 salary May and Mrs P Fuller £673.72 salary May.

8. To complete and sign the Statement of Assurance and Annual Return for year ended 31 March 2016.

The form was duly completed and signed by the Chairman and Clerk.

9. To discuss SCC proposed traffic regulation order in Heath Road, Steeles Road and Mill Lane and take any necessary action.

Cllrs disagree with SCC's proposals. Having listened to the concerns of residents Cllrs agreed to request double yellow lines along Heath Road from the junction with Old Stowmarket Road to past the school, 20 metres into Mill Lane and Steeles Road. A 20 mph speed limit for the same stretch of road is requested. *Action: the Clerk*

10. To discuss neglected ditches and verges along Elmswell Road and take any necessary action.

The Clerk has received three communications on this matter. Mr Parker has offered to draw up a specification and meet with SCC highways and contractors to sort out and put in place a contract with an approved company to ensure that this area, which is the visual entrance to the village, is kept in good condition. Cllrs agreed to accept this offer. *Action: the Clerk*

There are also issues of bushes growing over the highway between Goldstar and the bridge. The Clerk was asked to contact SCC. *Action: the Clerk*

11. To discuss MSDC consultation on Building a Sustainable Future and take any necessary action.

Mr Guyler attended the meeting at Elmswell and feels that MSDC are looking for individuals to respond to the consultation rather than Parish Councils. It was therefore proposed, seconded and carried to take no action.

12. To discuss an enclosure regarding the EU referendum placed in some copies of Woolpit Diary and take any necessary action.

One complaint has been received. It was agreed that a letter be sent to all distributors advising that no flyers, unless they have been issued by WPC, are to be inserted into copies of the Diary. An item to the same effect will be included in the next issue of Woolpit Diary. If they choose to deliver other items at the same time as the Diary that is their prerogative. *Action: the Clerk*

13. To consider quotes received for repairs to the bottle bank fence and take any necessary action. Carried forward.

14. To discuss the Neighbourhood Watch Scheme and take any necessary action.

The additional information requested from the Suffolk NW Association has not been received.

15. Neighbourhood Plan update.

Some members of the Steering Group have met with MSDC to gather information.

16. To receive a report on the allotments and take any necessary action.

A home has been found for the mower and Mrs Parker will liaise with Mr Baker and Mr Wiley. *Action: Mrs Parker*

17. To receive a report from the Litter Picker.

Mr Harknett has cleared litter from the verge outside Costcutter. Mr Hardiman will speak to the manager to see if they are having any issues with their litter picking responsibilities. *Action: Mr Hardiman*

Mr Harknett has recently covered Briar Hill, Meadowlands, Mitre Close, Steeles Road, Old Stowmarket Road, Rags Lane, Broomhill Lane, The Street and Church Street and asked if anyone sees a bad area to report it to him. Cllrs reiterated what a good job Mr Harknett does.

18. To receive a report from the Village Hall and Playing Field Committee.

Nothing to report as no meeting has been held since our last meeting.

19. Date and time of the next Parish Council meeting – Monday 18 July 2016 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 9.22 p.m.

Signed.....

Dated.....