

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
4 SEPTEMBER 2017 AT 7.30 P.M. IN WOOLPIT INSTITUTE

Present: Mr Guyler (Chairman), Mrs Cook, Mr Hardiman, Mr Wheatley, Mrs Parker, Dr Geake, Mr Lomax and 4 members of the public.

Public Comment: Mr Short representing Goldstar Transport advised they are seeking planning permission for container storage on the 3 acre field beside Jewers. The 224 containers will have a height restriction of 4 containers (the same height of Jewers building) and will operate 24 hours a day. A drawing was passed to the Parish Council for information.

It is noted that the previous owner submitted the same plan some years ago which was turned down by MSDC and the Planning Inspector.

Mr Hardiman advised that Bury Road surface is breaking up where some previous works have taken place. The Clerk will report to SCC. *Action: the Clerk*

County Cllr Storey reported that the council did not meet in August and the next meeting is scheduled for 14 September. A 'shortlist' of four candidates has been drawn up for the post of Chief Executive and the Appointments Committee meets 11 September to recommend the successful applicant for approval by the full Council on Thursday 14th September. Energy Efficiency grants are now available to local retail businesses in Suffolk.

District Cllr Storey advised that the main topic of the August meeting was the boundary review and she has opposed to the suggestion from the administration which put Woolpit with Wetherden. There will be a phased move to Endeavour House and members are being invited to attend familiarisation tours.

1 Apologies for absence were received from Mr Howard.

2. To elect a Vice-Chairman.

Ray Melvin has resigned from the council creating a vacancy for vice-chairman. He has been on the Parish Council for 35 years and Vice-Chairman for the last 2 and a half years. A letter will be sent to Ray thanking for his work and years of service and an item will also be included in the next Diary. It was proposed, seconded and agreed to defer the election of vice-chair to the next meeting.

3. To receive declarations of interest. There were none.

4. To approve minutes of the meeting 17 July, 7 & 21 August 2017.

All sets of minutes were approved and signed by the Chairman.

5. Planning – to consider current applications and receive MSDC decisions.

17/04234 Reduce crown 1 Ash tree by 2m and reduce 4 conifer trees by 4m.

Sunnyridge Cottage, Rags Lane – support.

17/04343 Conversion of barn to form dwelling house. Grassy Lane Farm, Warren Lane – support.

17/03901 Conversion of existing outbuilding to single dwelling. Grassy Lane Bungalow, Warren Lane – object. When original permission was granted for the cart lodge under appl 1314/12 it was stipulated that the cart lodge/garage was only to be used for purposes incidental and ancillary to the principal dwelling Grassy Lane Bungalow. There should be no use of the roof space other than for storage purposes and no alterations to the roof including windows and no alterations to the building including the provision of any staircase. The reason for this was that the cart lodge/garage constitutes a physically separate building which would not be acceptable under the established policies of the NPPF. Cllrs feel nothing has changed and the condition should remain.

17/02762 Erection of 2 single storey dwellings. Land rear of Orlanda (also Juniper & The Cottage), The Heath. MSDC decision – permission granted.

17/03562 Fell 1 Willow tree. The Coach House, Rectory Lane. MSDC decision – MSDC do not wish to object.

17/03120. Erection of 4 bay garage. The Drey, Borley Green. MSDC decision – permission granted.

17/03200 Erection of cart lodge and boundary wall. Clear View, Bury Road. MSDC decision – permission granted

17/03261 Erection of pitched roof to replace existing flat roof (in association with conversion of attached garage/outbuilding to living accommodation). Amberley, Rags Lane. MSDC decision – permission granted.

1852/17 Application under Section 73 of the Town and Country Planning Act Construction of roof over courtyard and conversion of space to form treatment room and administrative space. Erection of single storey extension to house WC facilities (following demolition of existing generator building) without compliance with Condition 2 (Approved plans) to enable roof alteration for improvement of natural ventilation of the building. Woolpit Health Centre Heath Road. MSDC decision – permission granted.

1707/17 Loft conversion – re-open the gable end window casements (Listed Building application). Abbey Cottage, The Green has been withdrawn.

17/0195 Erection of 1 single storey dwelling and new vehicular access (following part severance of side garden). The Firs, Borley Green. An appeal has been lodged with the Planning Inspectorate.

Mr Guyler advised that applications for development in Green Road, Old Stowmarket South and Old Stowmarket Road North are to be decided by MSDC Planning Committee 6 September. It was unanimously agreed that Mr Guyler speak on behalf of Woolpit PC.

Some Cllrs met with Pigeon recently who advised that the changes to plans are that the entrance to the site has been moved nearer to Saffrons Close as BT equipment has been detected in the footpath and road. Pigeon are in discussions with the landowner over the land behind the school which could be used to extend the school but this will be a decision for SCC when they have decided their education plans. Access to the school could be through the development in Old Stowmarket Road.

6. Clerk's Report

Missing bollard by school – SCC has advised that an order with their operations team is being chased.

Ragwort in Heath Road – SCC has advised that they will monitor the situation.

Joint Local Plan briefing – Mr Guyler and Mr Lomax will attend on behalf of WPC.

Stowmarket Visioning Event – Cllrs felt it unnecessary for WPC to attend.

Haughley Park Position Statement - Andrew McMillan has advised that he is trying to arrange a discussion for all interested parties.

Millennium Garden trees – we are still awaiting for W Jarvis to carry out the work. It was agreed that the Clerk would contact MSDC to see if planning permission is required then get Laura Bayly to carry out the work with the Clerk and Mr Hardiman removing the debris.
Action: the Clerk

7. To receive correspondence/communications and deal with any matters.

Richard Mawhood has been following up from comments received in response to the NP questionnaire regarding cars using the car park all day and suggests that WPC tries to devise a solution to this. Cllrs agreed it is a public car park with no restrictions and even if people were asked not to park there all day it would just create additional congestion on roads in the village.

A resident has advised of her concerns regarding glass in the children's play area and has asked for it to be removed. This will be forwarded to the Playing Field Committee.

There is an issue of youths gathering in the car park again and emptying the litter bins, smashing bottles and damaging the fencing. Mr Harknett has been and cleared the area and it has been suggested that the new Costcutter litter picker is giving up.

Matters have been reported to the Police and the Clerk will advise MSDC of the damage to fencing. She will also discuss CCTV and movement sensitive camera installation with the Police.

Action: the Clerk

The following items have been circulated to Cllrs: Rural Services Network spotlight on older people, news digest 24, 31 July, 7, 21, 31 August, 4 September, Rural housing Spotlight, rural conference 2017, rural opportunities bulletin, Rural Vulnerability Service – fuel poverty, rural transport and rural broadband August, unlocking rural potential survey, spotlight on rural health. **SALC** all you need to know about the reform of Data Protection Legislation, weekly bulletin 10 July, 7, 11, 17, 25 August, area meeting 7 September + amended agenda, LAIS1401 Litter Strategy, vacancies at SALC, Newsletter and Website of the Year competition. **St Edmundsbury Borough Council** BSE Town Centre masterplan – Draft Masterplan consultation. **Community Action Suffolk** CAS awards, news 26 July, 9, 23, 30 August, locality network event in Elmswell 13 September. **Suffolk County Council** temporary road closure Heath Road 14-16 August new water supply, Suffolk Pension Fund annual employer meeting 22 September, The Emergency Alerting Directory Suffolk, temporary closure Heath Road 21 August-1 September to facilitate BT ducting and the clearing of blockages, move of Mid Suffolk DC to Endeavour House, suffolkonboard newsletter September. **Mid Suffolk District Council** Town & Parish Council newsletter July, Joint Local Pan – Town & Parish Council briefing 5 September, invitation to Stowmarket visioning event 14 September. **Gipping Press** 100th Anniversary of WW1. **Suffolk NHS** latest information. **UK Power networks** roadshows 29 September -9 October. **Coddenham PC** councillor training at Coddenham. **Public Sector Executive** news 29 August. Copies of letters to MSDC regarding Green Road development – 27, Rags Lane development – 68, Old Stowmarket South – 1, Woolpit North -1.

8. To approve accounts for payment.

Payments to Mr K Harknett £62.90 litter picking July, Mrs P Fuller £236.77 expenses and Neighbourhood Plan Steering Group April-June, Suffolk Preservation Society £30.00 annual subscription, Suffolk County Council £240.66 pension payment and Laura Bayly £49.50 Millennium Garden July were unanimously ratified. Mr K Harknett £56.65 litter picking August, Laura Bayly £40.00 Millennium Garden August, Gipping Press £242.88 August/September Woolpit Diary, Groundwork UK £60.00 return of underspend of Neighbourhood Plan grant, St Mary's PCC £54.00 use of church for two meetings in August, Woolpit Institute £416.00 office rent August-October and Woolpit Institute £216.00 hire of rooms for meetings January – June 2017 were approved and cheques issued, Payment made by standing order Ms V Mayhew £151.53 July salary, Mrs P Fuller £730.36 July salary, Ms V Mayhew £151.53 August salary, Mrs P Fuller £730.36 August salary.

9. To consider new bank account/s following notification that the Bank of Ireland is to close our Treasurer's account and take any necessary action.

Nationwide bonds look the best option. The Clerk was asked to investigate penalty clause on the 6month and 12month options before a final decision is taken. In the meantime the account balance will be transferred into our Barclays current account.

Action: the Clerk

10. To discuss a quote for repairs to recent damage to the youth shelter and take any necessary action.

A quote has been received from Quality Equipment to replace plastic seat panels £180.00, replace plastic seating panels and cover with stainless steel sheets £470.00 and £250.00 to remove damaged seating panels and fit new ones for with option. It was agreed to go for stainless steel covering following whether the current plastic seating needs replacing or just covering.

Action: Mr Hardiman

11. To consider the purchase of a projector to display planning application documentation at meetings and take any necessary action.

It was agreed to investigate the cost of a projector.

Action: the Clerk

12. To discuss replacement road name signs in Steeles Road to include leading to Greencroft, Lanecroft and Wiley Gate and take any necessary action.

The current signs are incorrect since the redevelopment of the unity housing. The Clerk was asked to contact MSDC to see what the arrangements for signage were with the developer.

Action: the Clerk

13. To discuss a request for dog litter bins in Greencroft and Lanecroft area and take any necessary action.

It was agreed to purchase and site a dog litter bin on the fence next to the litter bin at the corner of Lanecroft.

Action: the Clerk

14. To discuss the appointment of a new Diary Editor.

Nobody to date has come forward and the advert will be rerun in the next issue of Woolpit Diary. June Wheatley will talk to Alwyne Handshaw with a view to producing the December/January issue.

Action: the Clerk

15. To discuss the current casual vacancy and take any necessary action.

The cut-off date for a request for an election to be made to MSDC is 8 September. Gayle Jenkins is still happy to stand as member of WPC. Dr Geake proposed that the vacancy be advertised. This was not seconded. Mr Hardiman proposed that, as Mrs Jenkins has already been recently interviewed and recommended by the Councillor co-option committee, there should be no requirement for an advertisement and that Gayle Jenkins be co-opted. This was seconded and carried.

16. To discuss a request from Suffolk County Councils for contact of three persons for the Suffolk Emergency Alerting Directory and take any necessary action.

It was agreed to give the number of Michael Hardiman, Kathy Parker and Peggy Fuller.

Action: the Clerk

17. To discuss the maintenance of Ladyswell and take any necessary action.

Woods for Woolpit is no longer maintaining the site due to the cost of insurance. Many have moved from the area. An advert for a working party will be published in October/November Diary in an attempt to revive the group.

18. To consider the Bury St Edmunds Town Centre Draft Masterplan consultation and take any necessary action.

It was agreed that WPC would not respond.

19. To receive an update on the Neighbourhood Plan

The questionnaire consultation has finished with 637 responses, approx. 50%. Analysis of the responses will start soon. The end of grant report has been submitted to Groundwork UK resulting with WPC needing to return the unspent £60. An application will be made for a further grant to cover the cost of the Landscape Sensitivity Survey. The Steering Group has ongoing contact with Pigeon and Hopkins Homes and it is hoped to set up a meeting with them shortly.

20. To receive a report on the allotments including damage to trees from manure piles, a request for a shed on plot 14B and take any necessary action.

The tenancy agreement needs to be revised to include a clause that no manure piles are permitted outside the perimeter fence so as to alleviate damage to tree roots. It was agreed that a shed can be erected on 14B, the Clerk will advise the tenant.

Action: the Clerk

21. To receive a report from the Litter Picker.

Mr Harknett has cleared rubbish in car park where the bins have been overturned, collecting three full bags. If this happens again Val Mayhew will be asked to assist.

22. To receive a report from the Village Hall and Playing Field Committee.

There will be a meeting 6 September.

23. Date and time of the next Parish Council meeting – Monday 2 October 2017 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 9.52 p.m.

Signed.....

Dated.....