

MIUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY 15 MAY 2017 AT 7.30 PM. IN WOOLPIT INSTITUTE.

Present: Mr Guyler (Chairman), Mrs Cook, Mr Melvin, Mrs Parker, Mr Hardiman, Mr Wheatley, Mr Howard and Mr Lomax.

Public comment: Mrs Parker advised of the tragic loss of Jamie Finlay and the Parish Council sends sympathy to the family. A just giving crowd funding page has been set up to help the family.

Mr Hardiman advised that the street light in Steeles Road erected by Flagship is still not working despite the road having been dug up and filled in again.

Fly tipping around the Costcutter area has been removed.

Mr Hardiman has removed the redundant road name sign in Mitre Close and was thanked by the Chairman.

The Costcutter litter picker is collecting 2 bags a night from the car park area and broken glass from the children's play area. The situation will be monitored.

Mr Melvin raised the issue of the missing post box at The Green. Mrs Parker has contacted Jo Churchill MP but not received a response. The Clerk will write to her requesting help in getting the box reinstated. *Action: the Clerk*

District Cllr Storey's report advises that MSDC planning website is to be replaced and there will be a transition period of 3 weeks from 12 May between systems. The AGM takes place 22 May. The proposal from the Local Government Boundary Commission that the number of councillors in Mid Suffolk be reduced from 40 to 34 was agreed at the March meeting. This will involve the Boundary Commission looking at the ward sizes and will undoubtedly have repercussions for the Woolpit Ward – it is the smallest in Mid Suffolk at 1612 electors as at December 2015.

1. Election of Chairman.

Mr Guyler was proposed, seconded and unanimously elected.

2. Election of Vice-Chairman.

Mr Melvin was proposed, seconded and elected.

Both signed Declaration of Acceptance of Office forms which were witnessed by the Clerk.

3. Apologies for absence. There were none.

4. To appoint Parish Council Representatives to other bodies.

Institute Committee – Mr Guyler.

Woolpit Village Hall and Playing Field Committee – Mr Hardiman.

SALC – Mr Guyler.

Tree/footpath Warden – Mrs Hardiman.

Pump Garden – Mrs Grant.

Public Transport Liaison Officer – Mrs Fuller.

School Liaison – Mrs Cook.

Woolpit Charity Lands – Mr Parker, Mrs Moss and Dr Cockayne.

St Mary's Building Trust – Mr Guyler.

Millennium Garden – Mrs Cook.

Allotment Wardens – Mrs Parker and Mrs Cook.

5. To review the effectiveness of council's internal audit and systems of financial control including insurance and risk assessment.

Cllrs reviewed the current internal audit and control procedures and are satisfied that they comply with regulations and are suitable for the PC's financial levels.

6. Planning – to consider current applications and receive MSDC decisions.

0998/17 Erection of a dwelling. Southlands, Old Stowmarket Road – support.

1717/17 Application for Outline Planning Permission for the conversion of brick outbuilding to form a dwelling and the erection of 3no. new dwellings following demolition of storage buildings. Lawn Farm, Warren Lane – object. Overdevelopment of site, adverse effect on setting of Listed Building, not suitable development in this rural location.

1711/17 Fell 2 sycamore tree, coppice 2 sycamore, recoppice 1 ash, reduce limb 1 oak remove deadwood mixed hedge and lift branches overhanging road to 5 m. Abbotswell, Rectory Lane – support.

0249/17 continuation of operations per appl 3373/13 without compliance with condition 2 (2 year timeline from 1.5.15). Rattlesden Gliding Club. MSDC decision – permission granted.

0789/17 Change of use of existing store, workshop and garden room to annex. Rothbury, Old Stowmarket Road. MSDC decision – permission granted.

3922/16 Change of use of existing residential annex to dwelling. Street House, The Street. An appeal has been made to the Planning Inspectorate.

7. Clerk's Report

Grass cutting playing field – there has been difficulty in getting keys to the new contractor to cut the grass. This has now been sorted.

Meeting with MSDC and SCC regarding planning development – the Clerk and Chairman were called to a meeting at MSDC. MSDC wishes to set up improved dialogue by holding a public meeting to listen to what residents want and what issues exist in the village. Whilst Cllrs welcome this in principal they suggest that an agenda is set and officers walk the village with WPC prior to the meeting. *Action: the Clerk*

Meeting with Hopkins Homes – this was to update WPC on the development in Bury Road showing the design for a new link road to join the A14. There will be a public exhibition/consultation later in the year.

Casual Vacancy – an advert has been place on the noticeboard and in the next edition of Woolpit Diary with a cut-off date 30 June.

Drug use in the car park – evidence has been passed to the Police.

8. To receive correspondence/communications and deal with any matters.

Suffolk Age UK thanks for donation. **Woolpit Cricket Club** thanks for the purchase of the cooker for the extended kitchen. Visitor regarding incorrect spelling of Drinkstone Road on MSDC information board. A response advising MSDC is aware of this will be sent. Resident a request that WPC purchases phone box by the church. They will be advised that as this is still a working phone box this will remain the responsibility of BT. Resident concerns regarding oak tree on MSDC land behind their property. This is being looked at by MSDC Tree Officer and WPC will take their advice. Anglian Water business joins forces with NWG Business to create Wave.

The following items have been circulated to Cllrs: Clerks & Councils Direct May 2017, **Gipping Press** newsletter March/April, **SALC** The Local Councillor spring 2017, annual training programme, weekly bulletin 17& 24 April & 1 May, LAIS1398 Running Free consultation, LAIS1399 Neighbourhood Planning Act 2017. **MSDC** The Great Get Together Campaign 17-18 June, postponement of May Parish Liaison meetings. **SCC** Temporary Traffic Order Masons Lane closed 12-16 June new gas connection, New Ipswich Park & Ride coming soon. **Rural Services Network** news digest 24 April 2, 8, 15 May, Rural Vulnerability Service – fuel poverty April, rural transport May, Rural Opportunities bulletin, free RSN Seminar (re)defining rural places. **Community Action Suffolk** networking events in Chelmondiston and Haverhill during May, Suffolk Volunteering conference 25 May meet the speakers, new CAS training course. **Civic Voice** free war memorial workshop 17 May. **Cllr Storey** Trading Standards weekly bulletin 12 May. **Public Sector Executive** leaders propose single council merger for West Suffolk.

9. To approve accounts for payment.

Payment of £110.00 to Woolpit Village Hall balance of hire fee and security deposit for 20 May WPN event was unanimously ratified. Mr K Harknett £53.53 April litter picking, Mrs P Fuller £533.34 expenses and WNPSG work January-March + 2016 overtime, Laura Bayly £40.00 Millennium Garden April, SALC £719.65 subscription 2017/18, Quality Equipment £59.52 post for bin, Carbon Smart £22,020.00 Feasibility Study renewable energy project, Suffolk County Council £240.66 pension payment. All accounts were approved and cheques issued. The following items were paid by Standing Order Mrs P Fuller £683.94 April salary, Ms V Mayhew £192.00 April salary.

10. To receive recommendations form the Clerk regarding Health & Safety issues and take any necessary action. Carried forward to next meeting.**11. To consider quotes for a safety survey of trees on Parish Council owned land and take any necessary action.**

It was proposed, seconded and carried to invite Hallwood Associates to carry out the survey at a cost of £420.00 + VAT. A copy of their certificate of insurance will be requested. *Action: the Clerk*

12. To consider requesting an extension to the Heath Road double yellow lines and take any necessary action.

It was agreed to take no action at this time and review in 6 months.

13. To consider an article received for publication in Woolpit Diary and take any necessary action.

Cllrs feel that the article does not accord with our policy of items for the Diary.

14. To review Woolpit Diary and take any necessary action.

A meeting will be arranged for the Chairman, Clerk and Editor. An item will be published in the Diary asking for further volunteer deliverers. At the moment all areas are covered. *Action: the Clerk*

15. To consider dates for a visit to the Driving Standards site for Councillors and take any necessary action.

This will be arranged for the morning of 6 July.

Action: the Clerk

16. To receive an update on the Neighbourhood Plan including an application for funding from the Locality Grant towards the cost of printing the questionnaire.

A grant of £1584.00 has been applied for and approved for the production of the questionnaire. The questionnaire launch event has been arranged for 20 May. The Carbon Smart report is expected by the end of May.

17. To receive a report on the allotments and take any necessary action.

Letters for untidy plots need to be sent to 2 tenants.

Action: the Clerk

18. To receive a report from the Litter Picker. Nothing to report.**19. To receive a report from the Village Hall and Playing Field Committee.**

Sandie Harries is the new Secretary. Hire charges are to be standardised.

20. Date and time of the next Parish Council meeting – Monday 19 June 2017 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 9.28 p.m.

Signed.....

Dated.....