

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
20 MARCH 2017 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

Present: Mr Guyler (Chairman), Mr Melvin, Mrs Cook, Mr Howard, Mr Lomax, Mrs Parker, Mr Hardiman, Mr Wheatley and 5 members of the public.

Public comment: two objections were received regarding application 4996/16. Due to the double yellow lines in Heath Road vehicles are parking opposite the entrance to the Health Centre along to Mill Lane causing gridlock. It was agreed to make this an agenda item for the next meeting.

A minibus is being parked in the car park for more than 24 hours in contravention of MSDC byelaw. The Clerk will contact the company to advise of this. *Action: the Clerk* Mr Melvin asked regarding the missing post box at The Green. Mrs Parker has written to Jo Churchill MP on this matter and is awaiting a response.

The Chairman asked that item 19 be brought forward to after item 4, this was unanimously agreed.

1 Apologies for absence. There were none.

2. To receive declarations of interest. Mrs Parker and Mr Howard declared a prejudicial interest in payments and Mr Guyler in planning application 0789/17 and duly signed the interest book.

3. To approve minutes of the meeting 20 February 2017.

The minutes were approved and signed.

4. Planning – to consider current applications and receive MSDC decisions.

4996/16 Change of use of agricultural land and building to siting, storage, service, maintenance and repair of vehicles. Farm Buildings, Eastern End of Sharpes Row – object unsuitability of the access road, dangerous junction with Heath Road, loss of amenity to residents by means of traffic generation, safety and nuisance, storage and disposal of waste oil and possible pollution, unsuitable site for this type of business.

Mr Guyler left the meeting at 8.04 p.m.

0789/17 Change of use of existing store, workshop and garden room to annex.

Rothbury, Old Stowmarket Road – support with condition that annex should only be used for purposes incidental and ancillary to principal dwelling.

Mr Guyler rejoined the meeting at 8.12 p.m.

4983/16 & 4941/16 Replacement of the existing large plate glass shop windows with wood framed fenestrated windows. Replacement verbatim of the existing casement and leaded windows to first floor. Replacement of side access door. The Old Post Office, The Street. MSDC decision – permission granted.

5069/16 Construction of roof over courtyard and conversion of space to form a treatment room and administration space. Erection of single storey extension to house WC facilities (following demolition of existing generator building). Woolpit Health Centre, Heath Road. MSDC decision – permission granted.

3931/16 Outline permission sought for the erection of one detached dwelling (amended site location plan). Melbury, Green Road. MSDC decision – permission granted.

0195/17 Erection of a single storey dwelling and new vehicular access (following part severance of garden). The Firs, Borley Green. MSDC decision – permission refused. Not considered to form sustainable development.

2908/17 Erection of a detached two storey dwelling with single storey integral garage. The Drey, Borley Green – an appeal has been made to the Planning Inspectorate.

The meeting adjourned at 8.14 p.m.

19. To receive an update on the Neighbourhood Plan including an application for funding from the Locality Grant towards the cost of printing the questionnaire.

Mr Mawhood advised that MSDC has appointed Ian Poole as our new Critical Friend. The NPSG received a presentation from Carbon Smart regarding the Woolpit renewable energy feasibility study. Preparation of the community questionnaire is going well. WNPSG is looking to apply for a grant from Locality to cover the cost of printing the questionnaire and for a Sensitivity Study. The application will need to be made in the name of the Parish Council and permission was sought to do this.

Preparation for the brief for the Sensitivity Study is £300.00 and Mr Mawhood asked WPC to authorise payment from the NP budget.

WNPSG has drafted the aims and objectives of the NP but this may need changing following evidence from the questionnaire.

The WNPSG were thanked for their hard work done so far.

The meeting reconvened at 8.19 p.m.

Permission was unanimously given for the Locality grant application to be made in the name of Woolpit Parish Council. It was agreed that £300.00 can be released from the NP budget.

5. Clerk's Report

PAT testing – has been carried out on office equipment.

St Mary's PCC – the Clerk has been having discussions with members of the PCC and it is likely that a grant application will be received for funding towards churchyard maintenance.

6. To receive correspondence/communications and deal with any matters.

The following items have been circulated to Cllrs: Highways England East 2017/18 maintenance and improvement programme. Clerks and Councils Direct March. SCC weather warning 23 February, Rest Centre training 15 March, feedback to Environment Agency regarding flooding leaflet, Suffolk Pension Fund funding strategy statement and employer contribution rates, Masons Lane road repairs 20-22 March, Employers Pension newsletter March. MSDC Town & Parish Council newsletter March, new website poster, Funding Fair Metfield 12 April. Rural Services Network rural vulnerability service – rural broadband February fuel poverty March, news digest 27 February, 6, 13, 20 March, rural opportunities bulletin, spotlight on rural health. SALC Transparency Code fund, War Memorial Grant scheme, Planning For All updated information, Mid Suffolk South Area meeting 9 March, Routine Play Equipment Inspection course, Section 137 Expenditure limit 2017/18, AIS 1396 Housing White Paper, LAIS 1397 National Living Wage, Better Broadband, annual training programme, SPS Archaeology training. Jane Storey temporary traffic order A1088 Woolpit Road Norton and Elmswell 10 April. Community Action Suffolk news 22 February 8 March, spotlight on Safeguarding courses, Mind the Gap project launch 22 March, membership renewal. UK Power Networks preparation for storm Doris. Parliament Better Broadband voucher scheme information. Ipswich CAB surviving winter. Suffolk Preservation Society Heritage Training notes. Plantlife National plant monitoring scheme. Groundwork funding for community projects.

7. To approve accounts for payment.

Mr K Harknett £49.00 litter picking February, Gipping Press £242.20 February/March Woolpit Diary, Laura Bayly £40.00 Millennium Garden February, Woolpit Village Hall £50.00 deposit for WNPSG questionnaire launch 20 May, Vertas Group Ltd £544.40 grass cutting play and sports fields January-March, Suffolk County Council £2296.87 streetlights April 2016-March 2017, Suffolk County Council £232.02 pension payment, Parkers Pitches £140.00 spare allotment maintenance, Mr J Blomfield £44.33 reimbursement postage fees speedgun. As the invoice for the gas oven for Woolpit Cricket Club has come in for a different amount to the grant amount agreed

at the February meeting, this was deferred to be discussed at the next meeting. Payments made by Standing Order Ms V Mayhew £192.00 February salary, Mrs P Fuller £683.94 February salary, e-on £29.74 pump light 14/11/16-14/2/17, BT £177.32 quarterly bill.

8. To consider the Bury St Edmunds Town Centre Masterplan – Issues and Options consultation and take any necessary action.

It was agreed that no comment would be made by the Parish Council but Councillors may wish to respond as individuals.

9. To receive recommendations from the Clerk regarding Health & Safety issues and take any necessary action. Carried forward.

10. To reconsider quotes for tree work at the Millennium Garden and take any necessary action.

The Clerk has spoken with Wayne Jarvis and he will remove lower branches of the cherry trees and remove the dead tree at the quoted price of £135.00 + VAT which was accepted by Cllrs.

Action: the Clerk

11. To consider quotes for a safety survey of trees on Parish Council owned land and take any necessary action. Carried forward.

12. To consider a request from The Institute Committee that the Parish Council funds the balance of recent repair work and an annual inspection of the War Memorial and take any necessary action.

It was unanimously agreed to pay the balance of £50.00 for recent repair work and £30.00 for the annual inspection.

Action: the Clerk

13. To consider requests for grants and take any necessary action.

It was proposed, seconded and unanimously carried to make grants of £500.00 each to Suffolk Accident Rescue Service and Suffolk Age UK.

Action: the Clerk

The Clerk advised that she has arranged for SARS to give a talk at the APM.

14. To discuss co-option to fill the casual vacancy and take any necessary action.

No election request has been received by MSDC and therefore the vacancy can be filled by co-option. This will be advertised in Woolpit Diary and on the noticeboard.

Action: the Clerk

15. To consider a request from the Village Hall Committee that bollards are erected on the Village Hall Car Park to regulate traffic and take any necessary action.

After discussion it was agreed that permission for bollards would not be given at this stage and to see the One Way scheme in operation before taking this matter further.

Action: the Clerk

16. To consider the replacement of the Village Lock Up sign and take any necessary action.

It was agreed to ask Ed Walker to make a new sign.

Action: the Clerk

17. To complete the Mid Suffolk District Council Open Spaces Survey.

The Neighbourhood Plan SG has been looking into open space provision and will be asked to complete the survey.

Action: the Clerk

18. To consider requesting a visit to the Driving Standards site for Councillors and take any necessary action.

The Clerk was asked to arrange a visit.

Action: the Clerk

20. To receive a report on the allotments including work required following a water regulations inspection and take any necessary action.

A water regulations inspection has been carried out by Anglian Water and we need to replace the current taps with back flow prevention valve taps by 21 April. Mr Hardiman and Mr Lomax will arrange this. There are some muck heaps outside the fence that need removing and 4 tenants need to be sent letters requesting improvement of plots. Two of the entrance gates need looking at for repair/replacement.

Action: the Clerk

21. To receive a report from the Litter Picker. Nothing to report.

22. To receive a report from the Village Hall and Playing Field Committee.

The recent quiz night was very successful and raised £1955.00. The Village Hall Committee is looking into work to update the toilets and to partition off the upstairs room so it can be rented out on more occasions. A 100 Club has been started.

23. Date and time of the next Parish Council meeting – Monday 15 May 2017 at 7.30 p.m. in Woolpit Institute.

Noted. There may be a short meeting on 19 April 2017 prior to the APM if any planning applications are received and accounts need approval.

The meeting closed at 9.20 p.m.

Closed.....

Dated.....