

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
1 OCTOBER 2018 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

Present: Mr Guyler (Chairman), Mr Wheatley, Mrs Jenkins, Mrs Cook, Mrs Drury, Mr Howard, Dr Geake and 3 members of the public.

Public comment: County Cllr Storey advised that Suffolk's businesses and residents have been invited to comment on Suffolk County Council Trading Standards' proposed updated Enforcement Policy. This policy is used to make sure Trading Standards enforces the law fairly and to keep Suffolk safe. A ground-breaking "Design Guide" for building and development in Suffolk is being created by the county's local authorities. A survey was launched on 17 September to ensure that the views of Suffolk people play a key role in future decisions. The survey asks people to say what they do and don't like about the way Suffolk is currently built, from its public buildings to street lighting. The survey is just the start of the process and the councils will work with other public bodies, land owners, developers, parish councils, architects, engineers, artists, and amenity groups to finalise the finished guide. The Suffolk Design Guide will provide ground rules for planning applications for future Suffolk projects. Parents and carers can now apply for primary and secondary school places for September 2019. SCC and SALC have launched their annual search to find the most active town and villages in Suffolk. Suffolk County Council's Cabinet agreed a recommendation to introduce a new approach to the development of specialist education placements for children and young people. The need will be met in Suffolk by developing a combination of new specialist support centres and new special schools, using independent placements from private providers for only a small number of very specialist needs. The demand for specialist education places in Suffolk is rising rapidly due to the county's population growth, advances in medicine and increasing complexity of special educational needs. The challenges Suffolk is facing mirror the national picture. Suffolk's suicide prevention steering group announced it will be launching a new service to support individuals, families and others bereaved by suicide. On 5 September, firefighters, staff and members of the public were honoured for their bravery and commitment at the annual Suffolk Fire and Rescue Service awards. 41 certificates of merit and awards for good conduct and service were presented, including Special Certificates of Long Service to staff who have each given over 40 years of duty.

District Cllr Storey advised that her last report stated that the MSDC Annual Monitoring Report demonstrated a Housing Land Supply of 6.5 years – meeting the government's requirement of 5 Years. This has been disputed by several planning appeals and has been accepted by planning inspectors. It does, however, mean that when officers now review undecided applications and pre-application enquiries they will be taking into account the 'material' considerations in light of this change of circumstance. In some cases Officers will need to report applications back to Committee to take account of this consideration. All significant applications are reported to Committee anyway. The Local Government Boundary Commission for England reported its final recommendations on the parliamentary constituency boundaries to the Government in September 2018. For the Woolpit Ward the recommendation is to join with Elmswell and have a two member representation. MSDC is again offering locality awards to local organisations for projects in the wards. The Cabinet Office runs the National Fraud Initiative (NFI), a bi-annual exercise that matches electronic data within and between public and private sector bodies to prevent and detect frauds, errors and overpayments in England. Babergh and Mid Suffolk District Councils will shortly be writing to all staff and customers to let them know that MSDC is required under Part 2A of the Audit Commission Act 1998 to participate in the next NFI exercise. Data will be provided to the Cabinet Office and will be used for cross-system and cross-authority comparison. This exercise is undertaken as part of each Council's Anti-Fraud and Corruption Policy. The work on

Mill Lane one way system will commence around the 17th October. It is hoped that the white lines along Green Road will be extended south. Cllrs Storey persistently contacts MSDC regarding the garden area off Steeles Road and was assured at the beginning of September that it was MSDC responsibility to do this and that it would be looked at. She will keep on with the pressure to get this area maintained properly. Highways were supposed to cut back the hedge along Mill Lane where it had overgrown the footpath on the south side but this has been delayed. Fly-tipping at the bottom of Plough Lane was reported and acted on quickly.

Mr Wheatley advised that the bottle bank area has been cleared up but the grass outside the area was not being cut. The Clerk was asked to check the schedule agreed with Parkers Pitches.

Cllr Storey was made aware of the damaged steps on footpath 7 off Broomhill Lane and that SCC Rights of Way has advised that they are not in a dangerous condition to shut and work will be carried out as soon as practicable by their contractor.

Mrs Cook advised that 5140 poppies have been made by 65 people for the outside of Woolpit Institute to commemorate Armistice Day.

1. Apologies for absence were received from Mr Hardiman.

2. To receive declarations of interest.

Mr Howard declared a prejudicial interest in item 15 as he lives adjacent to the car park.

3. To approve minutes of the meeting 3 September 2018.

The minutes were approved and signed.

4. Planning – to consider current applications and receive MSDC decisions.

18/04104 Application under section 73 of Town & Country Planning Act 18/00570 Erection of 1.5 storey 2 bedroom dwelling without compliance with condition 2 (Approved plans). Land adjacent to Jumbana, Masons Lane – object: detrimental impact on the Conservation Area and overdevelopment of site.

18/04160 Notification of works to trees in a Conservation Area. Reduce Walnut by 1/3. Green Hill, The Street – support.

18/04280 Erection of 1 dwelling, annexe and garaging with access off Green Road. Land to the East of Titchfield, Green Road - object: not appropriate to the scale and character of the existing housing stock of the area. The sparse nature of the common-edge settlement of Woolpit Green will be compromised.

18/02504 Erection of 2 commercial building accommodating 9 industrial units (Use Class B1(c), B8 and B2) and layout for 107 car parking spaces. Land East of A1088, adjacent to OC Jewers and Sons Ltd, Elmswell Road. MSDC decision – permission granted.

It is noted that a footpath is to be provided along Elmswell Road to Rectory Lane.

18/03113 Discharge of Conditions for Application DC/18/00570- Condition 3 (Archaeological) Condition 4 (Archaeological), Condition 6 (Access Surface Treatment), Condition 7 (Surface Water Discharge Prevention Details), Condition 9 (Agreement of Materials), Condition 10 (Fenestration) and Condition 11 (Landscaping Scheme), Maple Lodge, Masons Lane. MSDC decision – all conditions satisfied.

2112/16 The Appeal has been allowed for the erection of 49 dwellings (including 17 affordable dwellings) and construction of new access. Land East of Green Road. There will be a requirement for an application to provide a roadscheme for the pinch point at the junctions with Drinkstone Road and Mill Lane to be approved by the LPA and SCC Highways. It is hoped that this will be open for consultation.

18/01029 Conversion of grainstore into a function room. Rockylls hall, Shelland Green, Shelland goes before MSDC Planning Committee 10 October 2018.

5. Clerk's Report

Corern, Rattlesden Road – Planning Enforcement are investigating the possible breach of planning conditions for application 2088/16.

Steeles Road garden – MSDC Public Realm has confirmed it is responsible for the upkeep and maintenance of the garden area.

Speeding – the Police are to carry out a speed check in the centre of the village.

Grass verges Heath Road – have finally been cut by SCC.

Hedges by cycle path – the Clerk has written to landowners to cut the hedges. One has already done so.

Councillor vacancy – one application has been received to date.

Diary Distribution Manager – a resident has expressed an interest in taking this on. A meeting will be arranged for the current manager and Chairman to meet with the resident.

6. To receive correspondence/communications and deal with any matters.

Response from resident in Saffrons Close advising that they have examined their hedge and it is six inches back from the road. **The following items have been**

circulated to Cllrs: Rural Services Network Rural Bulletin 4, 11, 18, 25

September, Rural Funding Digest September edition. **Community Action Suffolk** would access to low cost crime prevention/reduction advice be of interest to you?

NALC newsletter 19 September. **MSDC** Parish Liaison meeting 9 October, Bid round

2 1-31 October for CIL Expenditure Framework. **SALC** Mid Suffolk South area

meeting 13 September, e-bulletin 7, 14, 28 September, e-newsletter The Local

Councillor autumn issue, announcement of the death of Philip Hayes, Chairman of

SALC, “The Voice of the Councillor” workshop 5 December, village of the Year

Competition is under review. **Headway Suffolk** autumn newsletter. **Drinkstone PC**

request to be informed of any development that would affect them. **LCPAS** writing

effective responses to planning consultations course 24 September, cemetery

management 25 October. **Imagesbyhand** information on maps they produce.

Resident copies of letters to MSDC CEO regarding appl 18/00570. Resident reported

pot hole Rags Lane which has been inspected by SCC and does not fit the criteria

for filling.

7. To approve accounts for payment.

Kalkwik £19.50 flyers for play equipment meeting and Anglian Water Business Ltd

£48.25 allotment water 6/6/18-3/9/18 were unanimously ratified. Laura Bayly £40.00

Millennium Garden August, Mrs P Branham £90.00 edit October/November Diary,

Woolpit Institute £416.00 office rent November-January, Business Services at CAS

Ltd £1040.77 insurance premium 1/10/18-30/9/19, Mrs P Fuller £285.49 expenses

and salary for NP work July-September, Laura Bayly £40.00 Millennium Garden

September, Mr K Harknett £65.13 litter picking September, Suffolk County Council

£245.47 pension payment. All accounts were approved and cheques issued. Items

paid by standing order Val Mayhew £167.53 September salary, Peggy Fuller £748.04

September salary.

8. To receive an update on the Neighbourhood Plan.

The compilation of the Plan is proceeding and the Steering Group are waiting the results of potential development site survey by AECOM.

9. To consider a request by the Recreation Ground Committee that Woolpit Parish Council cover maintenance of the grass and fences in and around the children’s play area and take any necessary action.

No further information received.

10. To discuss replacing G39 light units with LED units and take any necessary action.

We have 11 units with G39 issues including the light at the junction of Old Stowmarket Road with Heath Road which is to be replaced within the recent development. Repairs take a long time due to the proximity to live wires. It was agreed to get a quote for the replacement of the 10 G39 units plus the unit outside the Swan as this light is on all night.

Action: The Clerk

11. To discuss WWI commemoration events 11 November 2018 and take any necessary action.

Mr Guyler outlined the evening's events between 6.45 pm and 7.15 pm at Ladyswell. Mr Howard is organising stewards. It is hoped the new flagpole in the Churchyard will have been installed.

12. To receive a report on the allotments, discuss whether some tenancy agreements should be renewed, discuss a community orchard and take any necessary action.

Various plots remain in poor condition despite letters being sent by the Clerk. It was proposed, seconded and carried that 3 tenancies are not renewed and are offered to those tenants with plots on the poor soil in the newer area. The gate near plot 21 needs repairing. The area suggested for a community orchard is very overgrown. This needs someone to take the project on and drive forward. Dr Geake will talk to Mr Peart before a decision is made at the next meeting. *Action: Dr Geake*

13 To receive a report from the Litter Picker.

Nothing to report.

14 To receive a report from the Village Hall and Playing Field Committee.

No report received to date as Mr Hardiman was unable to attend the last meeting.

Mr Howard left the meeting at 9.09 p.m.

15. To consider installing CCTV cameras in the car park and play area as an extension to the Village Hall scheme and take any necessary action.

Dr Geake has produced a resume of GDPR requirements. It was agreed to proceed in principal and look at the technicalities and get a quote for the camera and installation.

16. Date and time of the next Parish Council meeting – Monday 5 November 2018 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 9.17 p.m.

Signed.....

Dated.....