

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
3 SEPTEMBER 2018 AT 7.30 P.M. IN WOOLPIT INSTITUTE

Present: Mr Guyler (Chairman), Mrs Cook, Mrs Jenkins, Mr Wheatley, Mr Howard, Dr Geake and Mr Hardiman.

Public comment: Mrs Cook advised that the streetlight opposite Crosse Cottage is still not working. This has G39 issues so will take longer to be repaired.

Mr Hardiman advised that Quality Equipment have had a practice construction of the youth shelter and it should be in situ shortly. QE have checked the beacon at Lady's Well and it is safe. It will be painted before the event in November. QE has noticed that the base of the village sign is being damaged by the strimmer and will attach steel to the base to protect it from future damage. The pizza van has been leaking oil in the layby and Mr Hardiman has spoken to the owner.

Mr Howard advised that the church can no longer fly a flag due to the alarm on the roof. A new flag pole is to be erected in the churchyard.

Mr Wheatley advised a lot of traffic is speeding through the village to the business parks. The Clerk will contact the Police requesting a speed check around Briar Hill/Wrights Way.

Mr Guyler advised that there are to be various events to commemorate the 100th Anniversary of the end of World War I and these will be advertised in the next Diary. Councillors will finalise arrangements for the event at Lady's Well at the October meeting.

1. **Apologies for absence** were received from Mrs Drury.

2. **To receive declarations of interest**

Mrs Jenkins and Mr Howard declared a prejudicial interest in the planning applications for Mill Farm as owners of neighbouring properties and signed the interest book.

3. **To approve minutes of the meeting 16 July 2018.**

The minutes were approved and signed.

4. **Planning – to consider current applications and receive MSDC decisions.**

18/03564 & 18/03565LB Internal alterations to main dwelling. Erection of single storey extension to annexe outbuilding. Demolition of shower and toilet lean to. Mill Farm, Mill Lane – object. Loss of amenity to neighbouring property by the erection of the annexe. It could be erected in a different location to alleviate this.

18/03756 Erection of rear conservatory. 21 Wrights way – support.

18/01029 Reconsultation Conversion of grainstore into a function room. Rockylls hall, Shelland Green, Shelland – object. Number of passing places inadequate, additional ones needed between Shelland Church and Harleston. Noise assessment flawed and it is unrealistic to expect all windows and doors to be closed at all times and guests to remain inside. A14 noise has little impact on nearby properties and incorrect to suggest this is a dominant background sound. All objections stated 4 May remain unchanged.

18/03820 Application under Section 73 of the Town and Country Planning Act – Erection of a 3 storey extension to existing office block, additional parking and landscaping – Variation of Condition 2 (approved plans and documents) and Condition 8 (surface water drainage) of Planning permission 4782/16. Unit 23 Windmill Avenue – support.

18/03835 & 18/03836LB Installation of bollards. East of England Co-op Foodstore, The Street – support.

18/02731 Erection of two storey side extension, single storey rear extension and bay window to front elevation. Change of porch roof from flat to pitched and replacement of existing windows/doors. 2 Briar Hill. MSDC decision - permission granted

18/03139 Erection of two storey side and single storey rear extension (resubmission of refused appl 18/01103). 10 Cornmill Green. MSDC decision – permission refused overdevelopment of the site and the adverse impact on the property and setting. Overbearing and oppressive effect on neighbouring properties.

18/02662 Application under Sect 73 of Town and Country Planning Act Erection of a new dwelling – variation of Condition 2 to allow alteration to approved plans of planning permission 1163/16. Site adjacent to The Rectory, Church Street. MSDC decision – permission granted.

18/01279 Hybrid Application. (1) Erection of 2No warehouses, 2No offices, creation of car parking and storage yards, landscaping, sustainable urban drainage system, infrastructure and highway improvements. (2) Outline Planning Application. (Access and Landscaping to be considered) for erection of 1No warehouse, erection of an office and associated car parking and storage yard. Land at Lawn Farm, Warren Lane. MSDC decision – permission granted.

18/03082 non material amendment to appl17/05492. Addition of 1 rooflight to rear elevation roof. Meadow Barn, Green Road. MSDC decision – approved.

18/02971 Discharge of condition 3 materials and 8 storage and presentation of refuse/recycling bins appl 18/00766. The Drey, Borley Green. MSDC decision – acceptable.

1717/17 Demolition of storage buildings, conversion of brick outbuilding to form a dwelling and 3 new dwellings. Lawn Farm, Warren Lane. Appeal dismissed. Harm to character and appearance of the area and agricultural setting and significance of Grade II listed Lawn Farm, harmful to local economy and employment opportunities.

18/00570 Erection of 1.5 storey 2 bedroom dwelling, land adjacent to Jumbana, Masons Lane. A response has been received from MSDC CEO regarding our concerns regarding the handling of this application. He has reviewed the matter and is satisfied that the application has been considered satisfactorily and in accordance with current arrangements and procedures.

Stowmarket Road South –financial and legal details for the 120 houses and Health Centre car park have been agreed with MSDC. A builder will be putting in a full Planning Application in the next few months. Pigeon will put in an outline application for 40 homes and a school extension in the next few months on adjacent land. Pigeon and the builder are likely to have a combined exhibition in the Institute before Christmas.

Haughley Park – an outline application for 149 houses on the “2 Sisters” Chicken Factory site has been registered with MSDC.

Green Road – The Planning inquiry into the applicant’s appeal finished 31 August. The Inspector’s decision should be issued within the next 2 months.

5. Clerk’s Report

Wooden steps Footpath 7 – the damaged steps have been reported on two separate occasions to SCC Rights of Way. They do not consider them dangerous enough to close and repairs are on their contractors list to be completed as soon as practicable.

Damaged bollard on cyclepath - has been reported to SCC, no response has been received to date or repairs carried out.

Complaint regarding height of grass verge and overgrown hedge by cyclepath opposite the school – this has been reported to SCC with no response received. The Clerk will write to landowners of the hedge asking for it to be cut back.

Action: The Clerk

Oneway system, Mill Lane – SCC has advised that Phase 1 will be constructed between 15-19 October when the Village Hall car park will remain open, with Phase 2 (trenching at the car park) during 22-26 October when the car park will be closed.

Car park, The Street – MSDC will inspect and the problems put right under the terms of the lease. The overgrown vegetation has been dealt with and damaged bump boards removed.

Audit of accounts 2017/2018 – has been completed with no matters coming to the attention of the auditor giving cause for concern that relevant legislation and regulatory requirements have not been met. There were also no other matters to bring to our attention.

Post box, The Green – the missing box has finally been replaced.

WPC meeting dates – will be published on the website from January 2019.

6. To receive correspondence/communications and deal with any matters.

A resident has taken aerial picture of the village by drone and asked if WPC would like a CD of these, it was unanimously agreed to accept this offer. A resident detailing dangerous driving within the vicinity of the DVLA site in Elmswell. This has been forwarded to MSDC Planners to substantiate objections to the development of the petrol station in the same area. A resident has complained again regarding the hedge from old Stowmarket Road and the Health Centre. The Clerk has written to land owners. The same resident has sent his thought regarding the Public Inquiry of the Green Road development. He has been asked to send his letter to MSDC and Mr Guyler has also spoken with him to advise that he will be allowed to speak when the PI recommences if he contacts the Inspector. **SCC** is to take over civil parking enforcement from the Police. Six map based traffic orders will be created to cover each district in Suffolk. Any comments need to be received by 28 September. Cllrs are content that roadmarkings in Woolpit are correctly shown on the maps. A new grit bin process is being introduced. No grit heaps will be replenished from this year only permitted grit bins. As we are on a lorry route, Cllrs feel this is unnecessary at this time. **Local Government Boundary Commission** final recommendation of the electoral review of Mid Suffolk has combined Elmswell and Woolpit into a two councillor Ward. **Suffolk NHS** offer of fortnightly newsletters. Councillors do not wish to receive these. **The following items have been circulated to Cllrs: Rural Services Network** Rural Bulletins 17, 24, 31 July, 7, 14, 21, 29 August, Feature – RSN latest work, Rural Funding Digest August edition. **Suffolk NHS** bank holiday weekend useful NHS information. **MSDC** Valid CIL Bids round 1, Electoral review of Mid Suffolk, annual Councillor Achievement Awards. **Suffolk Police** PCC update – plans for local policing, Suffolk Local Policing changes infographic project 2025, SNT Stowmarket newsletter September. **Jo Churchill MP** summer tour at Felsham 14 August. **UK Power Networks** thunderstorms and electricity network preparedness, councillor newsletter summer 2018. **Bruno Peek** WWI Beacons of Light. **NALC** newsletter 18 July, 1, 17, 29 August, Spring Conference 2019, Star Council Awards. **SALC** Legionella training hosted by Red Lodge PC, e-bulletin 26 July, 8 August, grass cutting recommendation, Government Consultation : independent review of planning appeal inquiries, call for evidence. **County Cllr Storey** Highways bulletin 6-19 August. **Suffolk Preservation Society** landscape training. **Community Action Suffolk** first leaning lunch and networking event 27 September. **SCC** Suffolk Pension Fund annual meeting, suffolkonboard.com newsletter August. **Boundary Commission for England** how did we do? Survey. **LCPAS** training courses September. Resident copy of letter to MSDC CEO land adjacent to Jumbana, Masons Lane.

7. To approve accounts for payment.

The following payments were unanimously ratified, Mrs P Branham £90.00 edit August/September Woolpit Diary, Gipping Press £278.88 August/September Diary, Mr K Harknett £68.25 litter picking July, Suffolk County Council £245.47 pension payment July. Laura Bayly £40.00 Millennium Garden July, Suffolk Preservation Society £30.00 annual subscription, SALC £123.60 Councillor training Mrs Drury, Parkers Pitches £1020.00 grass cutting first half year 2018, Glasdon UK Ltd £913.04 four dog bins, Suffolk County Council pension payment August, Mr K Harknett £74.70 litter picking August, PKF Littlejohn LLP £360.00 audit of accounts 2017/18. All accounts were approved and cheques issued. Items paid by standing order Val

Mayhew £167.53 July salary, Peggy Fuller £748.04 July salary, Val Mayhew £167.53 August salary, Peggy Fuller £748.04 August salary, Eon £28.21 Pump electricity 14/5/18 – 14/8/18.

8. To receive an update on the Neighbourhood Plan.

Nothing to report.

9. To consider a request by the Recreation Ground Committee that Woolpit Parish Council cover maintenance of the grass and fences in and around the children's play area and take any necessary action.

The grant WPC makes for tree and hedge work is £400.00 per annum and the work the RGC wants covered is £800.00. The Clerk was asked to find out what additional work this covers and to provide a quote from Parkers Pitches for the work required per annum together with a specification so that this matter can be considered further at the October meeting.

Action: the Clerk

10. To consider a request from Woolpit Village Hall Committee that Woolpit Parish Council allow and finance 18 drop down bollards to be erected across the Village Hall car park and take any necessary action.

It was unanimously agreed to decline permission under the terms of the lease. Cllrs are concerned regarding the operation of the system and would need much more information on this and positioning of the bollards before reconsidering this matter.

Action: the Clerk

11. To discuss the issues of flooding outside The Bull and take any necessary action.

Cllrs believe the issue emanates from a private property soakaway which gets overwhelmed during heavy rain. SCC was involved in this matter in 2014 and a copy of this email will be sent to SCC with a report of the flooding.

Action: the Clerk

12. To discuss the co-option of a Councillor to fill the casual vacancy and take any necessary action.

An advert will be placed in the October/November issue of Woolpit Diary.

Action: the Clerk

13. To consider the consultation for Environmental Permit application for substantial variation – Aggmax Transport Limited and take any necessary action.

Councillors agreed not to comment.

14. To consider Woolpit Diary delivery and take any necessary action.

Mr Wheatley as Distribution Manager asked if it would be appropriate to have central collection points rather than deliver to each household. Cllrs feel that it is essential to continue a delivery service. Mr Wheatley wishes to retire from the post of Distribution Manager and an advert will be included in The October/November issue for a volunteer.

Action: the Clerk

15. To consider a review of the footpath cutting schedule for 2019 and take any necessary action.

Having reviewed the current schedule no changes need to be made.

16. To consider the maintenance of the bottle bank area and take any necessary action.

The inside area of the fence is untidy and has weeds growing around the fence area. Mr Wheatley, Mr Hardiman and Mr Howard volunteered to clear the area. The Clerk was asked to confirm the area maintained by Parkers Pitches at the next meeting.

Action: the Clerk

17. To receive a report on the allotments, discuss moving the fence beside plot 23, discuss a community orchard and take any necessary action.

No report available for this meeting.

18. To receive a report from the Footpath Warden.

All footpath signs are visible. Dog fouling remains an issue along Footpath 3 Woolpit Green to the school; a dog bin will be installed shortly at The Green end. FP4 is impassable in places with nettles, overhanging trees, hedges and brambles. The Clerk will report to SCC. *Action: the Clerk*

19. To receive a report from the Litter Picker.

Nothing to report.

20. To receive a report from the Village Hall and Playing Field Committee.

The consultation with all age groups of children is continuing to see what equipment they would like to see in the play area. This information is required for grant applications. The Hall floor is to be repaired and resealed. The upstairs room is not being booked very often. There is a steady flow of enquiries for individual hirings and a new regular hirer for the main hall.

21. To consider installing CCTV cameras in the car park and play area as an extension to the Village Hall scheme and take any necessary action.

Dr Geake has perused the GDPR regulations and will forward notes to the Clerk.

22. Date and time of the next Parish Council meeting – Monday 1 October 2018 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 10.07 p.m.

Signed.....

Dated.....