

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
3 DECEMBER 2018 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

Present: Mr Guyler (Chairman), Mrs Jenkins, Mr Wheatley, Mr Howard, Mr Hardiman and Mrs Drury.

Public comment: Mr Wheatley advised of the damage to grass areas and neighbouring property by the developer of the land adjacent to Jumbana and dirty condition of Masons Lane. Mr Howard and Mr Hardiman will meet with the developer to address these issues. *Action: Mr Howard/Mr Hardiman*

Mrs Jenkins advised that drivers are flouting the one-way system in Mill Lane. The Clerk will contact Stowmarket SNT to carry out spot checks. *Action: the Clerk*
Mr Hardiman advised that the LED streetlight unit 0013 in Steeles Road has been removed. He is in contact with Richard Webster SCC to find out why since it is a Parish Council lantern.

County Cllr Storey reported that SCC meeting 6 December will debate the role of local government in stamping out modern slavery, single use plastics, backing 'The Smallest Things' campaign about supporting premature babies and their families and a proposal for an annual carbon budget. The Annual Public Health Report 2018 and the Annual Property Report and Strategic Asset Management Plan will be presented at this meeting. SCC has published key papers which mark the beginning of a three-month process to agree Suffolk County Council's budget for 2019/20. The papers detail how Suffolk County Council proposes to increase its overall budget by nearly £15 million (3%) to £514.8 million in 2019/20, with specific increases in the council's children and young people and adult care budgets which support Suffolk's most vulnerable people. This includes accounting for an expected significant increase in the cost of providing services and inflation. The papers summarise an initial list of potential savings totalling £11.2 million, which are required to help balance the overall budget. These include proposals to maximise income, as well as cost, grant, service and staffing reductions. To balance its budget for the next financial year, the council needs to save around £25m. Suffolk Climate Change Partnership has received a national award for supporting local communities to be more energy efficient. The Hold construction is underway. The building in Ipswich will house Suffolk's archive collection.

District Cllr Storey reported decisions coming to the MSDC Cabinet on 10 December that might be of interest to residents of Woolpit are The Quarter 2 Performance and Outcome report, a proposal for a new Inter Authority Agreement from Suffolk County Council from 2019 – 2024. The Cabinet will discuss and agree the Suffolk Waste Partnership Inter Authority Agreement and consider the options for extending the waste contract managed by Serco, to adopt a policy in line with the Modern Slavery Charter. Two Neighbourhood plans are applying to go to a local referendum – Stradbroke and Debenham. It might be useful for Woolpit to review the results.

There is an item on the Gateway 14 acquisition – the land that was acquired close to the Tesco roundabout in Stowmarket. There is a council meeting on 19th December and some of the items on the agenda include:- A review of, and a fee revision in respect of the MSDC provision of the Gambling Act, an update across the Council's Investment Portfolio and Commercial Activities for the period of April 2018 to September 2018 – in particular Mid Suffolk District Council (Suffolk Holdings) Holding Company. Plans to launch the second round of public consultation on the MSDC/BDC Joint Local Plan have been delayed by a few months as a consequence of the government's new National Planning Policy Framework (NPPF). Mid Suffolk planning officers are currently ensuring the draft Local Plan is in full compliance with the new national guidelines.

1. Apologies for absence were received from Dr Geake and Mrs Cook.

2. To receive a recommendation from the working group for the co-option of a councillor to fill the casual vacancy and take any necessary action.

Julia Ewans was recommended which received unanimous approval by full council.

3. To receive declarations of interest

Mr Howard declared a prejudicial interest in item 22 as he lives beside the car park and duly signed the interest book.

4. To approve minutes of the meeting 5 November 2018.

The minutes were approved and signed.

5. Planning – to consider current applications and receive MSDC decisions.

18/04994 Internal works to widen the opening between the kitchen and utility room by removing part of the current block wall. Weaver House, The Street. As this is a complex Listed Buildings matter Cllrs decided to leave the decision to the Heritage Officer.

18/03517 Application under Section 96a of the Town & country Planning Act – Erection of up to 120 dwellings with construction of car park ref 1636/16. Non material amendment to Condition 2 (approval of reserved matters) and Condition 13 (Landscape and Ecological Management Plan) only. Land south of Old Stowmarket Road. MSDC decision – approved. This means the car park will not be constructed until all the properties are built.

18/04104 Application under Section 73 of the Town & Country Planning Act 18/00570 Erection of a 1.5 storey 2 bedroom dwelling without compliance with Condition 2 (Approved Plans). Land adjacent to Jumbana, Masons Lane. MSDC decision – granted.

18/03835 & 18/03836 Installation of bollards. East of England Co-op Foodstore, The Street. MSDC decision – permission granted.

18/02501 Discharge of conditions Appl 18/00498 Condition 8 (Ground Water and Contaminated Land). Quality Equipment, The Heath. MSDC decision – approved.

6. Clerk's Report

Road names Lawn Business Park – have been acknowledged by MSDC and forwarded to their custodian.

Diary Distribution Manager – Malcolm Bailey has agreed to take on this role.

Footpath 2 – there has been no response from R & P Baker regarding closing or diverting the footpath during development of Lawn Business Park. The Clerk will contact SCC Rights of Way.

Action: the Clerk

Youth Shelter – the framework is in situ but without a roof at present. There is concern that there are wood beams in the roof construction. The Clerk has contacted Quality Equipment as the quote was for non-flammable materials.

Arnold Baker 11th edition – Onehouse PC has agreed to share the cost.

7. To receive correspondence/communications and deal with any matters.

Tinkler's Meadow Campaign Group the need to establish a Local Green Space policy passed to NPGSC. Mid Suffolk CAB advising SCC is withdrawing funding from the Suffolk Citizens Advice network. **The following items have been circulated to Cllrs: Rural Services Network** Rural Bulletin 6, 13, 20, 27 November. **SCC** highways repairs Rattlesden Road and The Green 3-7 December. **LCPAS** conflict management 14 January 2019, training brochure 2019. **Suffolk Police** Stowmarket SNT newsletter November, new officers and camera to combat speeding motorists. **NALC** Spring conference to shine a light on youth services. **SALC** e-bulletin 15 & 30 November, Mid Suffolk South Area meeting 29 November, summary notes from MSS area meeting 29 November, guidance to the pre-election period. Community Action Suffolk management and leadership skills training. **Jo Churchill MP** office request for photos of Remembrance Day poppy displays, Connecting Communities information, older person's faire Needham Market 30 November. **Jane Storey**

Locality funding available. Copy article from resident re EADT report of Debenham Neighbourhood Plan stopping development. 4 copies parishioners response to Pigeon exhibition.

8. To approve accounts for payment.

Mr K Harknett £65.13 Litter Picking November, Gipping Press £278.88 December/January Diary, Mrs P Branham £90.00 editing December/January Diary, Suffolk County Council £245.47 pension payment, Laura Bayly £40.00 Millennium Garden November, SLCC £156.00 annual subscription 2019, ALCC £40.00 annual subscription 2019, Smith of Derby £571.20, Viking £174.23. Payments made by Standing Order/Direct Debit V Mayhew £167.53 November salary, P Fuller £748.04 November salary, Eon £27.58 pump light 14/8/18-14/11/18. All accounts were approved and cheques issued.

9. To receive an update on the Neighbourhood Plan.

The Steering Group has selected three sites for development from the site analysis report from AECOM. These are both sites at Old Stowmarket Road south and Green Road. The target number of dwellings required is unknown at this present time.

10. To consider the Diary Editor's pay rate and take any necessary action.

It was agreed to set this at the minimum wage + £1.00 an hour, based on 12 hours for each edition, from the next issue.

11. To consider the second signatory for bank accounts for investments and take any necessary action.

This was deferred until the new council is in office in May 2019.

12. To consider the future of the ride-on mower and take any necessary action.

It was agreed to get a valuation and then advertise for sale.

13. To discuss the bus stops near Costcutters and changes to the bus timetable and take any necessary action.

Planned changes the junction during the development of Old Stowmarket Road south will be discussed with Pigeon at the meeting 11 December to see if this affects the bus stops. There appear to be no major changes to the timetable.

14. To consider a further three year contract with Smith of Derby for maintenance of the church clock and take any necessary action.

It was unanimously agreed to take out a further three year contract.

15. To consider a request that Woolpit PC purchases two signs warning of hedgehogs for The Street and Bury Road and take any necessary action.

After discussion it was felt inappropriate to erect further street furniture within the Conservation Area.

16. To consider the draft BMSDC Homes Strategy consultation and draft Homelessness Reduction Strategy consultation and take any necessary action.

It was agreed not to comment.

17. To discuss Christmas street lighting programme and take any necessary action.

It was agreed to keep the lights on all night Christmas Eve into Christmas Day and New Year's Eve in to New Year's Day.

Action: the Clerk

18. To receive a report on the allotments, discuss a community orchard and take any necessary action.

Mr Howard has not yet spoken with Mr Peart regarding the Community Orchard project. It was agreed that the Clerk should send out any outstanding allotment renewals.

Action: the Clerk

19. To receive a report from the Footpath Warden.

All footpaths except part of F2 near the construction site are walkable. It is disappointing that despite the new dog bins fouling has increased in all areas of the village.

20. To receive a report from the Litter Picker. Nothing to report.

21. To receive a report from the Village Hall and Playing Field Committee.

The Committee is financially on target with various events arranged for fundraising. New lights have been installed that switch off after a certain period of time so they cannot be left on.

Mr Howard left the meeting at 9.00 p.m.

22. To consider installing CCTV cameras in the car park and play area as an extension to the Village Hall scheme and take any necessary action.

The Village Hall Committee has to register with the Information Commissioner before the matter can be taken further. MSDC is looking into whether planning permission is required for the camera in the car park.

Mr Howard rejoined the meeting at 9.02 p.m.

23. Date and time of the next Parish Council meeting – Monday 7 January 2019 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 9.03 p.m.

Signed.....

Dated.....