

MINUTES OF THE WOOLPIT PARISH COUCIL MEETING HELD ON TUESDAY  
12 JUNE 2018 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

**Present:** Mr Guyler (Chairman), Mrs Jenkins, Mr Howard, Mr Wheatley and Mrs Cook. Dr Geake joined the meeting at 8.37 p.m.

Mr Guyler announced that Mr Lomax died on 24 May 2018. He had served on WPC for 23 years, was Chair of the Village Committee for many years and will be a loss to the community. A minutes silence was held in his memory.

**Public comment:** County Cllr Storey's report advised that on 24 May, Councillor Mathew Hicks was elected as the new leader of Suffolk County Council and he has promised a new era of working in partnership and listening. One of his first duties was to appoint the Cabinet who, with him, will be responsible for almost £500 million of public services each year. Councillor Hicks will take personal responsibility for economic development and major infrastructure projects in addition to his leadership duties, and has appointed:

- Councillor Mary Evans as deputy leader and cabinet member for highways, transport and rural affairs
- Councillor Gordon Jones as cabinet member for children's services, education and skills
- Councillor Rebecca Hopfensperger as cabinet member for adult care
- Councillor Richard Rout as cabinet member for environment and public protection
- Councillor Richard Smith as cabinet member for finance and assets
- Councillor James Reeder as cabinet member for health
- Councillor Paul West as cabinet member for Ipswich, communities and waste.

It has been announced that 15 smart litter bins are about to be installed in trial locations across Suffolk in an effort to reduce littering on the county's trunk roads. More standard bins are also being installed as part of the campaign at other trial layby locations along the A11, A12 and A14 in Suffolk, to see if the increase in number and the type of litter bin provided results in less litter.

Four Suffolk councils have worked together to try to ensure more children get the free school meals they are entitled to.

It is believed that Home to School Transport will be a major topic at the Cabinet meeting 19 June.

1. **Apologies for absence** were received from Mr Hardiman and Mrs Drury.

**2. To receive declarations of interest**

Mr Guyler declared a prejudicial interest in the planning application for 26 Briar Hill as a friend of the agent and Mr Howard declared a prejudicial interest in item 15 CCTV at the playing field as he lives adjacent to the site. Both signed the interest book.

**3. To approve minutes of the meetings 21 May 2018.**

The minutes were approved and signed.

**4. Planning – to consider current applications and receive MSDC decisions.**

Mr Guyler left the meeting at 7.43 p.m. and Mr Howard took the chair.

**18/01970** Erection of single storey side extension to form garage, utility room and study (following removal of existing garage). 26 Briar Hill – support.

Mr Guyler rejoined the meeting and resumed as Chairman at 7.45 p.m.

**18/02175** Erection of a detached dwelling. Land adjacent to Barrack Farm, Warren Lane – object constitutes development in the countryside and environmentally unsustainable, outside Woolpit Heath settlement boundary as proposed in the draft Local Plan 2017.

**18/02178** Erection of a detached dwelling and access. Land opposite Onamarsh, Warren Lane – object constitutes development in the countryside and environmentally unsustainable, outside Woolpit Heath settlement boundary as proposed in the draft Local Plan 2017 will cause issues with the access to the pumping station.

**18/02504** Erection of 2 commercial buildings accommodating 9 industrial units (use classes B1 (c) B8 and B2) and layout for 107 car parking spaces. Land east of A1088, adjacent to O C Jewers and Sons Ltd, Elmswell Road – object. Volume of traffic created particularly at peak times, the traffic impact on the interchange which could potentially cause queuing on A14, footpath/cyclepath provision should be made from the site entrance to northern end of Rectory Lane

**18/01432** Erection of single storey rear extension and single storey side extension including replacement of flat roof with pitched roof. 3 Briar Hill. MSDC decision – permission granted.

**18/01525** Erection of first floor side extension, rear single storey extension, insertion of new windows and french doors and removal of redundant chimney. Myrtle Cottage The Green. MSDC decision – permission granted.

**18/01755** Notification of works to trees protected under TPO MS305, T1 (oak) and T2 (oak) reduce size of crown by approx 25%. The Drey, Borley Green. MSDC decision – consent granted

**18/01612** Application under Section 73 of the Town and Country Planning Act – DC/17/04673/FUL- Erection of 1no. dwelling and construction of new vehicular access: For Variation of Condition 2 (Approved Plans and Documents). Land South of The Firs, Broomhill Lane. MSDC decision – permission granted.

**17/04751** New 1.5 storey three bedroom dwelling and attached garage. Land adjacent to Jumbana, Masons Lane. Appeal dismissed

**Appeal 18/00014** Erection of 49 dwellings (including 17 affordable dwellings) and construction of new access. Land on East side of Green Road. The public inquiry will commence on 31 July 2018 for 4 days at The Cedars Hotel, Stowmarket.

**18/01029** Conversion of grainstore into a function room. Rockylls Hall, Shelland Green. This application will go before MSDC Planning Committee 15 August.

## 5. Clerk's Report

**Pump Garden and War Memorial** – Mrs Jenkins will plant and tend these areas having taken over from Mrs Grant.

**Parking on pavements** – the Police have responded that the school can request the 'respect zone' cones which are provided to three schools per term to assist with school parking. They are not able to deploy officers on a regular basis but may conduct ad hoc checks.

**Tree work Ladyswell** – Urban Forestry will contact the Clerk shortly to advise when the work to the elms will take place.

**2017/18 Accounts** – all documentation has been published on the website.

## 6. To receive correspondence/communications and deal with any matters.

**MSDC** Town & Parish Liaison meeting 12 July Mr Guyler will attend. **Claire Haslam-Wise** runs a company providing coats of arms and surname history scrolls and would like to find a company in Woolpit willing to display a framed scroll and she would make a donation for each sold to a village charity. WPC cannot endorse a commercial business but has no objection for Ms Haslam-Wise to contact businesses and donate to a charity of her choice. A resident complaint regarding dogs on the sports field in Rectory Lane. This will be passed to the Playing Field Committee for a response. A resident complaint regarding the hedge from Old Stowmarket Road to the Health Centre. The Clerk will write to all landowners involved and for the hedge in Bury Road. **The following items have been circulated to Cllrs: Suffolk Preservation Society** media training. **Rural Services Network** rural vulnerability service – rural broadband and fuel poverty May, news

digest 29 May, 4 & 11 June, invitation to Rural conference 2018, rural opportunities bulletin June. **SALC** ebulletin 31 May, 8 June, The big Chinwag on Suffolk Day invitation, Mid Suffolk Area South meeting 21 June agenda. NALC newsletter 7 June, **NALC** Annual Conference 2018 shaping the future. **Suffolk NHS** Bank Holiday health information. **MSDC** update for parishes – developer contributions & CIL – Transparency of Data, copy letter to Woolpit Village Hall for Sect 106 grant for our information. **Troy Planning** Neighbourhood Planning newsletter spring 2018. **SCC** Cabinet paper notification: school and post 16 travel, Suffolk Minerals & Waste Local Plan – submission draft. **Eye Town Council** planning concerns – copy of letter sent to MSDC Chief Executive.

#### **7. To approve accounts for payment.**

Payment to Mrs Branham £90.00 editing of Woolpit Diary June/July was unanimously ratified. Mr K Harknett £65.13 litter picking May, Laura Bayly £60.00 Millennium Garden May, Mr J Roper £130.00 repairs to allotment gate and fence, Woolpit institute £416.00 office rent May-July 2018, Suffolk County Council £245.47 pension payment June. All accounts were approved and cheques issued. Items paid by standing order Val Mayhew £151.53 June salary, Peggy Fuller £730.36 May salary.

#### **8. To receive an update on the Neighbourhood Plan.**

The NP is being compiled and arrangements being made to carry out site assessment.

#### **9. To discuss the purchase of a computer hard drive back up and take any necessary action.**

It was proposed, seconded and approved that Mr Howard would purchase up to a cost of £85.00. *Action: Mr Howard.*

#### **10. To discuss the storage of the Parish Council mower and take any necessary action.**

It was agreed to approach the church so that they could use the mower but they would need to store it. Mrs Jenkins agreed to speak to the PCC. *Action: Mrs Jenkins*

#### **11. To consider a response to Haughley Neighbourhood Plan consultation and take any necessary action.**

It was agreed no comment would be made.

#### **12. To receive a report on the allotments, discuss moving the fence beside plot 23, discuss a community orchard and take any necessary action.**

The manure pile is still in situ and as nobody knows whose it is a notice will be placed asking allotment holders to help themselves to get rid of it. The Clerk was asked to contact Mr Roper to put the new fencing between plots 22 & 23 urgently. Mr Peart has volunteered to manage the Community Orchard project. A meeting has been held with Dr Geake and Mrs Jenkins. Mr Peart suggests that the land is cleared and then divided into quarters for planting. All need to be short shrubby trees for easy harvesting. He has suggested old and modern fruit trees and nuts, some memorial trees and returning the corner area to a pond. The project will be a 5 year plan before anything grows for harvesting. After discussion WPC endorses the project. Dr Geake and Mrs Jenkins will request an estimate from Mr Peart for getting the land ready i.e. spraying and rotovating. It was suggested that an application could be made to Woolpit Steam for a grant towards this project in future years.

*Action: The Clerk: Dr Geake/Mrs Jenkins*

**13. To receive a report from the Litter Picker.**

The car park is messy and the bins in the playground and children’s area are overflowing. The Clerk will contact MSDC to ensure they are emptied on a weekly basis. It is noted that the car park perimeter is in a poor state of repair and the Clerk was asked to look at the lease with MSDC. *Action: the Clerk*

**14. To receive a report from the Village Hall and Playing Field Committee.**

Consultation regarding new play equipment is ongoing. Some work is taking place with the children at the school and toddler groups and a meeting has been set up to consult with teenagers to see what they would all like. A scheme will be worked out in November. Some funding is available from MSDC.

The meeting closed to the public at 9.20 p.m.

The following item was discussed in camera.

**15. To consider installing CCTV cameras in the car park and play area as an extension to the Village Hall scheme and take any necessary action.**

It was agreed that further information was required.

**16. Date and time of the next Parish Council meeting – Monday 16 July 2018 at 7.30 p.m. in Woolpit Institute. Noted.**

The meeting closed at 9.30 p.m.

Signed.....

Dated.....