

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
15 JANUARY 2018 AT 7.30 P.M. IN WOOLPIT INSTITUTE

Present: Mr Guyler (Chairman), Mrs Cook, Mrs Jenkins, Mr Wheatley, Mr Hardiman, Dr Geake, Mr Howard and 3 members of the public.

Public comment: concerns were expressed regarding the proposed extensions to 15 Meadowlands.

Mrs Cook is organising a display of knitted and crocheted poppies around the war memorial for Armistice Day 2018.

County Cllr Storey has advised that the consultation on the future of school travel in Suffolk has commenced and will end 28 February 2018. There will be consultation workshops during January. Suffolk has been chosen as a pilot area to retain 100% of business rates. Suffolk local authorities are now able to provide fully funded central heating systems to 514 fuel poor households in Suffolk over the next three years.

The deadline for primary school applications for 2018 is 15 January. The Cabinet meeting 23 January will discuss the SCC Budget 2018/19 paper. It is proposed that in addition to the National Adult Social Care precept of 3% a council tax increase of 1.99% for SCC will be applied. There has been no increase for 7 years.

District Cllr Storey's report advises that the council building at Needham Market is currently being used by Suffolk Police for training police dogs. Respondents have until 5 February 2018 to submit comments regarding a new single council to cover Babergh and Mid Suffolk. An independent telephone survey of 4000 residents is also being carried out.

1 Apologies for absence were received from Mr Lomax.

2. To receive declarations of interest

Mr Wheatley declared a prejudicial interest in planning application 17/06330 as the site backs onto his garden and also item 9 as a friend of the applicant to fill the casual vacancy. He duly signed the interest book.

3. To approve minutes of the meeting 4 December 2017.

The minutes were approved and signed.

4. Planning – to consider current applications and receive MSDC decisions.

17/06031 Change of use of former car sales and mot station (sui generis) as petrol filling station with retail shop (sui generis) with 2 refrigeration and air conditioning units. Woolpit Service Station (Costcutter supermarket), Church Street – support with comment no objection to the proposal other than opening hours should comply with approved premise licence hours.

17/06096 Application under Section 73 of the Town & Country Planning Act – variation of Condition 2 relating to application 1163/16. Site adjacent to The Rectory, Church Street – support.

18/00001 Notification of works to trees in a Conservation Area – T1, T2, T3, T4 Field Maple – pollard to a suitable growth point, approximately 7m above ground level. Green Hill, The Street – support.

Mr Wheatley left the meeting at 7.51 p.m.

17/06330 Erection of a part single, part two storey rear extension, two storey side extension, front porch, addition of front dormer and alterations to existing dormer window and additional cladding to front elevation. 15 Meadowlands – object.

Overdevelopment of the site, out of keeping with the character and appearance of the surrounding area and neighbouring properties, loss of privacy and amenity of neighbouring properties and out of keeping with the streetscene.

Mr Wheatley rejoined the meeting at 7.57 p.m.

18/00129 TPO305 4 Oak trees, reduce overall size of crown by approximately 50%. Carvalho House, Borley Green - no objection with the comment pollarding should be no further than originally approved with the planning application for Carvalho House.

18/00050 Erection of extension to rear of existing outbuilding, renovation of existing cartlodge/store to garage and replacement of existing cladding and roof tiles.

Heathgate House, The Heath – object. Inappropriate development next to a Listed barn, overdevelopment and inappropriate development in the countryside, large windows are not appropriate in an historic ancillary building.

17/04607 Erection of first floor extension over existing single storey ground floor bedroom. Erection of rear single storey lean-to and sun room extensions. Cambridge House, Rags Lane. MSDC decision – permission granted.

17/04673 Erection of 1 dwelling and construction of new vehicular access. Land south of The Firs, Broomhill Lane. MSDC decision – permission granted.

17/05492 Erection of a detached 3 bay garage with a store above and farriers shelter. Meadow Barn, Green Road. MSDC decision – permission granted.

17/04954 Erection of a single storey extension. The Stag Café, A14 slip road. MSDC decision – permission granted.

17/05881 Erection of single storey rear extension. 7 Lanecroft. MSDC decision – permission granted.

17/05710 LB consent insertion of new windows and repairs to torching. Abbey Cottage, The Green. MSDC decision – permission granted.

17/05760 Erection of rear one and a half storey extension. Lawnswood, Warren Lane. MSDC decision – permission granted.

Cllrs attended a meeting with MSDC regarding the Old Stowmarket Road south development. MSDC advised they are in discussion with Pigeon regarding financial and legal arrangements for the provision of the Health Centre car park.

5. Clerk's Report

Parking on pavements – the Police still deal with these issues but need phoning at the time and the registration number. This information has been passed to the complainant.

Buckingham Palace Garden Party 31 May 2018 – the form has been sent for Mr Guyler to be entered for one of 3 places available via SALC.

Poor response to SCC report system – various complaints have been made about a lack of response and these have been copied to County Cllr Storey.

6. To receive correspondence/communications and deal with any matters.

SALC DPO Centre has asked to know which councils may be interested in using them as Data Protection Officer. The Clerk was asked to register an interest.

Resident getting hedges from Old Stowmarket Road to Woolpit Health Centre cut back. This will be passed to SCC. **Woolpit Primary School** are interested in further information regarding a school allotment. **The following items have been**

circulated to Cllrs: Clerks and Councils Direct January, **SCC** Suffolk Emergency Planning contact details, A14 J47A-49 eastbound concrete carriageway repairs meeting 12 January, rest centre training dates 2018, suffolkonboard newsletter December, temporary road closure Green Road 18-22 December burst water main, future notification of road closures and restrictions, new activation procedures and insurance information for emergency planning. **SALC** weekly information bulletin 4, 11 December, 8 January, Local Government finance settlement, latest information from NALC on GDPR. **Suffolk Police** Christmas message from the PCC including precept survey, follow up regarding unexplained death 1 January 2018. **UK Power Networks** Storm Eleanor information. **Suffolk NHS** winter update. **Rural Services Network** Rural Opportunities Bulletin, news digest 11, 18 December, 2, 8, 15 January, Rural Economy Spotlight, Rural Vulnerability Service – fuel poverty, rural transport December rural broadband January. **Community Action Suffolk** 2018 training courses, news 14 December 10 January, Stronger Charities for A Stronger Suffolk 7 February. **MSDC** we are listening: A new council for the heart of Suffolk, Community Housing workshops January, Arthur Ransome Festival evaluation event 11 January. **Shiver Casting** TV programme 'Gran knows Best'.

7. To approve accounts for payment.

The following payments were unanimously ratified. Anglian Water Business £48.35 allotments 7/9/17-7/12/17, HM Revenue & Customs £280.33 Tax and N/I October-December, Suffolk County Council £240.66 pension payment December. Mr Harknett £53.53 litter picking December, Woolpit Nurseries £150.00 Christmas Tree, Woolpit Playing Field £400.00 annual hedge cutting grant 2017, Laura Bayly £80.00 Millennium Garden November and December, Suffolk County Council £240.66 January pension payment. All accounts were approved and cheques issued. Payments by standing order V Mayhew £151.53 December salary, P Fuller £730.36 December salary.

8. To discuss and set the precept for 2018/19.

Cllrs were presented with actual costs for 2017/18 and current reserves. After discussion it was proposed, seconded and carried to set a precept of £30,000.00 for 2018/2019. The form was duly signed and witnessed by the Clerk. Full details of the precept are shown under folios 699 and 700.

Mr Wheatley left the meeting at 8.46 p.m.

9. To discuss an application for the casual vacancy for a councillor and take any necessary.

One application had been received but Cllrs were made aware that a second person had applied and their email was not received. It was therefore agreed to defer a decision. A subgroup of Mrs Cook, Mr Guylor and Mrs Jenkins will meet with both candidates and present their recommendation to full council at the next meeting.

Mr Wheatley rejoined the meeting at 8.51 p.m.

10. To consider new bank account/s following notification that the Bank of Ireland is to close our Treasurer's account and take any necessary action.

The Clerk has spoken with CAF and parish councils cannot have accounts with them. The Clerk will check current rates with Nationwide BS and Santander and bring relevant information to the next meeting for a final decision and forms to open account.

Action: The Clerk

11. To receive an update on the recent destruction by arson of the youth shelter, consider a replacement and take any necessary action.

A quote for a replacement bespoke shelter has been received from Quality Equipment. The design is the same as the original but has non-flammable seating and roof construction. This would be erected on the existing concrete base. Other manufacturers have also been investigated with the cost depending on the number of seating areas, whether full sides are required etc. It was proposed, second and unanimously carried to accept the quote from Quality Equipment of £4270 + VAT. There is charge of £300.00 for removing the fire damaged shelter. The Clerk will complete the insurance claim form.

Action: the Clerk

12. To receive an update on the Neighbourhood Plan

Nothing to report.

13. To receive a report on the allotments including ideas to encourage further tenants and take any necessary action.

Jos Roper will repair/replace fence posts and gates and move fencing to beside plot 22 when the weather improves. There is one tenancy renewal to be paid and two other tenants have paid but not returned signed agreements. There is a whole plot and half plot available and two people on the waiting list. It was agreed to split the whole plot into two and offer to those on the waiting list. Woolpit Primary school is potentially interested in the other half plot. Four people have expressed an interest in helping with a community orchard. A decision on the use of the end plot will be made at the February meeting. A poster designed by Mrs Jenkins to encourage new

tenants was discussed and it was agreed to publish in the April/May Woolpit Diary.

Action: the Clerk

14. To receive a report from the Litter Picker.

Nothing to report. It is noted that the new Costcutter litter picker is doing an excellent job.

15. To receive a report from the Village Hall and Playing Field Committee.

The next meeting is scheduled for 24 January.

16. Date and time of the next Parish Council meeting – Monday 19 February 2018 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 9.20 p.m.

Signed.....

Dated.....