

MINUTES OF THE WOOLPIT PARISH COUCL MEETING HELD ON MONDAY  
16 JULY 2018 AT 7.30 P.M. IN WOOLPIT INSTITUTE

**Present:** Mr Guyler (Chairman), Mrs Jenkins, Mrs Cook, Mrs Drury, Mr Hardiman, Mr Wheatley and 3 members of the public.

**Public comment:** two residents objecting to planning application for 10 Cornmill Green.

Mr Hardiman expressed his concerns regarding the overgrown area of garden in Steeles Road.

Mr Wheatley asked if a response has been received from MSDC as to why the application for a 2 bedroom 1.5 storey on property adjacent to Jumbana had been given planning permission. As no response has been received a letter will be sent to the CEO.

*Action: the Clerk*

Mr Wheatley has been advised of concerns regarding of the number of HGVs using and damaging the road from Heath Road to the industrial area by Corern, Rattlesden Road, also the number of HGVs being parked at the site. It was agreed that Mr Wheatley would draft a letter to be sent to MSDC Planning and SCC Highways on these matters.

*Action: the Clerk*

Mrs Jenkins has asked if a low level tap can be installed in the disabled toilet area of Woolpit Institute to aid watering the tubs and pump garden. The Clerk will contact Woolpit Institute Committee for permission.

*Action: the Clerk*

Bury Road hedge is overhanging the footway. The Clerk will write to the landowner to cut back.

*Action: the Clerk*

Mr Guyler attended the Town & Parish Council liaison meeting 12 July. The county is proposing a revised design guide for developments. The Government is to issue revised NPPF on 25 July 2018 which will include a housing delivery test. Mid Suffolk and Babergh Joint Local Plan is out for consultation in November and it is anticipated the Plan will be adopted by end 2019.

On behalf of the Parish Council and residents Mr Guyler thanked Mrs Jenkins for organising the tubs and plants for the pump garden and watering them. These have kindly been supplied by Woolpit Nurseries.

District Cllr Storey's report advised that Mid Suffolk District Council has published its Annual Monitoring Report, demonstrating a Housing Land Supply of 6.5 years – meeting the government's requirement of 5 Years. As well as positively supporting a number of applications, another key factor in recovering the five year land supply has been the delivery of new housing. More than 400 new dwellings were completed in Mid Suffolk last year, only the third time this has happened in over ten years. In total, 426 dwellings were completed, 27% of which were "affordable". Officers will now begin to review undecided applications and pre-application enquiries on which this has a bearing. Stars of Babergh and Mid Suffolk awards have been launched. These are split between community awards and business accolades including five business awards, five community awards and seven individual community awards. Babergh and Mid Suffolk District Councils' property investment management company, CIFCO Capital Ltd, has made six acquisitions in its first year which are generating an annual return of £1.4million. Each of the two councils has invested £25million and has a 50 per cent shareholding in CIFCO, which reports to two holding companies, Babergh District Council (Suffolk Holdings) and Mid Suffolk District Council (Suffolk Holdings). At the end of the first year's trading, a total of £23,572,000 has been invested by CIFCO in six assets, generating a total of £1,410,466 in annual rental income. The Boundary Commission for England intends to report its final recommendations on the parliamentary constituency boundaries to the Government on or shortly before 5 September 2018.

County Cllr Storey's report advises that a consultation has been launched on proposed changes to the future commissioning of specialist education provision for children and young people. As demand for specialist education places in Suffolk

continues to grow SCC must ensure there is the right provision in place to support children and young people with SEND. Currently, the county council has a lower number of specialist education places than other similar authorities. Suffolk also has a high reliance on independent special school placements, which means children and young people often have to access their education outside of Suffolk away from their families. On 22 June, a major review was launched on the way highways in Suffolk are maintained. The review will explore how Suffolk's limited highways budget can be used to best effect when maintaining the county's roads, pavements, bridges, grass verges, and other highways assets. Solar Together Suffolk is a pioneering bulk-buying project, supported by Suffolk County Council and local borough and district councils. It aims to bring affordable solar power to Suffolk and boost the county's renewable energy. Suffolk County Council Public Health and OneLife Suffolk has launched a campaign to raise awareness of how diabetes can be prevented or managed. Approximately 38,000 people are living with diabetes in Suffolk, a number which is increasing by 5% each year. There are also a further estimated 7,500 people in the county living with the condition who have not yet been diagnosed. A consultation has launched on updated proposals for sand and gravel sites. Communities are invited to have their say as part of a six-week consultation.

1. **Apologies for absence** were received from Dr Geake.

2. **To receive declarations of interest**

Mr Guyler declared a prejudicial interest in planning applications for 2 Briar Hill as a near neighbour and 10 Cornmill Green as an acquaintance of the applicant. He duly signed the interest book.

3. **To approve minutes of the meeting 12 June 2018.**

The minutes were approved and signed

4. **Planning – to consider current applications and receive MSDC decisions.**

Mr Guyler left the meeting at 7.54 p.m. In the absence of the Vice-Chairman Mrs Cook was appointed to temporarily chair the meeting.

**18/02731** Erection of two storey side extension, single storey rear extension and bay window to front elevation. Change of porch roof from flat to pitched and replacement of existing windows/doors. 2 Briar Hill – support.

**18/03139** Erection of two storey side and single storey rear extension (resubmission of refused appl 18/01103). 10 Cornmill Green – object. The changes made for resubmission do not change the original issues of overdevelopment of the site and the adverse impact on the property and setting. There will be a detrimental effect on the amenity and privacy on neighbouring properties and will have an overbearing and oppressive effect. Concerns with parking vehicle at the front of the property will be no room to open doors.

**18/02662** Application under Sect 73 of Town and Country Planning Act Erection of a new dwelling – variation of Condition 2 to allow alteration to approved plans of planning permission 1163/16. As this was to allow for a side conservatory, Cllrs did not feel it was necessary to comment.

**18/02727** Non material amendment to 18/00050 – internal amendments to outbuilding and addition of first floor window to gable end. Heathgate House, The Heath. MSDC decision – approved.

**18/01970** Erection of single storey side extension to form garage, utility and study (following removal of existing garage, 26 Briar Hill. MSDC decision – permission granted.

**18/01809** Erection of 1.5 storey side and rear extension, new attached garage following demolition of existing detached garage. Erection of a rear conservatory and loft conversion with staircase. (Amended scheme to that approved under 2442/16), Longfield, The Green. MSDC decision – permission granted.

**18/00766** Erection of a detached 1.5 storey dwelling, The Drey, Borley Green. MSDC decision – permission granted.

**1636/16** Outline Planning Permission with all matters reserved except for access for erection of up to 120 dwellings. Construction of car park to be associated with Woolpit Health Centre. Access to the site and individual accesses to five self-build plots and associated open space. (Proposal including highway improvements to Heath Road and Old Stowmarket Road including double mini roundabout at Church Street, Old Stowmarket Road and Heath Road junction), land South of Old Stowmarket Road. MSDC decision – permission granted.

**AP/18/00011** Outline Planning Permission for the conversion of brick outbuilding to form a dwelling and the erection of 3 new dwellings following demolition of storage buildings (Appl 1717/17). Lawn Farm, Warren Lane. This appeal to be decided by written representation.

Mr Guyler rejoined the meeting and resumed the Chair at 8.04 p.m.

MSDC has reported that their land supply for development is now 6.5 years therefore there is no longer a presumption in favour of development. Applications in the system will be reviewed.

## 5. Clerk's Report

**New section of allotment fence** – Mr Roper has advised that he will be unable to put in the new section of fence until the autumn as the ground is too hard.

**Overgrown hedging/vegetation Church Street and Old Stowmarket Road** – The Clerk has contacted the Diocese who will inspect and cut back as necessary.

**Broken tread on steps footpath 7** – this has been reported to SCC who has advised that the steps are not considered dangerous to the point of closure. The unstable step and missing handrail will be added to SCC's contractor works list and will be replaced as soon as practicable.

**Dangerous bins** – MSDC recycling has been informed that bins are being left on the path of The Street blocking the path. The crew will be instructed to return bins to collection point and not block path.

**Garden area Steeles Road** – Orbit Housing has advised that the area has now been adopted by MSDC. District Cllr Storey has been asked to ensure that work to bring the area to good order is carried out.

**'A Nation's Tribute' bugler** – Stowmarket Concert Band bugler has confirmed she is looking forward to playing for us.

**Village beacon** – Mr Hardiman has reminded Quality Equipment that they have been asked to check the beacon in readiness for the commemoration 11 November.

**Casual Vacancy** – the form to advertise the vacancy caused by the death of Ian Lomax has been requested from MSDC.

**Millennium Garden** – there has been some damage to the bricks which has been reported to the Police.

## 6. To receive correspondence/communications and deal with any matters.

**A student** has asked for a meeting to help with his research into development affecting Public Rights of Way in Mid Suffolk. The Clerk has advised we have no footpaths to be affected by development. **MSDC** has advised that formal consultation on the new Joint Housing Strategy is scheduled for 17 September – 26 October 2018. Details of how to access the draft Housing Strategy will be sent to us by end August. **The following items have been circulated to Cllrs : Rural Services**

**Network** rural economy spotlight, e-digest 18 & 26 June, spotlight on older people, rural conference 2018, Rural Vulnerability Service – Rural Transport June, The Rural Bulletin 3 & 10 July, Rural Funding Digest July edition. **MSDC** invitation to celebration of rural housing 4 July, Stowmarket Vision for Prosperity 5 year action plan, VFP Stowmarket roadshow, designation of Drinkstone Neighbourhood Plan area, Mid Suffolk demonstrates 5 year housing land supply press release. **Sustrans** please help us support cycling in Suffolk. **Suffolk Police** Suffolk Constabulary

funded PCSOs, volunteers sought for new police scheme, SNT Stowmarket newsletter July. **SCC** reminder consultation – Suffolk Minerals and Waste Local Plan – submission, Suffolk Highways repair to pedestrian guardrails Elmswell Road 25/26 June. **SALC** renewable energy Neighbourhood Planning workshop, e-bulletin 15 June, 4 & 13 July, GDPR bulletin 4 July, your solar panels could cost less than you think. **Headway Suffolk** newsletter Summer 2018. **LCPAS** rights of way and byways 16 August, public nuisance and bylaws 8 August, village greens and common land 10 August. **NALC** newsletter 20 June, 4 & 11 July, annual conference 2018. **Jo Churchill MP** summer tour. **Chair Woolpit Playing Field Committee** copy response to resident regarding dogs on sports field. **Jane Storey** speed limit devices survey, MSDC five year housing land supply update, copy correspondence with MSDC regarding Steeles Road garden and trees in Mill Lane/Mill Close. Copy letter from resident to CEO MSDC regarding land adjacent to Jumbana Masons Lane. Copy letter from resident to Jo Church regarding Elmswell post Office reduced opening hours.

**7. To approve accounts for payment.**

Payments to Anglian Water £48.61 allotments 7/3/18-6/6/18 and HM Revenue & Customs £366.84 tax and N/I April-June were unanimously ratified. Mr K Harknett £71.45 litter picking June + new gloves, Laura Bayly £40.00 Millennium Garden June, Woolpit Institute £416.00 office rent August-October, Woolpit Institute £192.00 room hire January-June, Urban Forestry £528.00 tree work Lady's Well, Mr M Hardiman £13.80 equipment, Mrs P Fuller £240.11 expenses April-June, Suffolk County Council £245.47 pension payment. All accounts were approved and cheques issued. Items paid by standing order Val Mayhew £199.53 June salary, Peggy Fuller £783.40 June salary.

**8. To receive an update on the Neighbourhood Plan.**

Compilation of the plan is ongoing. Instructions have been issued to AECOM for assessment of various sites for potential development. It was felt important to have an independent view.

**9. To agree annual subscription to parish online website and take any necessary action.**

It was agreed to subscribe at a cost of £100.00 + VAT.

*Action: the Clerk*

**10. To discuss the appointment of an internal auditor to complete Annual Internal Audit Report for 2018/19 onwards and take any necessary action.**

It was agreed to contact local clerks to see if a reciprocal arrangement can be made.

*Action: the Clerk*

**11. To consider the purchase of an additional dog litter bin at the A14 end of Old Stowmarket Road and take any necessary action.**

It was agreed to purchase this bin.

*Action: the Clerk*

**12. To receive a report on the allotments, discuss moving the fence beside plot 23, discuss a community orchard and take any necessary action.**

Mrs Cook and Mrs Jenkins have carried out a further check. The manure heap has now gone. Letters will be sent to plot holders with overgrown plots. *Action: the Clerk* The school has organised a working party to sort their plot. There is currently no waiting list. Mr Roper has advised that he will not be able to put up new fencing until the autumn as the ground is too hard. The quote for preparation for the orchard area has not yet been received.

**13. To receive a report from the Footpath Warden.**

Most footpaths are in reasonable order. The hedge needs cutting up by Grange Farm. The Clerk will contact the landowner to request that this hedge is cut back.

*Action: the Clerk*

**14. To receive a report from the Litter Picker.**

The car park area has small items not being picked up. Costcutter have been provided with a new grabber.

**15. To receive a report from the Village Hall and Playing Field Committee.**

The next meeting is scheduled for 18 July. A focus group has been formed to find out what play equipment each age group would like before taking the project forward. A resident has had trees cut back at their own cost to keep the area clear near their property. The youth shelter should be in situ by the end of July.

**16. To consider installing CCTV cameras in the car park and play area as an extension to the Village Hall scheme and take any necessary action.**

An email has been received from the Village Hall Committee Treasurer who has confirmed 4 cameras were registered but only 2 installed so there is room for additional cameras. An assessment of a scheme would still need to be carried out as a requirement of GDPR and an appraisal of the consequences. Nobody volunteered to do this.

**17. Date and time of the next Parish Council meeting – Monday 3 September 2018 at 7.30 p.m. in Woolpit Institute. Noted.**

The meeting closed at 8.45 p.m.

Signed.....

Dated.....