

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY
2 SEPTEMBER 2019 AT 7.30 P.M. IN WOOLPIT INSITUTE

Present: Mr Guyler (Chairman), Mr Hardiman, Mrs Ewans, Mr Aldis, Mrs Jenkins, Mr Wheatley, Dr Geake and 2 members of the public.

Public comment: Mr Hardiman advised that the gas hinges on the gates at Steeles Road garden have been replaced.

Mr Hardiman advised he was having difficulties getting someone to service the trimmers. Jamie Wiley has advised he can do them. It was unanimously agreed to get Jamie Wiley to service the trimmers.

District Cllrs report: The Draft Joint Local Plan consultation period ends at 4.00 pm on 30th September. A further programme of public consultation events has now been arranged. The Government has abolished the CIL 123 list regulation and replaced it with new CIL regulations which come into force from 1st September. MSDC is adopting a new position statement to comply with the new regulations, but there is practically no difference from the 123 list. The Quarter 1 performance report has been published as part of the Cabinet papers. Planning applications determined within deadlines has improved. Performance management is taking place to enhance service delivery. It has become apparent that there were more issues with the new Waste Collection rounds which were introduced in July. There was a one off instance of the recycling bins being collected with the black bin and this should not happen again under normal circumstances. Any further issues are to be reported to Cllr Mansel. A new Active Schools programme has been launched at two schools in Babergh and Mid Suffolk, aiming to increase physical activity in primary schools and combat rising childhood obesity. The application deadline for Locality funding is December but it would be helpful if applications were received by Cllrs Mansel and Geake by the beginning of November.

County Cllrs Report: Schools in Suffolk have seen an improvement in results across a range of subjects at GCSE level. Building work on The Hold, the new home of the Suffolk record office, is now well underway. It has been revealed that national rates for the second MMR (measles, mumps and rubella) vaccine have now fallen to just 87.2 %. However, as a result of the hard work of local healthcare professionals and the engagement of parents, Suffolk continues to buck this trend with 90.3%. Unsafe goods totalling £23 million detained at the Port of Felixstowe thanks to Suffolk County Council's Trading Standards Imports Team. Two new Lorry Watch schemes have launched in Fornham all Saints and Barnham and join 9 others in the scheme. The scheme is aimed at reducing the number of HGV drivers ignoring weight restrictions on the county's roads. Suffolk's Lorry Watch started in 2012 and to date has reported nearly 3,000 incidents of HGV vehicles exceeding weight limits, where clearly marked restriction signs are in place. Volunteers monitor their area and report suspected offenders. In July, it was reported that a number of bus services in the county will continue to run, despite a reduction in public funding coming into effect this autumn.

1. **Apologies for absence** were received from Mr Howard and Mrs Moore.

2. **To receive declarations of interest.** There were none.

3. **To approve minutes of the meetings 19 August 2019.**

The minutes were approved and signed.

4. **Planning – to consider current applications and receive MSDC decisions.**

19/03971 Application for approval of reserved matters following grant of outline planning permission 17/03582 Erection of 2 detached dwellings and garages – appearance, landscaping, layout and scale for Plot 2. Land at Grange Farm, Green Road – support with comment the design doesn't have provision for cycle storage,

nor does it appear to contain any detail on energy efficiency or minimising its carbon footprint.

19/03120 Appl under Section 73 of the Town & Country Planning Act – variation of condition 2 (approved plans and documents) of planning application 18/05357 change of use and extension to redundant storage and holiday accommodation to 3 open market houses. The Swan Inn, The Street. MSDC decision – permission granted.

19/03198 Internal and external works to facilitate extension and residential conversion of curtilage of Listed Building. The Swan Inn, The Street. MSDC decision – Listed Building permission granted.

19/04041 Discharge of conditions application 18/05357 Condition 3 (archaeology) Condition 4 (archaeological written investigation) Condition 6 (refuse bins and collection areas) Condition 8 (landscaping scheme). The Swan Inn, The Street. MSDC decision – satisfied.

19/03121 Erection of 1 dwelling and garage. Land to the West of The Oaks and to the South of the entrance to The Grange, Green Road. MSDC decision – permission refused: the proposal would change the character of the land, introducing residential use immediately to the north of a listed building, and interrupting its physical relationship with land previously associated with it, at the southern edge of the former Woolpit Green.

19/00146 outline planning application (access to be considered). Erection of 1 dwelling land adjacent to Bonny Cottage, Warren Lane. This has gone to appeal. It was agreed to reiterate our objection comments and support the reason for refusal by MSDC to the Planning Inspector.

Mr Guyler reported on the meeting held with David Wilson Homes regarding the development of land south of Old Stowmarket Road. A detailed application for reserved matters is expected to be submitted by the end of September. Offsite works including the roundabouts have to be complete before any development of the site takes place; the details of this is with SCC for consideration. There will be no public exhibition and DWH will rely on a mail drop and a website to inform residents.

5. Clerk's Report

G39 replacements – SCC has advised that the information regarding work required has been handed to their contractor to seek authorisation from UKPN to enable them to work on the units.

Filming in village – has taken place for the Channel 4 programme Lose Weight Well which will be screened in January 2020.

Letter to MSDC CEO regarding Green Road pinch point – Arthur Charvonias PA has advised he did not receive the original letter sent in July so it has been sent again and MSDC will respond in due course.

Enforcement issues – our concerns regarding the time taken to respond to enquiries and concerns has been referred to MSDC Executive Assistant to the CEO.

Bank Mandate – the Clerk has the forms to update the Community Account mandate.

Ride on mower – has been sold at auction and realised £237.50. The play area picket fence sold for £48.50 and this has been added to the Play Equipment Fund.

Street light column, Mill Close – this has been reported as an emergency as it is at an angle.

6. To receive correspondence/communications and deal with any matters.

Letter from resident regarding grass cutting at the bus stop outside Costcutter and removal of hollyhocks. The Clerk will respond that the work was carried out by Costcutter and they have now been asked to litter pick before cutting. Resident regarding bollard knocked down in The Street and a request for solar powered speed warning signs. A request for a robust wooden bollard replacement will be sent to SCC. It was agreed to await the Strategic Plan from the NP before discussing speed warning signs. **The following items have been circulated to Cllrs: MSDC**

questions on Joint Local Plan meeting 6 August in Stowmarket, new development of land at the rear of Orlando, Juniper and The Cottage proposal to be named Heath Gardens. **SCC** Revised grit bin guidance. **Suffolk Preservation Society** Landscape training. **Rural Services Network** Rural Bulletin 20 & 28 August. **SALC** introduction to project management course 4 September, campaign management and marketing workshop 5 September, Mid Suffolk Area Forum 5 September, allotment rents information for Drinkstone PC, SALC course September, routine playground inspection course 18 September. **Graham & Co** upcoming work A14 junction 37-40 commencing 11 September. Copy correspondence between resident and SCC regarding AGG Max lorries Heath Road from Lawn Farm Quarry. Copies from 2 residents of comments on planning application Rags Lane.

7. To approve accounts for payment.

Laura Bayly £44.00 Millennium Garden August, Equity pc £65.94 black toner for printer, Suffolk Preservation Society £30.00 annual subscription, Suffolk County Council £278.14 August pension payment. All accounts were approved and cheques issued. Payments by Standing Order Mr R Balk £218.93 August salary, Mrs P Fuller £835.45 August salary.

8. To receive a monthly financial report.

The Community Account balance at the end of August was £135,493.22. This has still to be reconciled with the bank statement which has not yet been received.

9. To receive an update on the Neighbourhood Plan

Comments from the pre-submission consultation are being finalised and incorporated into the NP. The NPSG have arranged a meeting for 16 September.

10. To consider an event to commemorate the 75th Anniversary of the end of WWII in Europe and take any necessary action.

After much discussion it was agreed to hold an open air public gathering possibly at the beacon sometime over the weekend 8-10 May 2020. Mr Aldis and Mrs Ewans will arrange the event.
Action: Mr Aldis and Mrs Ewans

11. To discuss the Suffolk County Council Self Help Scheme and take any necessary action.

The photos sent by a resident regarding dirty and hidden signs due to hedging were discussed. Most are still readable and therefore Cllrs decided no action with the Self Help Scheme at this time. The resident will be asked if he wishes to be trained as a volunteer to carry out the work himself and to write to his MP if he is unhappy with SCC maintenance.
Action: the Clerk

12. To consider quote for repairs/replacement of the recycling area fence and take any necessary action.

Having looked at the fencing issues further, it is a larger job than Cllrs can manage themselves. 3 quotes have been received to remove current fencing and replace with concrete posts, concrete gravel boards and closeboard fencing panels: £948.00, £1040.00 and £1468.00. It was unanimously agreed to use M & E Services at £948.00.
Action: the Clerk

13. To consider the purchase of litter bins for Steeles Road garden area and take any necessary action.

The Clerk will contact MSDC Public Realm which has responsible for the garden for permission to site a bin near each seat and ascertain that MSDC will empty them before taking the matter further.
Action: The Clerk

14. To consider the purchase of a replacement dog litter bin in Steeles Road and take any necessary action.

The Clerk has contacted Glasdon and it is possible to replace the chute and lid rather than the full bin. It was agreed to purchase 2 chutes and lids, one for the Steeles Road bin and one for White Elm Road as this now also needs replacing.

Action: the Clerk

It was agreed to bring forward item 18.

18. To consider the future of the Millennium Garden and take any necessary action.

Bricks are being regularly pulled up and broken. Mr R Baker has cleared the debris and is prepared to concrete around the side of the bricks so that the bricks cannot be lifted and the centre square can be filled with bark. Cllrs accepted and thanked Mr Baker for his kind offer. Coppicing of the trees will be looked into so that a CCTV camera can be fitted to the Village Hall if the Village Hall Committee agrees that this can happen.

15. To consider policies that Woolpit Parish Council should have in place and take any necessary action.

The Clerk has advised that a condition of the grants from MSDC for the play equipment is that WPC adopts and implements a Child and Adult Safeguarding Policy. The Clerk was asked to make a list of the policies that we should have in conjunction with a Safeguarding Policy for the next meeting. *Action: the Clerk*

16. To consider contingency planning for any possible economic, medical or social impact on the Parish following the possibility of leaving the EU without any deal and take any necessary action.

District Cllrs Mansel and Geake were asked to find out if there is a Food Resilience Team at MSDC or SCC who could notify vulnerable people where to go for possible emergency provision should food shortages become an issue.

17. To consider last minute contact details for Parish Councillors in the event of a short notice meeting.

It was agreed if an additional meeting is called the Clerk will ask Cllrs to let her know if they can attend so that she can contact any that do respond to make sure they are aware of the meeting. *Action: the Clerk*

19. To consider a response to Drinkstone Neighbourhood Plan Pre-Submission Consultation and take any necessary action.

It was agreed not to comment.

20. To consider a review of Woolpit Emergency Plan and take any necessary action.

It was agreed to carry out a review to ensure that the Emergency Plan is still fit for purpose. Mr Hardiman and the Clerk will commence and refer to the relevant parties.

Action: Mr Hardiman/the Clerk

21. To consider the future of providing bus timetables and take any necessary action.

The Clerk was asked to contact the bus company to see what publicity it undertakes of the route. *Action: the Clerk*

22. To consider quotes for the clearing and removal of fallen tree in Lady's Well and take any necessary action.

Three tree surgeons have been contacted and two have provided quotes. Both are for £650.00 + VAT. It was agreed to use Gadd Brothers on this occasion.

Action: the Clerk

23. To receive a report on the allotments, including quote for rabbit proof fencing and consider take any necessary action.

A further two plots are starting to cause concern but it was agreed to wait a further month before sending letters. Mr Howard was looking into the cost of rabbit proof fencing and it is hoped this information will be available for the October meeting. The neighbouring farmer has been contacted and has replied that he is happy to take back the area of plots 17-24 in principal. A meeting will need to be arranged with him to discuss matters further.

24. To receive a report from the Litter Picker.

Nothing to report.

25. To receive a report from the Village Hall and Playing Field Committee.

Jonathan Branham is now the bookings officer. Mr Baker and his team have cleared the area for the new play equipment which has saved a considerable sum of money. Bookings of the hall are going well with only a few dates available in October. The Cricket Club have someone interested in investing in an indoor centre and this is being looked into. The next meeting will be held on 10 September.

26. Date and time of the next Parish Council meeting – Monday 23 September 2019 at 7.30 p.m. in Woolpit Institute.

This will include discussion regarding a response to Babergh Mid Suffolk Joint Local Plan consultation. Mrs Ewans asked if we should contact Elmswell, Thurston and Stowupland to consider a joint response to the Joint Local Plan consultation. Mr Guyler advised that he has spoken to Thurston and he felt that a common approach with them would be unlikely. It is understood that Elmswell does not consider that it has received an excessive proposed housing allocation.

Mrs Ewans advised that she is attending the SALC area forum on 5 September.

The meeting closed at 9.45 p.m.

Signed.....

Dated.....