

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY  
7 JANUARY 2019 AT 7.30 P.M. IN WOOLPIT INSTITUTE

**Present:** Mr Guyler (Chairman), Mr Wheatley, Mrs Jenkins, Mrs Cook, Mrs Ewans, Mr Hardiman, Mr Howard, Dr Geake and 1 member of the public.

**Public comment:** Mrs Jenkins advised that cars are going the wrong way in the one way section of Mill Lane. The Police are aware and will take appropriate action. Mr Hardiman advised that the plaque in memory of Ian Lomax is ready and will be erected in the Village Hall. Light unit 103 that has been removed from Steeles Road has not as yet been located but SCC has confirmed that we had not paid for this LED light.

The Cricket Club has advised that they have removed part of the fencing near to the bottle bank area as it was broken and damaged.

County Cllr Storey advised that a report has found that sport brings £270m to the Suffolk economy per year. SCC is carrying out a consultation to understand the equality impacts there may be as a result of proposed changes to the local Citizens Advice (CAB) grant funding which the authority currently provides. SCC is spearheading efforts to address inactivity in Suffolk through the Most Active County Partnership, which brings together key agencies to work collaboratively to make a positive impact on physical activity levels in the county.

Locality funds are still available from Suffolk County Council. There are two different types of locality funding that can be applied for – Locality Funding and Highways Locality Budget.

District Cllr Storey reported that there was a meeting of the MSDC Cabinet today, 7<sup>th</sup> January, and the topics being discussed were: - Draft General Fund Budget 2019/20 and the four year outlook – papers for the meeting included the budget book and this will be the basis for recommendation to Council on 21 February 2019, subject to further consideration at the next Cabinet meeting on 4 February 2019. The papers recommend that the draft General Fund Budget for 2019/20 is based on an increase to Council Tax of 2%, Draft Housing Revenue Account (HRA) budget and four year, outlook Homeless prevention fund policy, Joint Communities Strategy, Extension to Serco contract – the current contract for waste collection runs to April 2021 – this decision is to agree to extend the contract to 2028 and adoption of a set of Principles for the management of trees. Cllr Storey has not heard when the Planning Committee site visit to the Rockylls Hall will take place. The One Way system in Mill Lane is a legal order – which means that the police can prosecute anyone going the wrong way. Cllr Storey has noticed several cars doing this and other residents have also noted cars and other vehicles travelling in the wrong direction. The police are aware and will be taking action as appropriate.

**1. Apologies for absence** were received from Mrs Drury.

**2. To receive declarations of interest**

Mr Howard declared a prejudicial interest in item 10 as he may wish to bid for the mower if advertised and item 14 as he lives adjacent to the playing field. He duly signed the interest book.

**3. To approve minutes of the meeting 3 December 2018.**

The minutes were approved and signed.

**4. Planning – to consider current applications and receive MSDC decisions.**

**18/05368** Application under Section 73 of the Town and Country Planning Act reference 5069/16 without compliance to condition 2 (listing of approved plans and documents) to allow construction of a roof over courtyard and construction of a space to form treatment and administration space – amend drawing list to include external ventilation ducts. Woolpit Health Centre, Heath Road – support.

**18/05363** Erection of 2 dwellings, relocation of existing vehicular access, provision of parking/turning areas and landscaping. Kiln Farm Cottage, Kiln Lane, Elmswell. As this does not affect the parish of Woolpit, Cllrs do not wish to comment.

**18/05357** Full Planning Application change of use and extension to redundant storage and holiday accommodation to 3 open market houses. Swan Inn, The Street. Object – detrimental effect on and cause harm to the setting of Grade II Listed Building and Conservation Area, loss of parking available to business will cause more on road parking, loss of tourism/business accommodation detrimental to economic growth of area, erosion of facilities, detrimental to the viability of The Swan.

**18/05411** Notification of works to tree under TPO MS367 – Oak prune by 2-2.5 metres to remove deadwood – crown lift to 5.2 metres. 14 Cowfair – support.

**18/05520** Outline application (access to be considered) Erection of 1 dwelling. Land adjacent to Bonny Cottage, Sharpes Row. Object – unsuitability of single width dirt track to take additional traffic, dangerous junction with Heath Road, crosses cycle/footpath, loss of amenity to residents.

**18/04619** Discharge of condition appl 18/00050 Condition 3 (materials). Heathgate House, The Heath. MSDC decision – approved.

**18/04611** Conversion of garage into annex accommodation. Brookfield, Heath Road. MSDC decision – permission granted with occupational restriction incidental and ancillary to Brookfield.

**18/02178** Erection of 1 detached dwelling and access. Land opposite Onamarsh, Warren Lane. MSDC decision – permission granted.

**18/02175** Erection of detached dwelling. Land adjacent to Barrack Farm, Warren Lane. MSDC decision – permission granted.

**18/04994** L/B appl Internal works to widen the opening between the kitchen and utility room by removing part of the current block wall. Weaver House, The Street. MSDC decision – permission granted.

**18/01295** Appl for Lawful Development Certificate for existing use of building at Grassy Lane Farm as one additional dwelling. MSDC - certificate issued.

**18/00173** Notification of appeal Erection of two storey side and single storey rear extension (resubmission refused app 18/01103) 10 Cornmill Green.

**18/00053** Notification of Appeal Appl for outline all matters reserved except for access, erection of up to 79 dwellings. Land North of Old Stowmarket Road.

**18/00054** Notification of Appeal change of use from agriculture to open space including a surface water management scheme and wildlife enhancement area. Land North of Old Stowmarket Road.

The appeals for land North of Old Stowmarket Road will commence 12 February 2019 and there will be an opportunity for WPC representative to speak at the hearing.

Glen Horn MSDC Cllr with portfolio for Planning agreed to a meeting regarding MSDC 5 year land supply. It is hoped that this will be a public meeting during an evening.

Minute 750 18/03517 (land south of Old Stowmarket Road) made reference that the car park would not be constructed until all properties built. Further scrutiny of the information clarifies the situation and this is not the case. The trigger for the car park to be built is occupation of 47 dwellings.

## 5. Clerk's Report

**Vandalism Children's Play area** – including broken glass has been referred to the Playing Field Committee.

**Vandalism of cars** – in Mill Lane and The Street has been referred to the Police.

**Burglaries** – three properties have recently been burgled.

The meeting adjourned at 8.27 p.m. for discussions with County & District Cllr Storey. Some Locality Funding is still available and Cllr Storey has in mind the CCTV cameras to be installed. Cllr Guyler raised the issue regarding moving the street light

at the Hartog Hutton development on the corner of Heath Road with Church Street and sorting out the footway.

The meeting reconvened at 8.34 p.m.

**6. To receive correspondence/communications and deal with any matters.**

**MSDC** Review of Polling Stations no changes in Woolpit. **The following items have been circulated to Cllrs: Rural Services Network** rural bulletin 4, 11, 18, 21 December, RSN Funding Digest December. **SALC** e-bulletin 4, 7 December, 4 January, GDPR e bulletin issue 5. **MSDC** 2018 letter from Cllr John Ward review of parking in Sudbury, Exacom Public Facing module launched, Community Energy and Neighbourhood Planning workshop, council build control services snippet, MSDC submits plans for new homes, retail and library in Needham Market. **Community Action Suffolk** free networking event for voluntary sector 10 January. **Suffolk Police** Stowmarket SNT December newsletter, burglary Briar Hill and Wrights Way, message from Suffolk PCC and Council Tax precept message, Would you be prepared to pay £2 more a month for policing in Suffolk survey. **Suffolk NHS** Suffolk GP+ service appointments evenings, weekends and Bank Holidays, information for festive season. **Public Sector Executive** Local Government Finance Settlement delayed by Brexit, newsletter 13 December. **NALC** Spring Conference 11 February. **LCPAS** Rights of Way & Byways 19 December, village greens and common land 8 January, public nuisance and bylaws 10 January, ACAS conflict management 14 January, GDPR 15 January. **SCC** suffolkonboard newsletter December, adult social care users research, community emergency planning news, Suffolk Flood Risk Management Partnership – new guide for riparian ownership in Suffolk, Trading Standards newsletter available. Copy of letter from developer sent to neighbours before commencement of building on land adjacent to Jumbana, Masons Lane confirming verges will be made good when construction finishes. Copy of resident's letter to Jane Storey regarding flooding in The Street. 2 copies of letters to MSDC regarding the appeal land North of Old Stowmarket Road.

**7. To approve accounts for payment.**

Payments of £108.79 SLCC Enterprises Ltd for 11<sup>th</sup> edition of Arnold Baker and £48.52 Anglian Water Business Ltd allotments 3/9/18-3/12/18 were unanimously ratified. Mr K Harknett £71.38 litter picking December, Suffolk County Council £245.47 pension payment December, Laura Bayly £20.00 Millennium Garden December, Jamie Wiley £103.00 labour for ride on mower repairs, Mrs P Fuller expenses and Neighbourhood Planning work payment October to December, HM Revenue & Customs £272.22 Tax and N/I October-December. All accounts were approved and cheques issued. Payments made by Standing Order V Mayhew £167.53 December salary, P Fuller £748.04 December salary.

**8. To discuss and set the precept for 2019/20.**

Cllrs were presented with actual costs for 2018/19 and current reserves. After discussion it was proposed, seconded and carried to set a precept of £27,000.00 for 2019/2020. The form was duly signed and witnessed by the Clerk. Full details of the precept are shown under folios 757 and 758.

**9. To receive an update on the Neighbourhood Plan.**

Nothing to report. The next meeting is scheduled for 21 January.

Mr Howard left the meeting at 8.53 p.m.

**10. To consider the future of the ride-on mower and take any necessary action.**

It was proposed, seconded and carried that the mower is advertised for sale at £600.00 ono in the next Woolpit Diary, buyer collects.

It was agreed to bring forward item 14.

**14. To consider installing CCTV cameras in the car park and play area as an extension to the Village Hall scheme and take any necessary action.**

The Village Hall Committee has now registered with the Information Commissioner. It was proposed, seconded and carried that the two cameras are installed.

*Action: the Clerk*

Mr Howard rejoined the meeting at 8.58 p.m.

**11. To receive a report on the allotments, discuss a community orchard and take any necessary action.**

Mrs Cook and Mrs Jenkins have carried out an assessment. Some plots are very good but some need work. Due to the time of year these will be monitored. All of plot 3 is vacant. Mr Howard has tried to contact Mr Peart regarding the community orchard without success.

**12. To receive a report from the Litter Picker.**

Nothing to report.

**13. To receive a report from the Village Hall and Playing Field Committee.**

The consultation with the various youth groups for preferences for play equipment has been very successful. No further action will be taken regarding bollards on the car park due to access requirements for emergency vehicles. The sound system has now been sorted. A quiz and a wine tasting event have been arranged for fundraising.

The youth shelter roof is still in the hands of Proflat. Quality Equipment is chasing this.

**15. Date and time of the next Parish Council meeting – Monday 28 January 2019 at 7.30 p.m. in Woolpit Institute. Noted.**

The meeting closed at 9.15 p.m.

Signed.....

Dated.....